

**DETENTION CENTER COMMISSION
MINUTES OF MEETING
September 1, 2016**

The Detention Center Commission met this date at 3:30 P.M., in the Union Parish Police Jury meeting room, Union Parish Courthouse Annex, Farmerville, Louisiana. Present were: Lanny Parker (UPPJ), Dusty Gates (Sheriff), Chief Bim Culbertson (Town of Farmerville) and Charles Sawyer (UPPJ). Absent - John Belton (District Attorney).

Mr. Parker called the meeting to order and welcomed everyone. Mr. Sawyer led the group in prayer. Roll call was taken. Mr. Parker asked if anyone in the audience would like to register for public comment. No one registered for public comments.

Motion made by Chief Culbertson and seconded by Charles Sawyer and declared adopted by unanimous vote to approve the agenda as printed with one addition:

#7 Presentation by Karen Hoyle regarding TWP

Motion made by Chief Culbertson and seconded by Sheriff Gates to adopt the minutes of Tuesday, August 16th, 2016 meeting approved by unanimous vote.

A brief discussion was held on the camera/security system. Bid specs have been made available and will be passed out to interested parties after the meeting. Jayne Green thanked the commission for the bid specs and the chance to work with the commission. She stated that she will provide the best service she can and looks forward to working with the commission.

A discussion was held on food service costs. The Warden has been working with Merchant Foods to lower food costs. Shawn Rainwater has provided a cost analysis for preparing food. Mrs. Kimball has been to Caldwell Parish to see what they are doing in regards to preparing food and saving money. Mrs. Kimball is going to implement a 2 cycle menu instead of a 4 cycle menu. Cold lunches will be served on weekends, but they will still be within the correct calorie requirements. By implementing the 2 cycle menu, it cost save \$1,500 a month. Claire Gates at Merchants is helping Mrs. Kimball with regards to menus and calorie content. Some ways they are trying to save money in the kitchen is reduce the amount of bread used by serving mostly hot meals instead of cold. Mr. Parker agrees that this is a major step in saving money for the detention center.

Mrs. Hoyle Report – 59 total inmates in TWP. 55 inmates at Foster Farms, 4 at Thomas Nursery and 5 more approved with 3 inmates pending. Everyone will be working at Foster Farms on Saturday. One inmate tested positive today and had to be removed from the program. Mrs. Hoyle is hoping to be up to 70 in 4 to 5 weeks. We are not getting any new DOC inmates due to the flooding in Baton Rouge, but hopefully that will change soon. \$46,715.97 month?

Jerry Taylor asks if he might make a comment. He says Mrs. Hoyle is always talking about getting more inmates, but how many inmates are actually leaving the program. Mrs. Hoyle says very few schedule for release and when they do they are quickly replaced.

Warden's Comments – The Detention Center currently has 110 parish inmates and 188 DOC which is total of _____. He would like to recognize two of his employees for Employees of the Month for the month of August. Terrall Andres and Kadavien Livingston (Spelling). Both men are members of the nation guard and gave up their service to the state so they could work at the detention center. **(check names and dates and duty)**

The Warden gives a brief report on Mrs. Albritton's effort to reconcile the money in the original vault account. Sgt. Campbell has been out sick and he is the only driver for TWP that has a CDL license. He would like to know if we could look into hiring another person that has his CDL license. Could we possibly advertise for this position? He has tried by "word of mouth", but has had no luck.

Morale is good at the Detention Center. Captain Adams is still doing a great job and the inmates are still respecting him. Chief Culbertson also voiced that he has heard no complaints about the morale. The painting has been halted temporarily because of trying to save money.

The work release men are still complaining about being hungry. The warden is considering giving the work release people an extra sandwich during their noon meal. He is constantly trying to figure out ways to satisfy their hunger problems.

Motion Chief Culbertson, seconded Mr. Sawyer for Commission to enter into executive session for security issues. Roll call vote: YEAS 4, NAYS 0, ABSENT 1.

Motion Chief Culbertson, seconded Sheriff Gates for Commission to come out of executive session & to return to meeting; no action taken in executive session. Roll call vote: YEAS 4, NAYS 0, ABSENT 1.

There being no further business to come before the commission, Mr. Parker declared the meeting adjourned upon motion by Mr. Sawyer, seconded Chief Culbertson, on this the 1st day of September, 2016.

Lanny Parker, Chairman
Paula Strickland Sec-Treasurer