

REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana
November 6th, 2018

The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Charles Sawyer, Lanny Parker, Jerry W. Taylor, Glenn Hutto, Derek Kennedy, Nathan Futch, Stan Smith, Mike Jones and John Watley. Absent: None. Also present was Michael Mahaffey, Assistant District Attorney. The President called the session to order and welcomed all guests. Wayne Whiteside, Pastor at Crestview Baptist Church offered the invocation and Jimmy Odom, Commander at the local VFW, led the group in the Pledge of Allegiance to the Flag.

President Taylor reminded the members in the audience to silence their cell phones. President Taylor asked if anyone in the audience would like to register for public comment. The public was given the opportunity to comment on any item shown on the agenda.

President Taylor would like to remember the veterans who have served our country. President Taylor would also like to acknowledge Paula Strickland. Mrs. Strickland was recently elected to serve as Treasurer for the North Delta Regional Planning and Development Board. Mr. Sawyer was elected to serve as Member at Large on that same board. President Taylor would also like to remember the family of Velvet Bennett Roberts. Mrs. Roberts recently passed.

After the opportunity for public comment was given, a Motion was made by Mr. Hutto, seconded by Mr. Sawyer and declared adopted by unanimous roll call vote of the Jury to approve the agenda as written.

Motion Mr. Sawyer, seconded by Mr. Watley to adopt the minutes of the October 2nd, 2018 Regular Meeting. Motion carried unanimously.

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent. The jurors were given time to comment on the report. No questions were asked. **Motion Mr. Kennedy, seconded by Mr. Parker to adopt the Revenues and Expenditures Report for the month of October 2018. Motion carried unanimously.**

Richard Royal addressed the jury on behalf of the Union Parish Chamber of Commerce. The Union Parish Chamber of Commerce is requesting \$2,500 from the police jury for the 2019 National American Crappie Trail Tournament. **Motion Mr. Hutto, seconded by Mr. Kennedy to deny the request from the Union Parish Chamber of Commerce. Motion carried unanimously.**

Motion Mr. Watley, seconded by Mr. Hutto to approve the annual bridge certification and authorize the President to sign all necessary documents relating to the Annual Certification of Compliance for 2018.

**RESOLUTION 2018-08
ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF
LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM**

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state; and

WHEREAS, the responsibility to inspect, rate and load post these bridges under the authority of Union Parish in accordance with those Standards is delegated by Louisiana Department of Transportation and Development to Union Parish,

THEREFORE, BE IT RESOLVED by the governing authority of Union Parish that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for a period **October 1, 2017 through September 30, 2018:**

The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

All bridges owned and maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish. Load Posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.

All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standard Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA DOTD are noted.

Roll Call Vote:

YEAS: Sawyer, Parker, Taylor, Hutto, Kennedy, Futch, Smith, Jones and Watley

NAYS: None
ABSENT: None
ABSTAINING: None

WHEREUPON, the motion was declared duly adopted by unanimous vote of the Jury this the 6th day of November, 2018.

ATTEST:

s/ Paula Strickland
Paula Strickland, Secretary-Treasurer
Union Parish Police Jury

s/ Jerry W. Taylor
Jerry W. Taylor, President
Union Parish Police Jury

**STATE OF LOUISIANA
PARISH OF UNION**

I, **Paula Strickland**, Secretary/Treasurer of the Police Jury of Union Parish, Louisiana, do hereby certify that the foregoing is a true and correct copy of one (1) motion adopted by the Union Parish Police Jury in special session on November 6th, 2018 at which meeting a quorum was present. Given under my Official Signature and Seal of Office on this the 6th day of November, 2018.

s/ Paula Strickland
Paula Strickland
Secretary/Treasurer
Police Jury of Union Parish, Louisiana

Motion Mr. Watley, seconded by Mr. Hutto to accept Change Order No. 3 which is a reduction in the amount of (\$2,600.00) for the Wallace Road Pipe Replacement Project and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Hutto to adopt the following policies for the Union Parish Police Jury: Contracting for Services Policy, Debt Service Policy, Ethics Policy, Purchasing/Disbursements Policy, Payroll Policy/Procedures, Credit Card Policy and Personnel Policy. Motion carried unanimously.

Motion Mr. Hutto, seconded by Mr. Jones to pay the expenses of the Jurors and the staff to attend the 2019 Annual Police Jury Association Conference to be held in Lake Charles, Louisiana – February 13, 2019 through February 15, 2019. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Jones to approve the Louisiana Compliance Questionnaire for the 2018 audit and authorize the President and Secretary/Treasurer to execute all necessary documents. Motion carried unanimously.

Motion Mr. Parker, seconded by Mr. Watley to reschedule the January 1st 2019 meeting to January 8th, 2019. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Hutto to authorize the President to sign the 2018 audit engagement agreement with the CPA firm of Bosch & Statham, LLC. Motion carried unanimously.

Motion Mr. Hutto, seconded by Mr. Watley to hire the firm of Kenneth D. Folden and Co. CPA's to oversee the preparation of the Jury's financial statement and notes for the year ending December 31, 2018 and authorize the President to sign the 2018 engagement agreement. Motion carried unanimously.

Insurance Committee Recommendations:

Motion Mr. Kennedy, seconded by Mr. Smith that the Jury's current Blue Cross/Blue Shield health insurance plan should be renewed for 2019 and to authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Kennedy that Keith Walley & Associates (Allstate Supplemental Insurance) be the only supplemental insurance carrier to be payroll deducted and authorize the President to execute all necessary documents. Motion carried unanimously.

Personnel Committee Recommendations:

No action taken during the personnel meeting.

Road Committee Recommendations:

Motion Mr. Watley, seconded by Mr. Jones to approve the First Amendment to Contract for Consulting Engineering Services (Wallace Road and Loch Lomond) and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Jones to approve the First Amendment to Task Order No. 1 Consulting Engineering Services (Wallace Road and Loch Lomond) and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Jones to approve Task Order No. 2 (Loch Lomond Pipe Replacement Project), and authorize the President to execute all necessary documents. Motion carried unanimously.

**Motion Mr. Watley, seconded by Mr. Hutto to approve Capital Road Projects
Resolution – 2018-09 and authorize the President to sign all necessary documents.**

RESOLUTION #2018-09

WHEREAS, the Union Parish Police Jury has received a recommendation from the Road Committee after it has reviewed the Road Priorities that have previously been adopted, recommended Road Priorities to adopt and recommended projects to approve for F.Y. 2018, F.Y. 2019, F.Y. 2020 and F.Y. 2021; and

WHEREAS, the Union Parish Police Jury due to declining funds available for capital road projects beginning in F.Y. 2004 funded only collector roads in an effort to address the roads with the highest use; and

WHEREAS, the Union Parish Police Jury due to insufficient funds available for capital road projects beginning in F.Y. 2006, and continuing through F.Y. 2007- F.Y. 2012 adopted a stand still priority list by not naming any additional roads until funding became available; and

WHEREAS, certain road construction funds became available in F.Y. 2013 through F.Y. 2016 and a portion of the previously adopted priorities for capital road projects were addressed with the available funds. The Road Committee has reviewed the status of Road Priorities that have previously been adopted and anticipated to extend through F.Y. 2021; and

WHEREAS, after consulting page 1 and page 2 in Section 3 of the Union Parish Police Jury's Road Ranking Lists for Road Project Prioritization, dated May 24, 2000, and recommended that no additional road priorities be adopted for capital road improvement projects at this time:

| <u>Anticipated F.Y.</u> | Road Name/Beginning/Ending |
|-------------------------|---|
| F.Y. 2018 | No capital road projects will be funded |
| F.Y. 2019 | Rocky Branch Road from Acree Road to bridge. Bear Creek Drive from Bear Drive to end of pavement. Hopewell Road from LA Highway 828 to Hudson Road. |
| F.Y. 2020 | Pilgrims Rest Church Road from Spearsville Corp Limits to AR state line. |

F.Y. 2021 Roan Road from LA Highway 143 to John Haye Road.
 Sweet Lily Road from Salem Road to end of pavement.
 Tom Dean Road from LA Highway 549 to Patterson Lake Road.

BE IT RESOLVED by the Union Parish Police Jury that these priorities be confirmed and that the projects are hereby authorized to be done in F.Y. 2018, F.Y. 2019, F.Y. 2020 and F.Y. 2021 subject to a favorable report from the Finance Committee concerning each fiscal year funding availability.

WHEREUPON, the motion was declared duly adopted by unanimous vote of the Jury this the 6th day of November, 2018.

ATTEST:

s/ Paula Strickland
Paula Strickland, Secretary-Treasurer
Union Parish Police Jury

s/ Jerry W. Taylor
Jerry W. Taylor, President
Union Parish Police Jury

**STATE OF LOUISIANA
PARISH OF UNION**

I, **Paula Strickland**, Secretary/Treasurer of the Police Jury of Union Parish, Louisiana, do hereby certify that the foregoing is a true and correct copy of one (1) motion adopted by the Union Parish Police Jury in regular session on November 6th, 2018 at which meeting a quorum was present. Given under my Official Signature and Seal of Office on this the 6th day of November, 2018.

s/ Paula Strickland
Paula Strickland
Secretary/Treasurer
Police Jury of Union Parish, Louisiana

Motion Mr. Watley, seconded by Mr. Sawyer to enter into Executive Session to discuss ongoing litigation: UPPJ v. Karl A. Malone and Timber Traders of Louisiana, LLC, Civil Suite # 47,479 and UPPJ v. Derwood Smith, et al., Civil Suit # 44,201 with the following roll call vote:

| | |
|-------------------|--|
| YEAS: | Nine (Sawyer, Parker, Taylor, Hutto, Kennedy, Futch, Smith, Jones and Watley) |
| NAYS: | None |
| ABSTAINED: | None |
| ABSENT: | None |

Motion Mr. Sawyer, seconded by Mr. Futch to come out of Executive Session with the following roll call vote:

| | |
|-------------------|--|
| YEAS: | Nine (Sawyer, Parker, Taylor, Hutto, Kennedy, Futch, Smith, Jones and Watley) |
| NAYS: | None |
| ABSTAINED: | None |
| ABSENT: | None |


No action taken during Executive Session.

Union Parish Police Jury versus Derwood Smith, et al., Civil Suit # 44,201 was tabled due to no action being taken.

In accordance with Ordinance 549, time for public comment was given. Charlie Johnson, 113 Dub Hearn Road, Farmerville, addressed the jury about potential employment.

Mr. Taylor thanked the other jurors for their service. Mr. Taylor thanked the public for their attendance.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Hutto, seconded by Mr. Futch on this the 6th day of November, 2018.



PAULA STRICKLAND
Secretary-Treasurer



JERRY W. TAYLOR
President