

REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana

August 7th, 2018

The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Charles Sawyer, Lanny Parker, Jerry W. Taylor, Glenn Hutto, Derek S. Kennedy, Stan Smith, and John Watley. Absent: Nathan Futch and Mike Jones. Also present was Michael Mahaffey, Assistant District Attorney. The President called the session to order and welcomed all guests. Michael Fox, Preacher at the D'Arbonne Church of Christ offered the invocation and Mr. Kennedy led the group in the Pledge of Allegiance to the Flag.

President Taylor asked if anyone in the audience would like to register for public comment. The public was given the opportunity to comment on any item shown on the agenda.

Mr. Taylor would like to recognize the Futch family. Zimma Futch who recently passed away was the mother of Nathan Futch, Police Juror District 6. Mrs. Futch was also the grandmother of Lance Futch, Union Parish Assessor and Alan Futch.

Mr. Taylor would also like to remember the parents of Bridget Tucker. Ms. Tucker was the young lady who recently died in an automobile accident.

After the opportunity for public comment was given, a Motion was made by Mr. Hutto, seconded by Mr. Watley and declared adopted by unanimous roll call vote of the Jury to approve the agenda with no changes.

Motion Mr. Parker, seconded by Mr. Sawyer to adopt the minutes of the July 3rd, 2018 Regular Meeting and July 12th, 2018 Special Meeting. Motion carried unanimously.

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent. The Secretary/Treasurer commented on a few noteworthy items. The jurors were given time to comment on the report. No questions were asked. **Motion Mr. Kennedy, seconded by Mr. Hutto to adopt the Revenues and Expenditures Report for the month of July 2018. Motion carried unanimously.**

Motion Mr. Sawyer, seconded by Mr. Watley to grant a Quietus on the 2017 Tax Roll. Motion carried unanimously.

The following resolution was offered by MR. SAWYER and seconded by MR. HUTTO:

RESOLUTION 2018-06

A resolution ordering and calling a special election to be held in the Parish of Union, State of Louisiana, to authorize the levy of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Union, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Union, State of Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by Article VI, Sections 30 and 32 of the Constitution of the State of Louisiana of 1974, the applicable provisions of Chapter 5 and Chapter 6-A of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, DECEMBER 8, 2018**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION (MILLAGE RENEWAL)

Shall the Parish of Union, State of Louisiana (the "Parish"), levy a one (1) mill tax on all property subject to taxation in the Parish (an estimated \$154,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2020 and ending with the year 2029, to be used to support, improve, operate and maintain the Union Parish Public Library?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the *Banner*, a newspaper of general circulation within the Parish, published in Bernice, Louisiana, and being the official journal of the Parish, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Police Jury Meeting Room of the Courthouse Annex, 303 E. Water Street, Farmerville, Louisiana, on **TUESDAY, JANUARY 8, 2019**, at **SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held on Tuesday, January 8, 2019, as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary-Treasurer of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary-Treasurer of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Union Parish and the Registrar of Voters of Union Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Charles Sawyer	<u> X </u>	_____	_____	
Lanny Parker	<u> X </u>	_____	_____	
Jerry W. Taylor	<u> X </u>	_____	_____	
Glenn Hutto	<u> X </u>	_____	_____	
Derek S. Kennedy	<u> X </u>	_____	_____	
Nathan Futch	_____	_____	X	
Stan Smith	<u> X </u>	_____	_____	
Michael Jones	_____	_____	X	
John W. Watley	<u> X </u>	_____	_____	

And the resolution was declared adopted on this, the 7th day of August, 2018.

/s/ Paula Strickland
Secretary-Treasurer

/s/ Jerry W. Taylor
President

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Union, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Union, State of Louisiana (the "Parish"), on August 7, 2018, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, DECEMBER 8, 2018**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION
(MILLAGE RENEWAL)

Shall the Parish of Union, State of Louisiana (the "Parish"), levy a one (1) mill tax on all property subject to taxation in the Parish (an estimated \$154,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2020 and ending with the year 2029, to be used to support, improve, operate and maintain the Union Parish Public Library?

Said special election will be held at each and every polling place in the Parish of Union, which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Police Jury Meeting Room of the Courthouse Annex, 303 E. Water Street, Farmerville, Louisiana, on **TUESDAY, JANUARY 8, 2019**, at **SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Farmerville, Louisiana, on this, the 7th day of August, 2018.

/s/ Paula Strickland
Secretary-Treasurer

/s/ Jerry W. Taylor
President

STATE OF LOUISIANA

PARISH OF UNION

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Union, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of Union, State of Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the Governing Authority on August 7, 2018, ordering and calling a special election to be held in the Parish of Union, State of Louisiana, to authorize the levy of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Farmerville, Louisiana, on this, the 7th day of August, 2018.

s/ Paula Strickland
Secretary-Treasurer
Union Parish Police Jury

Motion Mr. Smith, seconded by Mr. Sawyer authorizing the Secretary/Treasurer to attend the Parochial Employees' Retirement System meeting in Baton Rouge on October 2nd, 2018. Motion carried unanimously.

Motion Mr. Hutto, seconded by Mr. Kennedy to enter into a contract with Paradigm Software, LLC for software and hardware at the Union Parish Landfill and authorize the President to execute all necessary documents. Motion carried unanimously.

Personnel Committee Recommendations:

Motion Mr. Kennedy, seconded by Mr. Parker to hire James Simmons for full time employment at the Landfill with his time counted back to March 12, 2018 based on the recommendations of Richard Phelps, General Superintendent; effective August 13, 2018. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Hutto to hire Richard Scarborough for full time employment at the Landfill with his time counted back to March 28, 2018 based on the recommendations of Richard Phelps, General Superintendent; effective August 13, 2018. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Sawyer to hire a Landfill office assistant who can also be utilized at the Road Department and Police Jury Annex when needed. The Secretary/Treasurer will be tasked with taking applications and presenting to the Personnel Committee. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Parker to allow Sharon Dixson, HUD Director, to work a four day – forty (40) hour work week. The effective date and schedule to be determined at a later date. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Watley to update the Union Parish Personnel Policy as follows:

- **Annual Leave:**
Up to five (5) years Employee shall accumulate annual leave at the rate of $\frac{3}{4}$ a day per month.
- **Overtime:**
Overtime shall be paid to non-exempt employees whose schedule exceeds a forty (40) hour work week. Holidays, vacation and sick time can count towards the forty (40) hour work week.
- **Holiday:**
If an employee works on a holiday the employee will receive compensation for working that day plus time and a half.
- **Wages – Detention Center**
With regards to the Detention Center an 8 hour employee is defined as:
 - a. Transportation
 - b. Booking
 - c. Commissary
 - d. Kitchen
 - e. Nurse
 - f. TWP – Transportation
 - g. Administrative

12 hour employees are defined as:

- a. Shift workers

Motion carried unanimously.

Road Committee Recommendations:

Motion Mr. Watley, seconded by Mr. Hutto that the jury apply for the Local Government Assistant Program (LGAP) grant through the State and authorize the President to execute all necessary documents. Any monies received will be used to purchase a Mini Hydraulic Excavator. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Kennedy to advertise for a public hearing to be held on September 4th, 2018 on the abandonment of a portion of Pleasure Island Road (formerly known as Louisiana Highway 15) as it traverses through the NE ¼ of Section 12, Township 21 North, Range 1 West over those land(s) owned by J. Thomas Properties of Union, LLC. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Kennedy to advertise for a public hearing on September 4th, 2018 on the partial abandonment of a Right of Way located on Lots 4 and 5 of the Pleasure Island Marina Subdivision which said abandonment amounts to 30 feet more or less of a present 60 feet width from the center of Pleasure Island Drive (formerly known as Louisiana Highway 15). It being the intent to reestablish the Eastern ROW limits on Spicer property to be 30 feet Easterly of the existing center of the travelled way. Spicer's property is known as Lots 4 and 5 of the Pleasure Island Marina Subdivision (Plat of record being recorded as file # 150005 with the Union Parish Clerk of Court). Spicer's property being described most recently by succession recorded in Conveyance Book 1408 Page 622. Motion carried unanimously.

Executive Committee Recommendations:


Motion Mr. Parker, seconded by Mr. Hutto to accept the 2017 financial audit presented by Bosch & Statham. Motion carried unanimously.

In accordance with Ordinance 549, time for public comment was given. No comment was made.

Mr. Taylor addressed the public and thanked them for their time in coming to the Jury meeting. Mr. Taylor stated that you can find information regarding the meetings on the Union Parish Police Jury website. Mr. Taylor reminded everyone that school will be starting next week and he urged everyone to remember the teachers, faculty members and students in their prayers.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Hutto, seconded by Mr. Watley on this the 7th day of August, 2018.


PAULA STRICKLAND
Secretary-Treasurer


JERRY W. TAYLOR
President