

**PERSONNEL COMMITTEE
MINUTES OF MEETING
July 11th, 2017
6:00 P.M.**

Present: Mike Jones, Derek Kennedy and John Watley. Absent: Lanny Parker. Also present were Charles Sawyer, Stan Smith, and Jerry Taylor.

Mr. Jones called the meeting to order. Mr. Watley led the group in prayer.

Motion Mr. Watley, seconded by Mr. Kennedy and declared adopted by unanimous vote to approve the agenda as written.

Motion Mr. Watley, seconded by Mr. Kennedy to approve the minutes of the May 5th, 2017 meeting. Motion carried unanimously.

The Secretary-Treasurer gave an update on the workforce employee. Last month, the jury agreed to be the local grant recipient for the Workforce Development Area 83. Unbeknownst to the jury or the Workforce Development Area 83 the workforce employee that we have now is ineligible to work for the parish. Due to personnel changes in the office a part time receptionist is needed for the front office. It was suggested that the area schools be contacted to see if they could recommend a high school senior or college person. **Motion Mr. Kennedy, seconded by Mr. Watley to fill the part time receptionist position (28 hours per week) at the Annex and the pay rate to be discussed at a later date.**

There being no more business to come before the committee, Mr. Jones declared the meeting adjourned upon motion by Mr. Kennedy and duly seconded by Mr. Watley on this the 11th day of July, 2017.

Mike Jones, Chairman
Paula Strickland, Secretary/Treasurer