

REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana
March 5, 2019

The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Charles Sawyer, Lanny Parker, Jerry W. Taylor, Glenn Hutto, Derek S. Kennedy, Nathan Futch, Stan Smith, Mike Jones and John Watley. Absent: None. Also present was Michael Mahaffey, Assistant District Attorney. The President called the session to order and welcomed all guests. Michael McIntosh, Pastor at the First Baptist Church in Bernice, offered the invocation and Mr. Jones led the group in the Pledge of Allegiance to the Flag.

President Taylor welcomed the visitors in the audience and asked if anyone in the audience would like to register for public comment. The public was given the opportunity to comment on any item shown on the agenda. President Taylor informed the audience that if they are present for the public hearing and are speaking during that time then there is no need to register for public comment.

Mr. Parker recognized the families of Willie B. Sawyer and Alvin Allen.

After the opportunity for public comment was given, a Motion was made by Mr. Hutto, seconded by Mr. Sawyer and declared adopted by unanimous roll call vote of the Jury to approve the agenda as written.

Motion Mr. Sawyer, seconded by Mr. Watley to adopt the minutes of the February 4, 2019 special meeting and the February 5, 2019 regular meeting. Motion carried unanimously.

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report for February and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent. The Secretary/Treasurer reported that most of the Ad Valorem tax for the year has been collected; there was an increase in sales tax collection for the month of February; one half of the financial assurance payment was made in February (\$275,000); and the Transitional Work-release Program generated \$116,800 for the month of February. The jurors were given time to comment on the report. No questions were asked. **Motion Mr. Kennedy, seconded by Mr. Watley to adopt the Revenues and Expenditures Report for the month of February 2019. Motion carried unanimously.**

Motion Mr. Sawyer, seconded by Mr. Futch to adopt the following condolence resolution:



Resolution of Respect
In Memory of
Mr. Alvin Bruce Allen



Though your days among us were too brief and our grief at your loss is never-ending, we draw comfort from the knowledge that you have found safe refuge in the Lord and in our hearts, where no darkness or pain can touch you now.
We bless you with love, light, and our gratitude.

Whereas, Mr. Alvin Bruce Allen, departed this life on Tuesday, February 26, 2019; and

Whereas, Mr. Alvin Bruce Allen was elected to the Union Parish Police Jury to serve the constituents of District 6 and all of the citizens of Union Parish for a term of 8 years; and

Whereas, Mr. Alvin Bruce Allen was surrounded by his family and friends his entire life and was loved by all who knew him; and

Whereas, the passing of Mr. Alvin Bruce Allen has created a lasting void in the lives of his family, friends and associates; and

Whereas, the Union Parish Governing Body acknowledges with sadness the passing of Mr. Alvin Bruce Allen and wishes to offer a formal expression of sympathy to the Allen family.

NOW, THEREFORE BE IT RESOLVED, that the Union Parish Police Jury and employees do hereby extend their deepest sympathy to the Allen family.

BE IT FURTHER RESOLVED, that this resolution be tendered to Mr. Alvin Bruce Allen's family as an expression of condolences from the Police Jury and staff and that a copy be included in the records of the Union Parish Police Jury.

This Resolution issued this 5th day of March, 2019 by the Union Parish Police Jury in Regular Session.

s/ Paula Strickland

Paula Strickland
Secretary/Treasurer
Union Parish Police Jury

Motion carries unanimously.

s/ Jerry W. Taylor

Jerry W. Taylor
President
Union Parish Police Jury

*******CERTIFICATE*******

I, **Paula Strickland**, Secretary Treasurer, Union Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Police Jury of Union Parish, Louisiana, convened in Regular Session on the 5th day of March, 2019, at which time a quorum was present and voting.

s/ Paula Strickland
PAULA STRICKLAND

Motion Mr. Parker, seconded by Mr. Hutto to open a public hearing to hear discussion regarding the possibility of removing approximately 230 feet of Harrell Ward Road from the Union Parish Road System. Motion carried unanimously. President Taylor declared the public hearing open and asked the public if they had any comments relating to the road closure. No one came forward to make any comment. Motion Mr. Sawyer, seconded by Mr. Parker to close the public hearing. Motion carried unanimously. President Taylor declared the public hearing closed.

Motion Mr. Parker, seconded by Mr. Jones to abandon approximately 230 feet of Harrell Ward Road from the Union Parish Road System in Union Parish, Louisiana. Motion carries unanimously.

ORDINANCE # 887

AN ORDINANCE RELATIVE TO THE UNION PARISH ROAD SYSTEM PROVIDING FOR THE DELETION OF A PORTION OF HARRELL WARD ROAD.

Pursuant to Public Notice published in *The Banner*, a weekly newspaper published in Farmerville, Union Parish, Louisiana and the Official Journal of the Union Parish Police Jury on January 31, 2019, February 7, 2019, February 14, 2019 and February 28, 2019, Public Hearing was being held by the Union Parish Police Jury at the Police Jury Meeting Room, Courthouse Annex, 303 East Water Street, Farmerville, Louisiana for the purpose of considering whether or not certain road listed in said Public Notice should be deleted from the Union Parish Road System.

NOW, THEREFORE, BE IT ORDAINED, by the Police Jury of Union Parish, Louisiana, convened in Regular Session this 5th day of March, 2019, that the following Ordinance be and the same is hereby adopted:

SECTION 1

The last 230 feet of Harrell Ward Road located in Section 13, T21N, R2E, is found to be no longer needed for public purposes and is hereby deleted and removed from the Union Parish Road System.

SECTION 2

This Ordinance shall take effect immediately upon its passage by the Union Parish Police Jury.

SECTION 3

If any section, paragraph, sentence, clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the valid judgment of any court of competent jurisdiction such unconstitutionality, unenforceability or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Union Parish Police Jury without the incorporation in this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To this end, the provisions of this Ordinance are hereby declared severable.

SECTION 4

All other ordinances, or any parts thereof, which are in conflict with the provisions of this Ordinance are hereby repealed.

This above and foregoing Ordinance was introduced by Mr. Parker who moved its adoption. The motion was seconded by Mr. Jones and after having been considered by sections was adopted by sections and as a whole by the following YEA and NAY vote:

YEAS:	Nine (Sawyer, Parker, Taylor, Hutto, Kennedy, Futch, Smith, Jones and Watley)
NAYS:	None
ABSTAINED:	None
ABSENT:	None

WHEREUPON, the Ordinance was declared duly adopted this 5th day of March, 2019.

s/ Paula Strickland
PAULA STRICKLAND
SECRETARY-TREASURER
UNION PARISH POLICE JURY

s/ Jerry W. Taylor
JERRY W. TAYLOR
PRESIDENT
UNION PARISH POLICE JURY

Motion Mr. Jones, seconded by Mr. Smith to appoint Mike Finkbeiner to the Rocky Branch/Crossroads Fire District Board as director for a two-year term beginning 01/01/2019 and ending 12/31/2020. Mr. Finkbeiner is replacing Woodson McGuffee who resigned due to health reasons. Motion carried unanimously.

Motion Mr. Jones, seconded by Mr. Smith to re-appoint J.C. Ainsworth to the Rocky Branch Waterworks District Board for a five-year term beginning 01/01/2019 and ending 12/31/2023. Motion carried unanimously.

The Secretary/Treasurer presented an updated Sexual Harassment Policy prepared by Trevor Frye, with the law firm of Gold-Weems in Alexandria. It is now mandatory for each parish, detention center employee and police jurors to take one hour of sexual harassment training each year. The training will be conducted by the Secretary/Treasurer using a video file provided by the state. The Secretary/Treasurer will do annual reporting each year. The reports will include who has completed the training, any sexual complaints received, complaints which resulted in a finding, any corrective action taken during the year and the amount of time it took to resolve the complaint. **Motion Mr. Jones, seconded by Mr. Watley to adopt the Sexual Harassment Policy as presented. Motion carried unanimously.**

The Secretary/Treasurer presented an updated Purchasing and Disbursements policy. The policy provides for more checks and balances for the Secretary/Treasurer and the Accounts Payable Clerk. **Motion Mr. Hutto, seconded by Mr. Sawyer to adopt the updated Purchasing and Disbursements Policy as presented. Motion carried unanimously.**

Recommendations from the Road Committee:

Motion Mr. Hutto, seconded by Mr. Parker to accept the proposal from Dreher Contracting in the amount of \$69,690 to repair Burch Road which was damaged by SWN Production Company. Motion carried unanimously.

Motion Mr. Hutto, seconded by Mr. Sawyer to accept the Design Waiver regarding the low chord elevation for Project H.011530 (Cypress Creek Bridge) and authorize the President to execute any necessary documents.

RESOLUTION # 2019-04

WHEREAS, The Union Parish Police Jury is the Governing Authority for the Parish of Union, Louisiana, and

WHEREAS, The Union Parish Police Jury is in agreement with the design exception for the Cypress Creek Road Bridge (H.011530) to accept the proposed new low chord elevation for the bridge that is below the 5-year water surface.

THEREFORE, BE IT RESOLVED, The Union Parish Police Jury hereby authorizes the design exception for the Cypress Creek Road Bridge.

This resolution was offered by Mr. Hutto, seconded by Mr. Sawyer and declared adopted on the 5th day of March, 2019 at its regular meeting where a Quorum was present with the following roll call vote:

YEAS: Nine (Sawyer, Parker, Taylor, Hutto, Kennedy, Futch,
Smith, Jones and Watley)
NAYS: None
ABSENT: None

s/ Paula Strickland
Paula Strickland
Secretary-Treasurer
Union Parish Police Jury

s/ Jerry W. Taylor
Jerry W. Taylor
President
Union Parish Police Jury

Motion carried unanimously.

******CERTIFICATE******

I, **Paula Strickland**, Secretary Treasurer, Union Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Police Jury of Union Parish, Louisiana, convened in Regular Session on the 5th day of March, 2019, at which time a quorum was present and voting.

s/ Paula Strickland
PAULA STRICKLAND

Motion Mr. Hutto, seconded by Mr. Jones to authorize Riley Company of Louisiana to put together a bid package to oversee the 2019 Union Parish Police Jury Road program and authorize the president to execute any necessary documents. Motion carried unanimously.

Motion Mr. Hutto, seconded by Mr. Parker to authorize Lane Rugg, Road Superintendent and Riley Company of Louisiana to work together regarding an updated priority list. Mr. Futch asked that this matter be tabled because he is under the impression that an engineer is not needed for a priority list. ADA Mahaffey states that the jury is supposed to adopt a plan each year, but he is unsure of the specifics regarding an engineer. Motion carries with the following Roll Call vote:

YEAS: Six (Parker, Taylor, Hutto, Kennedy, Smith and Jones)
NAYS: Two (Sawyer and Futch)
ABSTAIN: One (Watley)
ABSENT: None

**UNION PARISH POLICE JURY
ANNUAL ROAD CAPITAL IMPROVEMENTS POLICY
ADOPTED
March 5, 2019
FOR YEARS 2020, 2021, 2022**

1. Every three years the Parish will, using the priority rating scheme approved by the Police Jury, assign a priority rating number to each parish road or section of road.
2. Two groups of priority rating lists will be compiled every third year. One group will apply to capital improvements for existing gravel roads (non-paved roads). The other group will apply to capital improvements for existing asphalt or concrete roads (hard surfaced roads). The existing gravel group is split up into two categories: primary gravel list and secondary gravel list. Primary Gravel Roads consist of roads with an ADT greater than or equal to 50 vehicles per day or a house count of greater or equal to 5 houses per mile. If the road does not meet either of these criteria it will be on the secondary list. If they meet only one of those criteria, then they must be either greater than 0.5 miles long or a road that connects thru (not a dead end) to be placed on the Primary list. Existing Hard Surfaced roads are split up into two categories: Primary Blacktop list and secondary blacktop list. Primary Blacktop Roads consist of roads with an ADT greater than or equal to 100 vehicles per day or a house count of greater or equal to 5 houses per mile. If the road does not meet either of these criteria, then it will be on the secondary list. If they meet only one of those criteria, then they must be either greater than 0.5 miles long or a road that connects thru (not a dead end) to be placed on the Primary list.
3. The Police Jury will, each year, based upon available funding and need, designate the division and amount of funds to be used for existing gravel roads and for existing hard surfaced roads. The Police Jury will, each year, determine the amount of funds to be used for each of the four lists. The Jury will create a three-year plan but will re-evaluate the plan after each year and revise the three-year plan as needed.
4. In order to equally distribute capital improvements projects throughout the parish due to limited funds, no more than two miles of new hard surface will be constructed in any one year on any existing gravel road, and no more than three miles will be constructed on any one road in any one year on any existing hard surface road. The mileage limitation can be increased by the Police Jury if required to reach a desired stopping point, upon Engineer's or Road Superintendent recommendation.
5. This policy applies only to self-generated parish funds and to the State Road Fund funds. Any special project for which State, Federal or outside funding is earmarked will not be a part of this procedure, and any such road can be skipped on the priority list pending construction by such designated funding.

Motion Mr. Hutto, seconded by Mr. Kennedy to purchase fill dirt in the amount of \$2.50 a yard. That price includes the dirt being loaded onto jury trucks. Motion carried unanimously.

Recommendations from the Finance Committee:

Motion Mr. Kennedy, seconded by Mr. Smith to authorize the purchase of three (3) ¾ ton, LWB, regular cab pickup trucks from Courtesy Ford. The three (3) trucks are for the Road Department at \$20,176 each and are being purchased through a cooperative purchasing agreement with the City of Alexandria. Motion also authorizes President to execute all necessary documents. Motion carried unanimously.

Motion Mr. Kennedy, seconded by Mr. Smith to purchase conference chairs for the conference room. Motion carried unanimously.

Recommendations from the Personnel Committee:

Motion Mr. Jones, seconded by Mr. Parker to hire Larry Reeves as a full-time custodial worker with his hourly rate of pay to be \$12.05 effective March 4, 2019 and his time being calculated back to his original hire date of January 14, 2019. Motion carried unanimously.

Motion Mr. Jones, seconded by Mr. Smith to increase Danielle Smith's hourly rate of pay by \$1.00 an hour effective March 4, 2019. Motion carried unanimously.

Motion Mr. Jones, seconded by Mr. Smith to accept the Road Superintendent's recommendation to hire Robert Lenn Williams for full time employment with his time being counted back to his original hire date of September 18, 2018. Mr. Williams' probationary period will be completed on March 18, 2019 and at that time he will be eligible for retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

Motion Mr. Jones, seconded by Mr. Sawyer to accept the Landfill Superintendent's recommendation to hire Jean Branton for full time employment with her time counting back to her original hire date of September 10, 2018. Mrs. Branton's probationary period will be completed on March 11, 2019 and at that time she will be eligible for retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

Recommendations from the Courthouse Committee:

No action taken.


In accordance with Ordinance 549, time for public comment was given. Richard Royal, First National Bank and the Union Parish Chamber of Commerce, invited the jury to the 2019 Sportsman Banquet on Friday, March 8, 2019.

Greg Newcomb, 6225 Highway 33, Marion, addressed the jury with several questions regarding the priority list.


Lynn Ramsey, 167 Jerry Ramsey Road, Farmerville, addressed the jury concerning Jerry Ramsey Road. Mrs. Ramsey has purchased two larger culverts for her road and inquires as to why it is illegal for her husband to install the culverts. Mr. Hutto states that it is a liability issue. Mr. Hutto states that when the weather permits, the culverts will be installed.

President Taylor addressed the audience and thanked everyone for their attendance and participation.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Parker, seconded by Mr. Jones on this the 5th day of March, 2019.



PAULA STRICKLAND
Secretary/Treasurer
Union Parish Police Jury



JERRY W. TAYLOR
President
Union Parish Police Jury