

SPECIAL MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana
December 19th, 2017

The Union Parish Police Jury met this date in special session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Charles Sawyer, Stan Smith, Jerry W. Taylor, Mike Jones, Lanny Parker, Derek Kennedy, Nathan Futch, Glenn Hutto and John Watley. Absent: None. Also present was Bruce Hampton, Assistant District Attorney. The President called the meeting to order and welcomed all visitors. Mr. Watley offered the invocation and Mr. Kennedy led the group in the Pledge of Allegiance.

President Sawyer asked if anyone in the audience would like to register for public comment. At this time, the public was given the opportunity to comment on any item shown on the agenda. No comment was made.

Motion by Mr. Jones, seconded by Mr. Parker and declared adopted by unanimous roll call vote of the Jury to approve the agenda with one addition:

#19 Discuss and take action, if necessary, regarding an agreement with the Town of Sterlington pertaining to the West Sterlington Sewer System.

Motion Mr. Kennedy, seconded by Mr. Taylor to amend the 2017 budgets as presented below. Motion carried unanimously. The 2017 final budgets are:

GENERAL FUND

Beginning Fund Balance	1,698,586.00
Revenues and Other Sources	2,259,100.00
Expenses and Other Uses	-2,398,618.00
Ending Fund Balance	1,559,068.00

ROAD MAINTENANCE

Beginning Fund Balance	1,227,214.00
Revenues and Other Sources	1,904,327.00
Expenses and Other Uses	-1,462,868.00
Ending Fund Balance	1,668,673.00

ROAD CONSTRUCTION

Beginning Fund Balance	1,883,138.00
Revenues and Other Sources	879,977.00
Expenses and Other Uses	-831,200.25
Ending Fund Balance	1,931,914.75

LIBRARY

Beginning Fund Balance	1,406,124.00
Revenues and Other Sources	595,407.00
Expenses and Other Uses	-539,519.00
Ending Fund Balance	1,462,012.00

UNEMPLOYMENT

Beginning Fund Balance	1046.00
Revenues and Other Sources	12,142.00
Expenses and Other Uses	-12,154.00
Ending Fund Balance	1034.00

AIRPORT

Beginning Fund Balance	2,513.00
Revenues and Other Sources	19,350.00
Expenses and Other Uses	-21,671.00
Ending Fund Balance	192.00

OFF-DUTY OFFICER WITNESS FEES

Beginning Fund Balance	5,256.00
Revenues and Other Sources	4,111.00
Expenses and Other Uses	-1,150.00
Ending Fund Balance	8,217.00

DETENTION CENTER

Beginning Fund Balance	-793,357.00
Revenues and Other Sources	3,867,387.00
Expenses and Other Uses	-3,122,391.00
Ending Fund Balance	-48,361.00

HEALTH UNIT

Beginning Fund Balance	1,186,969.00
Revenues and Other Sources	4,335.00
Expenses and Other Uses	-173,396.00
Ending Fund Balance	1,017,908.00

SALES TAX - LANDFILL

Beginning Fund Balance	9,478,512.00
Revenues and Other Sources	3,851,090.68
Expenses and Other Uses	-3,585,487.00
Ending Fund Balance	9,744,115.68

UNION PARISH LITTER COURT

Beginning Fund Balance	409.00
Revenues and Other Sources	2,475.00
Expenses and Other Uses	-2,506.00
Ending Fund Balance	378.00

UNION PARISH COMM DIST

Beginning Fund Balance	60,303.00
Revenues and Other Sources	317,445.00
Expenses and Other Uses	-290,065.00
Ending Fund Balance	87,683.00

COLLECTIONS - SALES TAX

Beginning Fund Balance	112,225.00
Revenues and Other Sources	1,000,000.00
Expenses and Other Uses	-793,191.00
Ending Fund Balance	319,034.00

HUD SECTION 8

Beginning Fund Balance	38,201.00
Revenues and Other Sources	526,904.00
Expenses and Other Uses	-547,648.00
Ending Fund Balance	17,457.00

HOMELAND SECURITY

Beginning Fund Balance	58.00
Revenues and Other Sources	66,826.43
Expenses and Other Uses	-66,826.43
Ending Fund Balance	58.00

Motion Mr. Hutto, seconded by Mr. Watley to open a public hearing on the 2018 budgets. Motion carried by unanimous roll call vote of the jury. President Sawyer declared a public hearing in session to discuss the 2018 budgets. There were no comments. Motion Mr. Hutto, seconded by Mr. Jones to close the public hearing. Motion carried by unanimous roll call vote of the jury.

Mr. Kennedy comments - The Finance Committee met earlier. The Secretary/Treasurer had recommended an appropriation of \$750,000 to the Detention Center and the Finance Committee would like to change that amount to \$850,000. The Detention Center is continuing to show great improvement. The Transitional Work Release program took a slight hit due to the Louisiana Justice Reinvestment Act 280. The TWP numbers should be back up by the end of January. Mr. Parker and the Detention Center Commission should be commended on their hard work. **Motion Mr. Kennedy, seconded by Mr. Watley to adopt the 2018 budgets as presented below. Motion carried unanimously.**

GENERAL FUND

Beginning Fund Balance	1,668,457.00
Revenues and Other Sources	2,618,705.00
Expenses and Other Uses	-2,886,615.00
Ending Fund Balance	1,400,547.00

ROAD MAINTENANCE

Beginning Fund Balance	1,639,319.00
Revenues and Other Sources	1,438,900.00
Expenses and Other Uses	-1,837,590.00
Ending Fund Balance	1,240,629.00

ROAD CONSTRUCTION

Beginning Fund Balance	2,092,353.00
Revenues and Other Sources	1,506,600.00
Expenses and Other Uses	-1,345,725.00
Ending Fund Balance	2,253,228.00

LIBRARY

Beginning Fund Balance	1,475,742.00
Revenues and Other Sources	564,335.00
Expenses and Other Uses	-588,654.00
Ending Fund Balance	1,451,423.00

UNEMPLOYMENT

Beginning Fund Balance	1,034.00
Revenues and Other Sources	14,200.00
Expenses and Other Uses	-14,500.00
Ending Fund Balance	734.00

AIRPORT

Beginning Fund Balance	591.00
Revenues and Other Sources	24,350.00
Expenses and Other Uses	-22,580.00
Ending Fund Balance	2,361.00

OFF-DUTY OFFICER WITNESS FEES

Beginning Fund Balance	7,732.00
Revenues and Other Sources	4,000.00
Expenses and Other Uses	-3,500.00
Ending Fund Balance	8,232.00

DETENTION CENTER

Beginning Fund Balance	-921,069.00
Revenues and Other Sources	3,579,050.00
Expenses and Other Uses	-3,211,700.00
Ending Fund Balance	-553,719.00

HEALTH UNIT

Beginning Fund Balance	1,051,760.00
Revenues and Other Sources	3,000.00
Expenses and Other Uses	-177,050.00
Ending Fund Balance	877,710.00

SALES TAX - LANDFILL

Beginning Fund Balance	10,525,920.00
Revenues and Other Sources	3,315,500.00
Expenses and Other Uses	-5,635,033.00
Ending Fund Balance	8,206,387.00

UNION PARISH LITTER COURT

Beginning Fund Balance	356.00
Revenues and Other Sources	4,000.00
Expenses and Other Uses	-3,915.00
Ending Fund Balance	441.00

UNION PARISH COMM DIST

Beginning Fund Balance	92,730.00
Revenues and Other Sources	308,150.00
Expenses and Other Uses	-284,700.00
Ending Fund Balance	116,180.00

COLLECTIONS - SALES TAX

Beginning Fund Balance	239,697.00
Revenues and Other Sources	1,000,000.00
Expenses and Other Uses	-967,725.00
Ending Fund Balance	271,972.00

HUD SECTION 8

Beginning Fund Balance	373.00
Revenues and Other Sources	549,000.00
Expenses and Other Uses	-533,892.00
Ending Fund Balance	15,481.00

HOMELAND SECURITY

Beginning Fund Balance	58.00
Revenues and Other Sources	32,000.00
Expenses and Other Uses	32,000.00
Ending Fund Balance	58.00

Motion Mr. Taylor, seconded by Mr. Jones to adopt a Contracting for Services Policy. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Parker to adopt a Receipt Policy. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Parker to approve expenses for the Secretary/Treasurer to attend the Louisiana GFOA 2018 Winter workshop in Baton Rouge, Louisiana on February 21 and February 22, 2018.

Motion Mr. Taylor, seconded by Mr. Jones to approve expenses for Pat Bankston, Union Parish Registrar of Voters Office, to attend a workshop on January 31, 2018 to February 2, 2018 in Marksville, Louisiana.

Motion Mr. Hutto, seconded by Mr. Kennedy to approve the application of Wilderness Acres for a beer/liquor license for the year 2018 pending all necessary documents/paperwork are received and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Kennedy to approve the Louisiana Compliance Questionnaire for the 2017 audit and authorize the President and Secretary/Treasurer to execute all necessary documents. Motion carried unanimously.

Courthouse Committee:

Motion Mr. Parker, seconded by Mr. Futch to purchase a security system upgrade for the Annex with an approximate price of \$3,950. Motion carried unanimously.

Road Committee:

Motion Mr. Watley, seconded by Mr. Hutto to accept Change Order No. 3 for Various Bridge Repair Projects F.Y. 2016 – Rocky Branch Road Bridge Over Bayou D'Arbonne and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Taylor to accept the Certificate of Substantial Completion (partial) for Various Bridge Repair Projects F.Y. 2016 – Rocky Branch Road Bridge Over Bayou D'Arbonne provided the Change Order No. 3 has been signed by Ben Allen and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Jones to authorize the Periodic Estimate for Partial Payment No. 6 for Various Bridge Repair Projects F.Y. 2016 – Rocky Branch Road Bridge Over Bayou D’Arbonne provided the Change Order No. 3 has been signed by Ben Allen. Motion carried unanimously.

The following resolution was offered by Mr. Watley and seconded by Mr. Hutto:

RESOLUTION #2017-19

WHEREAS, the Union Parish Police Jury has received a recommendation from the Road Committee after it has reviewed the Road Priorities that have previously been adopted, recommended Road Priorities to adopt and recommended projects to approve for F.Y. 2018, F.Y. 2019, F.Y. 2020 and F.Y. 2021; and

WHEREAS, the Union Parish Police Jury due to declining funds available for capital road projects beginning in F.Y. 2004 funded only collector roads in an effort to address the roads with the highest use; and

WHEREAS, the Union Parish Police Jury due to insufficient funds available for capital road projects beginning in F.Y. 2006, and continuing through F.Y. 2007- F.Y. 2012 adopted a stand still priority list by not naming any additional roads until funding became available; and

WHEREAS, certain road construction funds became available in F.Y. 2013 through F.Y. 2016 and a portion of the previously adopted priorities for capital road projects were addressed with the available funds. The Road Committee has reviewed the status of Road Priorities that have previously been adopted and anticipated to extend through F.Y. 2018; and

WHEREAS, after consulting page 1 and page 2 in Section 3 of the Union Parish Police Jury's Road Ranking Lists for Road Project Prioritization, dated May 24, 2000, and recommended that no additional road priorities be adopted for capital road improvement projects at this time:

<u>Anticipated F.Y.</u>	Road Name/Beginning/Ending
F.Y. 2018	No capital road projects will be funded
F.Y. 2019	Rocky Branch Road from Acree Road to bridge. Bear Creek Drive from Bear Drive to end of pavement. Hopewell Road from LA Hwy 828 to Hudson Road.
F.Y. 2020	Pilgrims Rest Church Road from Spearsville Corp Limits to AR state line.
F.Y. 2021	Roan Road from LA Hwy 143 to John Haye Road. Sweet Lily Road from Salem Road to end of pavement. Tom Dean Road from LA Hwy 549 to Patterson Lake Road.

BE IT RESOLVED by the Union Parish Police Jury that these priorities be confirmed and that the projects are hereby authorized to be done in F.Y. 2019, F.Y. 2020 and F.Y. 2021 subject to a favorable report from the Finance Committee concerning each fiscal year funding availability.

WHEREUPON, the motion was declared duly adopted by unanimous vote of the Jury this the 19th day of December, 2017.

s/ Paula Strickland

Paula Strickland
Secretary/Treasurer

s/ Charles Sawyer

Charles Sawyer
President

Executive Committee

The Executive Committee met earlier. **No action taken.**

Finance Committee

The Finance Committee met earlier with regards to the proposed 2017 revised budget and the proposed 2018 budget.


Mr. Jones addressed the jury regarding the West Sterlington Sewer District. He has met with the Town of Sterlington and the Town of Sterlington is willing to take over the West Sterlington Sewer at no cost provided a written proposal is submitted to the Board of Aldermen of the Town of Sterlington. The Town of Sterlington is willing to take ownership of the assets of the sewer system and be responsible/liable for its continued operation. **Motion Mr. Jones, seconded by Mr. Parker to direct Mr. Hampton to draw up a written proposal for the Town of Sterlington to take ownership of the West Sterlington Sewer System. The proposal will then be submitted to the Board of Aldermen for the Town of Sterlington. Motion carried unanimously.**

In accordance with Ordinance 549, time for public comment was given. Mr. Bobby Hodge, 705 Hodge Road, Farmerville addressed the jury concerning Meeks Landing. Mr. Hodge is urging the jury to get a clear judgment and take the fence down.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Hutto, seconded by Mr. Taylor on this the 19th day of December, 2017.



Paula Strickland, Secretary-Treasurer



Charles Sawyer, President