

**PERSONNEL COMMITTEE
MINUTES OF MEETING
July 2, 2019
5:00 P.M.**

Present: Mike Jones, Ben Bridges, Lanny Parker and Charles Sawyer. Also present, Richard Phelps and Jerry W. Taylor.

Mr. Jones called the meeting to order. Mr. Parker led the group in prayer.

Motion Mr. Parker, seconded by Mr. Bridges and declared adopted by unanimous vote to approve the agenda as written.

Motion Mr. Sawyer, seconded by Mr. Bridges to approve the minutes of the May 6th, 2019 meeting. Motion carried unanimously.

Motion Mr. Sawyer, seconded by Mr. Parker to recommend to the full jury to hire Christopher Johnson for full time employment at the road department with his time being counted back to his original hire date of February 25, 2019. Mr. Johnson's probationary period will be completed on August 25, 2019 and at that time he will be eligible for retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

The Secretary/Treasurer updated the committee regarding the applications received for the Landfill position. Five applications were received, but none of the applications met the requirements for the position. The job was advertised in the local papers, News-Star online, Shreveport Times online and Ruston Daily Leader. An employment agency has been contacted and they are actively searching for someone with the qualifications that are needed.

Mr. Phelps, Landfill Superintendent, gave a brief update on the status of the employee who is working towards obtaining the necessary certification. The process to get certified is quite lengthy. An application has to be sent in to the Board of Certified Operators and they have to approve the application. Once the application is sent in it is possible to obtain a six months temporary license, but we aren't to that point yet. The next school is July, but he won't be able to qualify for that test. His next opportunity to take the test will be in October. The test is only given three times a year. No action taken.

Motion Mr. Bridges, seconded by Mr. Sawyer to recommend to the full jury to implement an overtime policy for salary personnel in the event a disaster is declared. Motion carried unanimously.

There being no more business to come before the committee, Mr. Jones declared the meeting adjourned upon motion by Mr. Sawyer and duly seconded by Mr. Parker on this the 2nd day of July, 2019.

Mike Jones, Chairman
Paula Strickland, Secretary/Treasurer