

**PERSONNEL COMMITTEE  
MINUTES OF MEETING  
April 30<sup>th</sup>, 2020  
4:00 P.M.**

Present: DeWayne Ramsey, Ben Bridges, John Watley and Nathan Pilgreen. Also present: Johnny Buckley and Brenda Abercrombie.

Mr. Ramsey called the meeting to order. Mr. Ramsey led the group in prayer.

**Motion Mr. Watley, seconded by Mr. Bridges and declared adopted by unanimous vote to approve the agenda as written.**

**Motion Mr. Bridges, seconded by Mr. Watley to approve the minutes of the March 2<sup>nd</sup>, 2020 meeting. Motion carried unanimously.**

Three interviews were conducted for the open Registrar of Voters position. Leslie Cobb interviewed at 4:00, Challana Dean interviewed at 4:30 and Pat Bankston interviewed at 5:00.

A lengthy discussion was held regarding the three applicants. Each applicant was considered and each applicant possessed good qualities. **Motion Mr. Watley, seconded by Mr. Bridges to recommend to the full jury to hire Pat Bankston for the Registrar of Voters position. Motion carried unanimously.**

A discussion was held regarding a temporary pay increase for the Landfill employees. The Landfill employees were declared essential personnel and have not received any time off under the Union Parish Police Jury Disaster/Health Crisis Emergency Policy which was adopted in Special session on March 23, 2020. The Secretary/Treasurer reported on what was being done at the Detention Center. The Detention Center hourly essential personnel are receiving an extra \$2.00 an hour for working in the COVID-19 conditions. This is a temporary pay increase. After the COVID-19 pandemic is over their hourly rate will go back to normal. Mr. Bridges expressed his concern that the other departments would also ask for a temporary pay increase. It was quickly pointed out that the other departments have received time off. The Secretary/Treasurer will prepare a form for the Landfill employees to sign acknowledging that this pay increase is only temporary. **Motion Mr. Bridges, seconded by Mr. Pilgreen to recommend to the full jury to adopt a temporary \$2.00 pay increase for the Landfill hourly employees effective May 6<sup>th</sup>, 2020 and the temporary pay increase will remain in effect until June 2<sup>nd</sup>, 2020. At that time the COVID-19 situation will be reevaluated. Motion carried unanimously.**

A discussion was held regarding the request from Sharon Dixon, Union Parish Section 8 Housing Director. Mrs. Dixon requested \$1.00 an hour raise. She is currently making \$16.25 an hour. She is the only employee of the Section 8 program. The Section 8 program is federally funded and does not affect the police jury budget. Mrs. Dixon is currently working a four-day ten-hour work week. Mrs. Dixon is in the process of relocating her office next door and will be responsible for additional expenses. Her phone line was also used by the Police Jury. Now that

she is moving, she will have that additional expense and maybe some extra office supply expense.

Mr. Bridges commented that this issue has been talked about several times. Mrs. Dixon has a large travel budget, has good perks and comes and goes with no jury supervision. Her salary is in the range of other parishes. Mr. Ramsey said he does not agree with the jury giving Mrs. Dixon a raise, but that it should be a HUD decision. The Secretary/Treasurer reported that HUD was consulted last year and the jury must approve her raise. **Motion Mr. Watley, seconded by Mr. Pilgreen to recommend to the full jury a \$1.00 an hour pay increase for Sharon Dixon, HUD Director.**

**Yeas: Ramsey, Watley and Pilgreen      Nays: Bridges**

No action taken on the request from the Union Parish Health Unit.

**There being no more business to come before the committee, Mr. Ramsey declared the meeting adjourned upon motion by Mr. Watley and duly seconded by Mr. Bridges on this the 30<sup>th</sup> day of April, 2020.**

DeWayne Ramsey, Chairman  
Paula Strickland, Secretary/Treasurer