

**EXECUTIVE COMMITTEE
GENERAL DISCUSSION
August 29th, 2017 – 6:00 P.M.**

Present: Charles Sawyer, Mike Jones, John Watley and Lanny Parker. Also present, Jerry W. Taylor, Derek Kennedy, Nathan Futch, Glenn Hutto, David Dumas, Kendall Magee, and Bruce Hampton.

Mr. Sawyer called the meeting to order. Mr. Parker led the group in prayer.

Motion Mr. Jones, seconded by Mr. Watley and declared adopted by unanimous roll call vote to approve the agenda with one addition:

- 5 Discuss and make recommendations, if necessary, concerning the Town of Farmerville's request for the red brick building connected to the Union Community Action Association building that was previously donated to the town.**

Motion Mr. Watley, seconded by Mr. Jones to approve the minutes of the August 10th, 2017, meeting. Motion carried unanimously.

A lengthy discussion was held concerning two FEMA projects; Wallace Road and Loch Lomond Road. Kendall Magee addressed the committee regarding the procurement policy. Currently there are two contracts for these projects that have been executed by the Police Jury with David Dumas. One contract is for Engineering and the other is for Project Management. There are two issues with the contracts. The first issue is the lack of procurement. The Engineer and Grants Manager must go through the procurement process. The rules for federal procurement have been in place since January of 2016. The procurement documents were provided in all the packages dealing with the spring 2016 flooding. If the procurement process is not followed correctly, the parish would be in jeopardy of losing the seventy-five percent federal funding when FEMA performs their close-out inspections after the projects are completed and closed. This might not occur until five or ten years later, but if FEMA determines that the procurement process was not followed they could demand their money back.

LCDBG (Louisiana Community Development Block Grant) is offering a twenty-five percent match to go along with the seventy-five percent. In order to qualify for these matching funds, certain CDBG documents must be included in the bid package. Those documents were not included in the Wallace Road bid package and therefore the parish would forfeit the twenty-five percent match. The twenty-five percent match is at least \$165,000.00. After this was discovered the bids for the Wallace Road project were cancelled until the Engineer could include the required documents.

The second issue deals with the contract for grant management. The Engineer and Grant Manager cannot be the same person/firm. Mr. Magee and Mr. Dumas agree that the current contracts should be terminated for convenience and that the procurement process for an engineer and grants manager be initiated.

Motion Mr. Parker, seconded by Mr. Jones to recommend to the jury a Termination for Convenience for the Engineering Contract and the Project Management Contract with

David Dumas for the Wallace Road Pipe Replacement and Loch Lomond Road Pipe Replacement Projects. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Jones to recommend to the jury to adopt the selection criteria for an Engineer and Project Manager on the Wallace Road and Loch Lomond Road Projects. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Jones to recommend to the jury to advertise for Engineering and Project Management Services for Wallace Road and Loch Lomond Road Projects. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Jones to recommend to the jury to select a three-member selection committee to review candidates for the Wallace Road and Loch Lomond Road Projects. Motion carried unanimously.

A brief discussion was held regarding Van Bennett's request for signs on the Oakland-Bennett Bridge and the Green-Bennett Bridge. These bridges were renamed at the April 2017 regular jury meeting. The bridges were renamed due to the fact that Mr. Bennett's uncle was instrumental in securing the funding for the bridges when he was a juror. **Motion Mr. Parker, seconded by Mr. Watley to recommend to the jury to put up signs on the Oakland-Bennett Bridge and the Green-Bennett Bridge; Van Bennett will reimburse the jury for the cost of the signs. Motion carried unanimously.**

A brief discussion was held on the red brick building behind the Union Community Action Association building. The Town of Farmerville has expressed an interest in the building. The bid opening is set for Thursday, August 31 @ 10:00. One sealed bid has already been received. **Motion Mr. Jones, seconded by Mr. Parker to open the bids for the building behind the Union Community Action Association as scheduled. Motion carried unanimously.**

There being no further business to come before the committee, Mr. Sawyer declared the meeting adjourned upon motion by Mr. Watley and seconded by Mr. Jones on this 29th day of August 2017.

**Charles Sawyer, Chairman
Paula Strickland, Secretary-Treasurer**