

**DETENTION CENTER COMMISSION
MINUTES OF MEETING
October 24th, 2017**

The Detention Center Commission met this date at 3:30 P.M. in the Union Parish Police Jury meeting room, Union Parish Courthouse Annex, Farmerville, Louisiana. Present were: Lanny Parker (UPPJ), Charles Sawyer (UPPJ), Dusty Gates (Union Parish Sheriff) and Chief Bim Culbertson (Town of Farmerville). Absent: John Belton (District Attorney).

Mr. Parker called the meeting to order and welcomed everyone. Mr. Sawyer led the group in prayer. Roll call was taken. Mr. Parker asked if anyone in the audience would like to register for public comment. No one registered for public comments. At this time Mr. Sawyer would like to remember Jabo Albritton who recently passed away. Mr. Albritton was a former juror for several years.

Motion made by Mr. Culbertson, seconded by Sheriff Gates and declared adopted by Roll Call vote to approve the agenda as written.

Motion made by Mr. Culbertson and seconded by Sheriff Gates to adopt the minutes of the September 26th, 2017 meeting. Motion carries unanimously.

TWP Director Comments

The room and board for the month of October is **\$88,536.12**. Foster Farms has one more pay period scheduled on October 30th, but it will only be for one week. The room and board for the month of September was \$82,824.44. There are ninety-seven (97) inmates in the work release program. Seven (7) inmates are approved for the work release program and are currently doing orientation. Two (2) additional inmates are in the screening process. Twenty-three (23) inmates will be released November 1st and all of those will come from the work release program. DOC is screening state wide to replace the ones we will be losing in November. Inmates are also being screened at the Union Parish Detention Center to see if any of those inmates can qualify for the work release program.

Mrs. Stanley gave the commission a brief update on how well the TWP office is running with the addition of Mrs. Salley. Mrs. Salley is a hard worker and has an excellent work ethic. She works daily on the state invoice to prevent it from being late. She has set up multiple spreadsheets in her computer to help with TWP and the state invoice. The overtime in the TWP Department has been cut down considerably due to Mrs. Salley being able to take some of the work load off Mrs. Stanley.

Warden Comments

There are currently 123 parish and 220 DOC inmates for a total of 343 inmates being housed at the Union Parish Detention Center. The inmate count is down about 60 inmates and it is a state-

wide issue. The phone profit for the month of September was \$10,371.91 and the commissary profit was \$10,355.34.

There are four guns on the compound that can be eliminated. The officers do not carry weapons. Barneys has made an offer of \$300 per gun. The guns are double action Sig 226. The guns are engraved with "Union Parish Detention Center". The commission would like for the warden to keep the guns and not sell them.

The warden would like to purchase a wide angle hand-held video camera for the Detention Center. It would be used anytime there was an incident. The warden thinks it would be beneficial to have if there is an incident in the segregation cells. The warden has already written a policy on how and when to use the video camera. The Secretary/Treasurer is asked to research the types and prices on such a camera and report back to the commission at the next meeting.

There was a brief discussion on employee write-ups. The biggest problem the warden is having is with employees being late. The warden is in the process of implementing policies for not leaving the campus once you arrive, no going to personal vehicles after arrival and no cell phones. If a guard is caught with a cell phone they will be written up and given an automatic one day suspension. The front office is doing an exceptional job. The Golden Eagle Jail Management System been implemented and is working good.

The commission discussed a reasonable monthly amount for utilities/lot rent for Warden Copes. **Motion made by Sheriff Gates and seconded by Mr. Sawyer to charge \$100 a month for utilities/lot rent payable on the first of each month. Motion carried unanimously.**

A brief discussion was held on the commissioning of correctional officers and a resolution that the Union Parish Clerk of Court is requiring.

The following resolution was offered by Chief Culbertson and seconded by Sheriff Gates:

R E S O L U T I O N #2017-01

A RESOLUTION OF THE UNION PARISH DETENTION CENTER COMMISSION REQUIRING NON-PROBATION, FULL-TIME UNION PARISH DETENTION CENTER OFFICERS TO BE COMMISSIONED BY THE UNION PARISH CLERK OF COURT

WHEREAS, the Union Parish Detention Center Commission wishes to require non-probation, full-time Union Parish Detention Center officers to be commissioned by the Union Parish Clerk of Court; and

WHEREAS, Louisiana Revised Statute 15:850.7 delegates day-to-day operations of the Union Parish Detention Center to the superintendent, corrections officers, and other personnel, under the supervision and control of the Union Parish Detention Center Commission; and

WHEREAS, the Union Parish Detention Center Commission desires to exercise that statutory control by requiring full-time officers at the Union Parish Detention Center, currently not on probation, to be commissioned by the Union Parish Clerk of Court.

NOW, THEREFORE BE IT RESOLVED, the Union Parish Detention Center Commission authorizes and approves the commissioning requirement effective this 24th day of October, 2017.

THE FOREGOING RESOLUTION HAVING BEEN OFFERED UPON A MOTION BY CHIEF CULBERTSON AND SECONDED BY SHERIFF GATES WAS THEN SUBMITTED TO AN OFFICIAL VOTE AND THE VOTE THEREUPON WAS RECORDED AS FOLLOWS:

YEAS: PARKER, GATES, CULBERTSON, SAWYER

NAYS:

ABSENT: BELTON

ABSTAIN:

s/ Lanny Parker

Lanny Parker, Chairman
Union Parish Detention Center Commission

s/ Paula Strickland

Paula Strickland, Secretary/Treasurer
Union Parish Police Jury

Motion made by Sheriff Gates and seconded by Mr. Sawyer for Commission to enter into executive session for personnel/security issues. Roll call vote: YEAS 4, NAYS 0, ABSENT 1.

Motion made by Sheriff Gates, seconded by Mr. Culbertson for Commission to come out of executive session and to return to meeting; no action taken in executive session. Roll call vote: YEAS 4, NAYS 0, ABSENT 1.

There being no further business to come before the commission, Mr. Parker declared the meeting adjourned upon motion by Mr. Culbertson, seconded by Sheriff Gates, on this the 24th day of October, 2017.

Lanny Parker, Chairman
Paula Strickland, Sec-Treasurer