

REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana
February 5, 2019

The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Charles Sawyer, Lanny Parker, Jerry W. Taylor, Glenn Hutto, Derek S. Kennedy, Nathan Futch, Stan Smith, Mike Jones and John Watley. Absent: None. Also present was Michael Mahaffey, Assistant District Attorney. The President called the session to order and welcomed all guests. Rubin Weaver, Pastor at the Antioch Baptist Church, offered the invocation and Mr. Hutto led the group in the Pledge of Allegiance to the Flag.

President Taylor welcomed the visitors in the audience and asked if anyone in the audience would like to register for public comment. The public was given the opportunity to comment on any item shown on the agenda. President Taylor informed the audience that if they are present for the public hearing and are speaking during that time then there is no need to register for public comment.

After the opportunity for public comment was given, a Motion was made by Mr. Hutto, seconded by Mr. Watley and declared adopted by unanimous roll call vote of the Jury to approve the agenda with the following addition:

Agenda Item # 17 – Discuss and take action, if necessary, to approve a resolution to support the Sparta Groundwater Conservation District Commission’s effort to apply for grant funding opportunities.

Motion Mr. Sawyer, seconded by Mr. Parker to adopt the minutes of the January 8, 2019 regular meeting. Motion carried unanimously.

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report for January and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent. The jurors were given time to comment on the report. No questions were asked. **Motion Mr. Kennedy, seconded by Mr. Sawyer to adopt the Revenues and Expenditures Report for the month of January 2019. Motion carried unanimously.**

Motion Mr. Watley, seconded by Mr. Sawyer to appoint Joseph A. Cusimano to the Union Parish Tourist Commission Board as Chairman of the Board for a term of one year with his term expiring 12/31/19. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Watley to assist the Bayou D’Arbonne Lake Commission with repairs to the ramp at Highway 33 with the Lake Commission paying for the cost of the materials not to exceed \$1,000. Motion carried unanimously.

No action taken on Agenda Item #10.

Motion Mr. Parker, seconded by Mr. Hutto to approve the request from the Town of Marion for one (1) load of winter coal mix with the Town of Marion paying for the materials. Motion carried unanimously.

A brief discussion was held on the RFP for Engineering Consulting Services for Obstruction Removal at the Union Parish Airport. The Secretary/Treasurer reported that she received a phone call from La DOTD regarding the RFP that was done in 2015. The obstruction removal language was inadvertently left off when the RFP was submitted. In order to rectify the situation a new RFP for the obstruction removal must be done.

Motion Mr. Smith, seconded by Mr. Jones to advertise for RFP for Engineering Consulting Services that includes the obstruction removal language. Motion carried unanimously.

**REQUEST FOR QUALIFICATIONS
FOR
ENGINEERING CONSULTING SERVICES
TO THE
UNION PARISH POLICE JURY**

Notice is hereby given that the Union Parish Police Jury is requesting Statements of Qualifications from firms interested in providing administration, engineering, design, planning, construction services including full time construction observation, and other related aspects of service involved in the evaluation, development, design, construction management and grant administration services for projects for the Union Parish Airport, Farmerville, Louisiana, for a single project beginning from the Notice to Proceed date of the first project as defined in the Master Services Agreement Contract. The Union Parish Police Jury will follow the Louisiana Department of Transportation and Development Division of Aviation's Consultant Selection Manual and FAA Advisory Circular 150/5100-14E in the evaluation and selection of consultants.

The projects identified by the Union Parish Police Jury for implementation or development are presented herein. The projects are subject to the availability of funding from the Federal Aviation Administration, the State of Louisiana and the Union Parish Police Jury. The projects identified herein are not necessarily listed by priority, nor does the Union Parish Police Jury anticipate implementation of all projects. Fee(s) will be negotiated.

LIST OF POTENTIAL PROJECTS

1. Obstruction Removal

Firms with demonstrated experience, competence, and qualifications pertinent to these types of services and having sufficient technical, supervisory, and administrative

personnel to ensure expeditious prosecution of the work and interested in performing these services are desired for consideration. In responding to the items listed below, it is important to be specific and concise in your written statement and in so responding, represent those projects which have been accomplished by your firm.

PROPOSAL REQUIREMENTS

Proposals shall be submitted on DOTD standard form SF-330 and must be received by 10:00 a.m. C.S.T. on Tuesday, March 26, 2019. Proposals mailed should be addressed to:

Jerry W. Taylor, President
Union Parish Police Jury
303 East Water Street (P. O. Box 723)
Farmerville, LA 71241

The proposals may be hand delivered to:

Jerry W. Taylor, President
Union Parish Police Jury
303 East Water Street
Farmerville, LA 71241

Five (5) copies of the proposals must be furnished. Proposals shall be in accordance with standard form SF-330 and shall contain the following information, presented in a clear, comprehensive and concise manner:

1. Management and Staffing: firm name, address, telephone, and contact person. Brief description of firm (history, size, etc.). Description of proposed project organization and personnel with their qualifications. This should also include a brief description of firm's current workload, and capacity to perform services outlined therein. If subconsultant firms are anticipated, list firm names, description of work to be performed by the sub-consultants and percent of work to be performed by the sub-consultants.
2. Description of related work experience, including contact person and phone number for each referenced job that best illustrate the firm's current qualifications relevant to this project.
3. Experience and brief resumes of key staff and any subconsultants to be utilized on the project.
4. Any other information that presents the expertise and qualifications of the firm and any subconsultants that is applicable to this project.
5. If a firm has multiple offices, indicate the location where the work will be performed for the advertised projects.

6. Indicate if you have previous experience working on projects at the Union Parish Airport.

The selected consultant must possess the ability, experience and reputation for optimum quality service necessary to produce quality and functional projects. To ensure the consultant is capable of providing an acceptable level of service to the Union Parish Police Jury, the following minimum qualifications must be met:

Consultant must have the ability to direct, coordinate and prepare projects for the Union Parish Airport. Consultant must have knowledge of requirements concerning Federal and State grant process, and must be familiar with all Federal and State Airport design requirements. Consultant must be properly licensed to perform professional services in the State of Louisiana in the appropriate and applicable professional disciplines.

It is the intent of the Union Parish Police Jury to execute a contract with one Consultant firm which will be solely responsible to the Union Parish Police Jury for the implementation of the projects. It is recognized and expected that the Consultant may desire or need the services of subconsultants to undertake various elements and items of the projects. In the event that such subconsultants are anticipated, the SOQ-1 form shall identify the proposed subconsultants and the specific elements and items for which each will be responsible. The use of any subconsultant shall not relieve the primary Consultant of any responsibilities for execution of the projects. A single Point-of-Contact shall be identified by the primary Consultant for the projects.

Questions regarding this process and any of the projects shall be submitted in writing and directed to:

Paula Strickland, Secretary-Treasurer
Union Parish Police Jury
303 East Water Street (P. O. Box 723)
Farmerville, LA 71241
Telephone: 318-368-3296
Facsimile: 318-368-8342

Only timely received submittals meeting the requirements of this Request for Qualifications will be considered. No submittal will be considered or accepted which is submitted by a Consultant that is in default under the terms of any agreement with the Union Parish Police Jury, or which has failed to perform its obligations faithfully under any previous agreement with the Union Parish Police Jury. Submittals shall be signed by an authorized representative of the Consultant.

Proposals will be reviewed by an Ad Hoc Selection Committee consisting of members designated by the Union Parish Police Jury. Negotiations will be undertaken with the best qualified licensed consultant in order of the total points received from the evaluation criteria which consists of the following:

Experience of firm with a value of 5.
Experience of key personnel with a value of 5.
Past performance on similar airport projects with a value of 5.
Firm size with a value of 5.
Proximity of firm to the project with a value of 5.

The Union Parish Police Jury reserves the right to reject any or all proposals.
Jerry W. Taylor, President - Union Parish Police Jury

Motion Mr. Sawyer, seconded by Mr. Watley to allow the Union Black Heritage Committee the use of the parking lot adjacent to the Union Parish Courthouse on Saturday, February 16, 2019. Motion carried unanimously.

Motion Mr. Watley, seconded by Mr. Futch to open a public hearing to hear discussion regarding the possibility of removing Loutre Road in its entirety from the Union Parish Road System. Motion carried unanimously. President Taylor declared the public hearing open and asked the public to come forward one at a time and state their name if they would like to comment. Several members of the general public expressed their opinions regarding the deletion of Loutre Road. They include: Roddie Evans, Tim Hicks, Fred Autrey, Barry Wilhelm, Bobby Hodge, Richard Lowrey, Jeff Autrey, Ron Autrey, Rodney Binford, Joey Nolan, Sonny Hicks, Fred Franklin, Sonny Auger, Freddy Hill, Lawrence Hill and Derwood Smith. Steve Oxenhandler, Union Parish Police Jury Attorney and Johnny Dollar, attorney for Karl Malone addressed the jury and public regarding the deletion of Loutre Road. Motion Mr. Hutto, seconded by Mr. Sawyer to close the public hearing. Motion carried unanimously. President Taylor declared the public hearing closed.

Motion Mr. Kennedy, seconded by Mr. Sawyer to abandon the entirety of Loutre Road in Union Parish, Louisiana, the road in dispute in this litigation, beginning from its intersection with Patterson Lake Road and ending at Bayou D'Loutre, being the entire roadway claimed by the Union Parish Police Jury in this litigation to be public will be formally abandoned by the Police Jury pursuant to Louisiana RS 48:701, and the Police Jury will release all claims of tacit dedication and any other rights by which it claims ownership or a right to use any part of Loutre Road and authorize the president to execute any necessary documents to settle this matter with the following Roll Call Vote:

YEAS:	Six (Sawyer, Taylor, Hutto, Kennedy, Futch, and Watley)
NAYS:	Three (Parker, Jones and Smith)
ABSTAINED:	None
ABSENT:	None

Motion carries.

ORDINANCE # 886

AN ORDINANCE RELATIVE TO THE UNION PARISH ROAD SYSTEM PROVIDING FOR THE DELETION OF LOUTRE ROAD IN ITS ENTIRETY.

Pursuant to Public Notice published in *The Banner*, a weekly newspaper published in Farmerville, Union Parish, Louisiana and the Official Journal of the Union Parish Police Jury on January 17, 2019, January 24, 2019 and January 31, 2019, Public Hearing was being held by the Union Parish Police Jury at the Police Jury Meeting Room, Courthouse Annex, 303 East Water Street, Farmerville, Louisiana for the purpose of considering whether or not certain road listed in said Public Notice should be deleted from the Union Parish Road System.

NOW, THEREFORE, BE IT ORDAINED, by the Police Jury of Union Parish, Louisiana, convened in Regular Session this 5th day of February, 2019, that the following Ordinance be and the same is hereby adopted:

SECTION 1

Loutre Road located in Sections 32 and 33, T22N R1E, is found to be no longer needed for public purposes and is hereby deleted and removed from the Union Parish Road System.

SECTION 2

This Ordinance shall take effect immediately upon its passage by the Union Parish Police Jury.

SECTION 3

If any section, paragraph, sentence, clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the valid judgment of any court of competent jurisdiction such unconstitutionality, unenforceability or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Union Parish Police Jury without the incorporation in this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To this end, the provisions of this Ordinance are hereby declared severable.

SECTION 4

All other ordinances, or any parts thereof, which are in conflict with the provisions of this Ordinance are hereby repealed.

This above and foregoing Ordinance was introduced by Mr. Kennedy who moved its adoption. The motion was seconded by Mr. Sawyer and after having been considered by sections was adopted by sections and as a whole by the following YEA and NAY vote:

YEAS:	Six (Sawyer, Taylor, Hutto, Kennedy, Futch, and Watley)
NAYS:	Three (Parker, Jones and Smith)
ABSTAINED:	None
ABSENT:	None

WHEREUPON, the Ordinance was declared duly adopted this 5th day of February, 2019.

s/ Paula Strickland
Paula Strickland
Secretary-Treasurer
Union Parish Police Jury

s/ Jerry W. Taylor
Jerry W. Taylor
President
Union Parish Police Jury

Motion Mr. Watley, seconded by Mr. Sawyer to approve the beer/liquor license for Expressway of Bernice (Class "B" Beer) for the year 2019 pending all necessary documents/paperwork are received and authorize the President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Hutto, seconded by Mr. Watley to adopt the following resolution and authorize the president to execute any necessary documents. Motion carried unanimously.

**UNION PARISH POLICE JURY
RESOLUTION # 2019-03**

WHEREAS, The Union Parish Police Jury is the Governing Authority for the Parish of Union, Louisiana, and

WHEREAS, The Union Parish Police Jury understands the need for comprehensive, long-term intuitive to support the need for a good, clean source of water for the Parish and North Louisiana, and

WHEREAS, The Union Parish Police Jury supports the Sparta Groundwater Conservation District Commission's effort to apply for grant funding opportunities to fund region wide research that will allow an answer for long-term planning.

THEREFORE, BE IT RESOLVED, The Union Parish Police Jury supports the Sparta Groundwater Conservation District Commission to seek grants and other support funds to provide research and data capabilities in an effort to develop a database of

information that will be available to decision makers in the Sparta's sixteen Parish Region.

NOW, THEREFORE, BE IT RESOLVED BY THE POLICE JURY OF UNION PARISH, LOUISIANA, in Regular Session on this the 5th day of February, 2019 do hereby approve and support the efforts of the Sparta Groundwater Conservation District Commission to seek funding for this intuitive.

This resolution was offered by Mr. Hutto, seconded by Mr. Watley and declared adopted by unanimous vote on the 5th day of February, 2019 at its regular meeting where a Quorum was present.

s/ Paula Strickland

Paula Strickland
Secretary-Treasurer
Union Parish Police Jury

s/ Jerry W. Taylor

Jerry W. Taylor
President
Union Parish Police Jury

*******CERTIFICATE*******

I, **Paula Strickland**, Secretary Treasurer, Union Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Police Jury of Union Parish, Louisiana, convened in Regular Session on the 5th day of February, 2019, at which time a quorum was present and voting.

s/ Paula Strickland

PAULA STRICKLAND

In accordance with Ordinance 549, time for public comment was given. Rodney Binford, 496 Union Church Road, Marion, addressed the jury regarding McKinnie Road and Hill Laster Road.

President Taylor addressed the audience and thanked everyone for their attendance and participation.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Hutto, seconded by Mr. Watley on this the 5th day of February, 2019.



PAULA STRICKLAND
Secretary/Treasurer
Union Parish Police Jury



JERRY W. TAYLOR
President
Union Parish Police Jury