

**DETENTION CENTER COMMISSION  
MINUTES OF MEETING  
June 22<sup>nd</sup>, 2017**

**The Detention Center Commission met this date at 3:00 P.M., in the Union Parish Police Jury meeting room, Union Parish Courthouse Annex, Farmerville, Louisiana. Present were: Lanny Parker (UPPJ), Charles Sawyer (UPPJ), Dusty Gates (Union Parish Sheriff) and Chief Bim Culbertson (Town of Farmerville). Absent: John Belton (District Attorney).**

Mr. Parker called the meeting to order and welcomed everyone. Sheriff Gates led the group in prayer. Roll call was taken. Mr. Parker asked if anyone in the audience would like to register for public comment. No one registered for public comments.

**Motion made by Mr. Sawyer seconded by Chief Culbertson and declared adopted by Roll Call vote to approve the agenda as written.**

**Motion made by Mr. Sawyer and seconded by Sheriff Gates to adopt the minutes of the April 20<sup>th</sup> and June 1<sup>st</sup>, 2017 meetings. Motion carries unanimously.**

**Warden's Comments:**

As of today, there are 121 pretrial detainees and 270 DOC inmates. Out of the 270 DOC inmates, 87 are work release. Six work release inmates are scheduled to start work next week and there are 12 work release pending. We have sent in a request to DOC to increase the work release program from 100 to 125 inmates.

In May we transferred \$26,850 into the Inmate Welfare Fund. That money was profit for commissary and phones. So far for the month of June we have transferred \$21,000 into the Inmate Welfare Fund for commissary and phones. TWP has brought in \$40,663.08 for the month of June and that amount should be doubled by the end of the month.

There are 31 off compound trustees that work throughout the parish. By utilizing these inmates, it is a huge savings for the parish. The trustees are dressed in black and white uniforms at all times. Inmate Welfare is paying approximately \$7,000 a month for salaries that can come out of this account. That is a substantial savings for the parish. We will be reissuing new uniforms soon for all employees. The Detention Center needs a little cosmetic work. Painting, lighting issues and security updates need to be done. Warden Copes would like to present proposals and let the commission review to see what work can be done without putting a burden on the finances.

Warden Copes would like to trade four weapons for chemical agents. The Secretary-Treasurer was asked to check on the legalities of trading weapons for chemical agents. Warden Copes is also requesting an upgrade to the radio system. The upgrade would cost around \$4,000.

**TWP Director's Comments:**

Addressed above.

**Motion Mr. Sawyer, seconded by Chief Culbertson to authorize the Chairman to sign the 2016 audit engagement agreement with the CPA firm of Bosch & Statham, LLC. Motion carried unanimously.**

**Correct Commissary Presentation:**

Kevin Summerall with Correct Commissary presented a proposal regarding the commissary and a Jail Management System. Correct Commissary will furnish a Jail Management System through PTS Jail Management Software. No hardware is provided, only software so the commission will be responsible for buying computers and maybe a bigger server. The software will only work on a 64-bit computer. This software is valued at \$50,000 and will be provided free of charge. There is a yearly software maintenance fee which costs \$6,000 per year. Correct Commissary will furnish the software if Correct Commissary is the sole provider of commissary items for sixty months. At the end of the sixty months the Jail Management Software will belong to the Union Parish Detention Center. A second proposal where the software would belong to the UPDC in forty-eight months was also proposed. That proposal is that if Correct Commissary is the bulk commissary provider and provide 80% of the janitorial and inmate supplies, the Jail Management System will belong to the UPDC in forty-eight months instead of sixty months. Correct Commissary is located in Lincoln Parish and has a top-level management employee from Union Parish. **No action taken.**

A brief discussion was held on the purchase of a plasma cutter. A plasma cutter is needed for cutting stainless steel at the Detention Center. The plasma cutter makes a smooth cut and will aid in the repair of the toilets. The total price for the plasma cutter is \$1,400.00. The Landfill will pay one-half the cost. **Motion made by Mr. Sawyer, seconded by Sheriff Gates to authorize the Detention Center to purchase a plasma cutter and pay one-half the expenses. Motion carries unanimously.**

**Motion made by Chief Culbertson and seconded by Sheriff Gates for Commission to enter into executive session for personnel/security issues. Roll call vote: YEAS 4, NAYS 0, ABSENT 1.**

**Motion made by Chief Culbertson, seconded by Mr. Sawyer for Commission to come out of executive session and to return to meeting; no action taken in executive session. Roll call vote: YEAS 4, NAYS 0, ABSENT 1.**

**Motion made by Sheriff Gates, seconded by Chief Culbertson that due to Warden Cope's medical treatment he be allowed to work from home and submit a time sheet and be paid at his hourly rate for the hours he works. Motion carries unanimously.**

**There being no further business to come before the commission, Mr. Parker declared the meeting adjourned upon motion by Chief Culbertson, seconded by Mr. Sawyer, on this the 22<sup>nd</sup> day of June, 2017.**

Lanny Parker, Chairman  
Paula Strickland Sec-Treasurer