

**EXECUTIVE COMMITTEE
GENERAL DISCUSSION
August 1st, 2017 – 6:00 P.M.**

Present: Charles Sawyer, Mike Jones, John Watley and Lanny Parker. Also, present Jerry W. Taylor, Derek Kennedy, Nathan Futch, Stan Smith, Peggy Tate, Melissa Bosch, Michael Statham and Amber Futch.

Mr. Sawyer called the meeting to order. Mr. Sawyer led the group in prayer.

Motion Mr. Parker, seconded by Mr. Jones and declared adopted by unanimous vote to approve the agenda as written.

Motion Mr. Watley, seconded by Mr. Parker to approve the minutes of the January 12th, 2017 meeting. Motion carried unanimously.

Melissa Bosch and Michael Statham presented the audit results:

There were three findings:

- (1) Detention Center operating at a deficit.
- (2) Errors in Payroll Records.
- (3) Failure in Controls over Disbursements in the Detention Center Inmate Welfare Fund.

Two of the findings from last year have been resolved (1) The audit report was filed on time this year and that finding was cleared and (2) a payroll software program was purchased and the parish contracted with a CPA to adjust the payroll books.

The climate has changed with regards to governmental audits. Going forward it will be unusual to not have findings.

Motion Mr. Jones, seconded by Mr. Watley to recommend to the jury to accept the financial audit prepared by Bosch & Statham, Certified Public Accountants. Motion carried unanimously.

A brief discussion was held on new requirements concerning Policies and Procedures. The Secretary/Treasurer passed out several Policies and Procedures and asked that the jurors review them and get back with any changes they would like to make. **No action taken.**

There being no further business to come before the committee, Mr. Sawyer declared the meeting adjourned upon motion by Mr. Parker and duly seconded by Mr. Jones on this the 1st day of August, 2017.

**Charles Sawyer, Chairman
Paula Strickland, Secretary-Treasurer**