

SPECIAL MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana
December 20th, 2018

The Union Parish Police Jury met this date in special session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Charles Sawyer, Lanny Parker, Jerry W. Taylor, Derek S. Kennedy, Nathan Futch and Mike Jones. Absent: Glenn Hutto, Stan Smith and John W. Watley. Also present was Deanna D. McCallum, Attorney. The President called the meeting to order and welcomed all visitors. Mr. Sawyer offered the invocation and Mr. Parker led the group in the Pledge of Allegiance.

President Taylor asked if anyone in the audience would like to register for public comment. At this time the public was given the opportunity to comment on any item shown on the agenda. No comment was made.

Motion by Mr. Sawyer, seconded by Mr. Parker and declared adopted by unanimous roll call vote of the Jury to approve the agenda as written.

Mr. Kennedy addressed the jury and stated that the Finance Committee met on November 27, 2018 and received a copy of the proposed revised budget. The revised budget originally had allocated \$700,000 to be transferred from the General Fund to the Detention Center Fund. With the increase in revenue from the Transitional Work-release Program (TWP) that \$700,000 transfer is no longer needed. Instead the transfer only needs to be \$400,000. Part of the \$400,000 transfer will go to the previous years' deficit. Mr. Kennedy stated that the work release program has generated approximately 1.2 million dollars in revenue this year. Last year \$950,000 was transferred to the Detention Center out of the General Fund. **Motion Mr. Kennedy, seconded by Mr. Parker to amend the 2018 budgets as presented below. Motion carried unanimously. The 2018 revised final budgets are:**

GENERAL FUND

Beginning Fund Balance	1,563,610.00
Revenues and Other Sources	2,533,689.00
Expenses and Other Uses	-2,411,827.00
Ending Fund Balance	1,685,472.00

ROAD MAINTENANCE

Beginning Fund Balance	1,559,110.00
Revenues and Other Sources	1,497,792.00
Expenses and Other Uses	-1,617,779.00
Ending Fund Balance	1,439,123.00

ROAD CONSTRUCTION

Beginning Fund Balance	1,901,271.00
Revenues and Other Sources	1,085,295.00
Expenses and Other Uses	-1,020,685.00
Ending Fund Balance	1,965,881.00

LIBRARY

Beginning Fund Balance	1,415,743.00
Revenues and Other Sources	566,094.00
Expenses and Other Uses	-547,705.00
Ending Fund Balance	1,434,132.00

UNEMPLOYMENT

Beginning Fund Balance	1034
Revenues and Other Sources	6,533.00
Expenses and Other Uses	-6,533.00
Ending Fund Balance	1034

AIRPORT

Beginning Fund Balance	17,028.00
Revenues and Other Sources	41,501.00
Expenses and Other Uses	-35,326.00
Ending Fund Balance	23,203.00

OFF-DUTY OFFICER WITNESS FEES

Beginning Fund Balance	8,279.00
Revenues and Other Sources	4,053.00
Expenses and Other Uses	-450.00
Ending Fund Balance	11,882.00

DETENTION CENTER

Beginning Fund Balance	-49,574.00
Revenues and Other Sources	3,239,340.00
Expenses and Other Uses	-3,039,005.00
Ending Fund Balance	150,761.00

HEALTH UNIT

Beginning Fund Balance	1,046,642.00
Revenues and Other Sources	8,681.00
Expenses and Other Uses	-166,553.00
Ending Fund Balance	888,770.00

SALES TAX - LANDFILL

Beginning Fund Balance	10,313,854.00
Revenues and Other Sources	3,772,318.00
Expenses and Other Uses	-3,268,322.00
Ending Fund Balance	10,817,850.00

UNION PARISH LITTER COURT

Beginning Fund Balance	153
Revenues and Other Sources	1,275.00
Expenses and Other Uses	-1,282.00
Ending Fund Balance	146

UNION PARISH COMM DIST

Beginning Fund Balance	107,770.00
Revenues and Other Sources	324,457.00
Expenses and Other Uses	-280,415.00
Ending Fund Balance	151,812.00

COLLECTIONS - SALES TAX

Beginning Fund Balance	315,439.00
Revenues and Other Sources	750,000.00
Expenses and Other Uses	-838,883.00
Ending Fund Balance	226,556.00

HUD SECTION 8

Beginning Fund Balance	32,167.00
Revenues and Other Sources	540,686.00
Expenses and Other Uses	-570,073.00
Ending Fund Balance	2,780.00

HOMELAND SECURITY

Beginning Fund Balance	58.00
Revenues and Other Sources	60,419.81
Expenses and Other Uses	-60,419.81
Ending Fund Balance	58.00

Motion Mr. Sawyer, seconded by Mr. Futch to open a public hearing on the 2019 budgets. Motion carried by unanimous vote of the jury. President Taylor declared a public hearing in session to discuss the 2019 budgets. President Taylor states that the proposed 2019 budget has been prepared and available at the Annex. There were no comments. Motion Mr. Sawyer, seconded by Mr. Jones to close the public hearing. Motion carried by unanimous vote of the jury.

Mr. Kennedy addressed the jury and stated that the Finance Committee met on November 27, 2018 and received a copy of the proposed 2019 budget. **Motion Mr. Kennedy, seconded by Mr. Parker to adopt the 2019 budgets as presented below. Motion carried unanimously.**

GENERAL FUND

Beginning Fund Balance	1,699,874.00
Revenues and Other Sources	1,787,260.00
Expenses and Other Uses	-2,023,450.00
Ending Fund Balance	1,463,684.00

ROAD MAINTENANCE

Beginning Fund Balance	1,466,696.00
Revenues and Other Sources	1,462,000.00
Expenses and Other Uses	-1,788,500.00
Ending Fund Balance	1,140,196.00

ROAD CONSTRUCTION

Beginning Fund Balance	1,992,321.00
Revenues and Other Sources	1,421,500.00
Expenses and Other Uses	-1,182,225.00
Ending Fund Balance	2,231,596.00

LIBRARY

Beginning Fund Balance	1,444,270.00
Revenues and Other Sources	516,700.00
Expenses and Other Uses	-598,001.00
Ending Fund Balance	1,362,969.00

UNEMPLOYMENT

Beginning Fund Balance	1,034.00
Revenues and Other Sources	12,300.00
Expenses and Other Uses	-10,500.00
Ending Fund Balance	2,834.00

AIRPORT

Beginning Fund Balance	23,513.00
Revenues and Other Sources	37,200.00
Expenses and Other Uses	-36,660.00
Ending Fund Balance	24,053.00

**OFF-DUTY OFFICER WITNESS
FEES**

Beginning Fund Balance	11,883.00
Revenues and Other Sources	4,000.00
Expenses and Other Uses	-3,000.00
Ending Fund Balance	12,883.00

DETENTION CENTER

Beginning Fund Balance	164,007.00
Revenues and Other Sources	3,578,750.00
Expenses and Other Uses	-3,214,300.00
Ending Fund Balance	528,457.00

HEALTH UNIT

Beginning Fund Balance	916,054.00
Revenues and Other Sources	8,500.00
Expenses and Other Uses	-177,325.00
Ending Fund Balance	747,229.00

SALES TAX - LANDFILL

Beginning Fund Balance	10,844,732.00
Revenues and Other Sources	3,821,500.00
Expenses and Other Uses	-5,614,380.00
Ending Fund Balance	9,051,852.00

UNION PARISH LITTER COURT

Beginning Fund Balance	147.00
Revenues and Other Sources	4,000.00
Expenses and Other Uses	-3,915.00
Ending Fund Balance	232.00

UNION PARISH COMM DIST

Beginning Fund Balance	149,151.00
Revenues and Other Sources	349,000.00
Expenses and Other Uses	-301,950.00
Ending Fund Balance	196,201.00

COLLECTIONS - SALES TAX

Beginning Fund Balance	229,744.00
Revenues and Other Sources	1,000,000.00
Expenses and Other Uses	-1,017,600.00
Ending Fund Balance	212,144.00

HUD SECTION 8

Beginning Fund Balance	14,348.00
Revenues and Other Sources	570,000.00
Expenses and Other Uses	-566,262.00
Ending Fund Balance	18,086.00

HOMELAND SECURITY

Beginning Fund Balance	58.00
Revenues and Other Sources	32,000.00
Expenses and Other Uses	32,000.00
Ending Fund Balance	58.00

Motion Mr. Futch, seconded by Mr. Sawyer to enter into a Cooperative Agreement between the Union Parish Police Jury and Louisiana Department of Veterans Affairs concerning support for the local Veterans Affairs office (\$817.01 monthly) and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Futch to reappoint Joyce Grier (District 1) to the Union Parish Tourist Commission for a four-year term beginning January 1, 2019 and ending December 31, 2022 and the appointment of GayNell Pepper (District 3) for a four-year term beginning January 1, 2019 and ending December 31, 2022. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Jones to approve expenses for Pat Bankston, Union Parish Registrar of Voters Office to attend the annual Louisiana Registrar of Voters seminar and workshop scheduled for February 5 and February 6, 2019 which is to be held at the Horseshoe Casino & Hotel in Bossier City, Louisiana. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Futch to approve expenses for the Secretary/Treasurer to attend the Louisiana GFOA 2019 Winter Workshop in Baton Rouge, Louisiana on February 20 and February 21, 2019. Motion carried unanimously.

Motion Mr. Futch, seconded by Mr. Jones to approve expenses for Brian Nyegaard to attend a Bridge Inspection Workshop January 7 through January 9, 2019 to be held in Baton Rouge. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Sawyer to allow Terri Russell (Aflac) to contract with a third-party agent for Aflac supplemental insurance deductions. Motion carried unanimously.

A brief discussion was held on the closure of a portion of Harrell Ward Road. Mr. Parker has received a request from Harrell Ward to close a portion of the road which leads to his house. **Motion Mr. Parker, seconded by Mr. Sawyer to conduct a public hearing on March 5, 2019 to discuss the abandonment of a portion of Harrell Ward Road. Motion carried unanimously.**

Motion Mr. Parker, seconded by Mr. Sawyer to continue with the reduction in rent from \$500 to \$200 for Union Community Action Association until further notice. Motion carried unanimously.

Personnel Committee Recommendations

The Personnel Committee met earlier and had the following recommendations:

Motion Mr. Jones, seconded by Mr. Sawyer to accept Lane Rugg's recommendation to hire Jobe Traylor for full-time employment with his time counting back to his original hire date of July 2, 2018. Mr. Traylor's probationary period will be completed on January 2, 2019

and at that time he will be eligible for retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

Motion Mr. Jones, seconded by Mr. Kennedy to accept Lane Rugg's recommendation to hire Ronald Raye for full-time employment with his time counting back to his original hire date of August 7, 2018. Mr. Raye's probationary period will be completed on February 7, 2019 and at that time he will be eligible for retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

Motion Mr. Jones, seconded by Mr. Kennedy to hire George Fields as the Maintenance Supervisor with an annual salary of \$36,400. Motion carried unanimously.

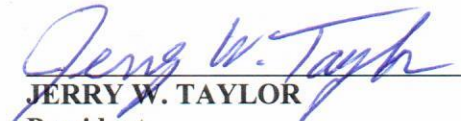
In accordance with Ordinance 549, time for public comment was given. Russell Wade, 5792 Highway 549, addressed the jury concerning the work release program at the Detention Center.

President Taylor thanked the jurors for their service and wished everyone a Merry Christmas.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Futch, seconded by Mr. Parker on this the 20th day of December, 2018.



PAULA STRICKLAND
Secretary/Treasurer



JERRY W. TAYLOR
President