

## REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana

May 5, 2020

**The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Curtis Moses, Nathan Pilgreen, DeWayne Ramsey, Johnny Buckley, Ben Bridges, Ceis Nyegaard, L.W. Nolan and Brenda Abercrombie. Absent: John W. Watley. Also present was Tracy Houck, Assistant District Attorney via phone. The President called the session to order and welcomed all guests. Mr. Nolan offered the invocation and Mr. Gossler led the group in the Pledge of Allegiance to the Flag.**

President Buckley welcomed everyone to the meeting and asked if anyone had submitted a public comment via text or email. The Secretary/Treasurer reported that there were none.

**Motion Mr. Bridges, seconded by Mr. Pilgreen and declared adopted by unanimous vote of the Jury to approve the agenda as written.**

**Motion Mrs. Abercrombie, seconded by Mr. Moses to adopt the minutes of the March 23, 2020 special meeting. The April regular meeting was cancelled due to COVID-19. Motion carried unanimously.**

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report for the month of March and April and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent. The Secretary/Treasurer then presented a brief financial report.

The Green Oaks invoice for the month of March was \$5,400 and the April invoice was \$7,000.

There are 371 inmates being housed at the Detention Center. Currently there are 16 male and 14 female inmates being housed in Madison Parish. The March invoice was \$16,690.63 and the April invoice was \$27,337.75. The invoice for May should be considerably lower.

The Detention Center work release program generated \$129,474.27 for the month of March. The state income generated \$210,461.08 for the month of March.

The Detention Center work release program generated \$26,495.59 for the month of April. The state income generated \$217,431.62 for the month of April.

The overtime at the Detention Center for the month of March was \$13,306.23 and the April overtime was \$7,498.29. Warden Hanson has been working diligently to get the overtime cost down.

Ten prisoners have tested positive for COVID-19 and those prisoners have been transferred to Angola. Six employees have tested positive.

The Landfill purchased a new garbage truck in March. The cost of the truck was \$216,826. That expenditure had previously been authorized in 2019. The remaining Landfill Assurance was paid in April. That fulfills the 2020 budget obligation of \$600,000.

For the month of March, the .01 sales tax for the landfill generated \$176,366.54 and the tipping fees generated \$61,727 (Lincoln, Jackson and Foster Farms). For the month of April, the .01 sales tax for the Landfill generated \$206,046.67 and the tipping fees generated \$97,264.72 (Lincoln, Jackson and Foster Farms).

**Motion Mr. Nyegaard, seconded by Mr. Nolan to adopt the Revenue and Expenditures Report for the months of March and April 2020. Motion carried unanimously.**

**Motion Mr. Bridges, seconded by Mr. Pilgreen to advertise for a public hearing to delete a portion of Jackson Slough Road. A Public hearing will be held on July 7, 2020. Motion carried unanimously.**

The Secretary/Treasurer presented an updated travel policy. The Union Parish Police Jury travel policy has been in effect for several years. The policy was formally adopted in 2017. After comparing the travel policy to other neighboring parishes, as well as the State of Louisiana policy, the following changes are proposed:

- No travel advances
- Mileage rate to follow the Federal mileage rate which is currently 57.5 cents per mile.
- Overnight travel for all departments, including Section 8 and Landfill, will be approved by the jury.
- No per-diem will be paid and receipts will be required for meals.

**Motion Mrs. Abercrombie, seconded by Mr. Ramsey to adopt the Union Parish Police Jury Travel Policy effective May 6, 2020. Motion carried unanimously.**

**The following Ordinance was offered by Mr. Pilgreen and seconded by Mr. Bridges:**

**ORDINANCE # 903**

**AN ORDINANCE SETTING THE SPEED LIMIT OF 25 MILES PER HOUR ON MINA PARKER ROAD IN ITS ENTIRETY AND SETTING PENALTIES FOR VIOLATIONS.**

SECTION I: BE IT ORDAINED by the Police Jury of Union Parish that a maximum speed limit for any truck, car, motorcycle or any other equipment traveling on **Mina Parker Road** in its entirety, shall not exceed **25** miles per hour.

SECTION II: BE IT FURTHER ORDAINED by the Police Jury of Union Parish, State of Louisiana, that any person, firm or corporation violating any provisions of this ordinance, upon conviction, shall not exceed the maximum fine for speeding upon a state highway plus court cost.

SECTION III: BE IT FURTHER ORDAINED that if any section, sentence, clause or words of this ordinance shall be held invalid by any court of final jurisdiction, the same shall not affect the validity of any other section.

SECTION IV: BE IT FURTHER ORDAINED that ordinance or parts of ordinance in conflict herewith be and the same are hereby repealed.

The foregoing ordinance was introduced by **Mr. Pilgreen**, who moved its adoption and duly seconded by **Mr. Bridges** and was then adopted by the following YEA and NAY vote:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Curtis Moses	x			
Nathan Pilgreen	x			
Dewayne Ramsey	x			
Johnny Buckley	x			
Ben Bridges	x			
Ceis Nyegaard	x			
L.W. Nolan	x			
Brenda Abercrombie	x			
John W. Watley			x	

WHEREUPON, the Ordinance was declared duly adopted this 5<sup>th</sup> day of May, 2020.

**s/ Paula Strickland**  
**PAULA STRICKLAND**  
**SECRETARY-TREASURER**  
**UNION PARISH POLICE JURY**

**s/ Johnny Buckley**  
**JOHNNY BUCKLEY**  
**PRESIDENT**  
**UNION PARISH POLICE JURY**

Bids for the Union Parish Airport mowing were opened on April 30, 2020. Two bids were received for airport mowing. A bid was received from Futch Brothers in the amount of \$16,450 and a bid was received from White's Land Works in the amount of \$16,800. The bid from Futch Brothers is being rejected because an elected official cannot contract with his FORMER agency for two years following the termination of his public service. **Motion L.W. Nolan, seconded by Mr. Nyegaard to accept the bid from White's Land Works in the amount of \$16,800 for the Union Parish Airport mowing. Motion carried unanimously.**

**Recommendations from the Personnel Committee:**

**Motion Mr. Ramsey, seconded by Mr. Moses to hire Patricia Bankston for the Registrar of Voters position. Motion carried unanimously.**

**Motion Mr. Ramsey, seconded by Mr. Bridges to adopt a temporary \$2.00 pay increase for the Landfill hourly employees effective May 6<sup>th</sup>, 2020 and the temporary pay increase will**

remain in effect until June 2<sup>nd</sup>, 2020. At that time the COVID-19 situation will be reevaluated. Motion carried unanimously.

**Motion Mr. Ramsey, seconded by Mrs. Abercrombie to increase the hourly rate of Sharon Dixon, HUD Director, from \$16.25 to \$17.25 an hour effective May 11, 2020. Motion carries with the following vote:**

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Curtis Moses	x			
Nathan Pilgreen		x		
Dewayne Ramsey	x			
Johnny Buckley	x			
Ben Bridges		x		
Ceis Nyegaard	x			
L.W. Nolan	x			
Brenda Abercrombie	x			
John W. Watley			x	

**Finance Committee Recommendations:**

**Motion Mr. Bridges, seconded by Mr. Pilgreen to recommend to the full jury to enter into a sixty (60) month lease agreement with Louisiana CAT to lease three motor graders at the rate of \$2,306 per grader per month and authorize the president to execute all necessary documents. Motion carried unanimously.**

**Road Committee Recommendations:**

**Motion Mr. Bridges, seconded by Mr. Pilgreen to adopt the Annual Road Capital Improvement Policy.**

**UNION PARISH POLICE JURY  
ANNUAL ROAD CAPITAL IMPROVEMENT POLICY  
ADOPTED  
May 5, 2020**

**FOR YEARS 2020, 2021 and 2022**

1. Every three years the Parish will, using the priority rating scheme approved by the Police Jury, assign a priority rating number to each Parish road or section of Road.
2. Two groups of priority rating lists will be compiled every third year. One group will apply to existing gravel roads or oil roads which are to receive gravel, surface treatment, asphaltic concrete or a cracked fuel oil treatment; the other group will apply to capital improvements for existing asphalt or concrete roads. The existing gravel group is split up into two categories, gravel list and oil road list. Oil roads are roads that have been constructed by Parish personnel using the cracked fuel oil process. Existing blacktop

roads are split up into three categories, major, minor, and overlay. The overlay list will primarily consist of roads which had been chip sealed, overlaid, or reconstructed in previous road programs (1999 to present). Only roads that need minor repairs and/or maintenance in the opinion of the Engineer will be on this list. Existing blacktop roads that were not constructed or overlaid in previous road programs, but, in the opinion of the Engineer, need only minor repairs or maintenance can be included in the overlay list. Roads that need more than minor patching, leveling, chip seal, or Asphalt overlay in the opinion of the Engineer, will be placed on one of the other two existing blacktop lists. Major blacktop consists of blacktop roads with an ADT greater than 50. Minor blacktop consists of roads with an ADT less than 50.

3. The Police Jury will, each year, based upon available funding and need annually, designate the division and amount of funds to be used for hard surfacing existing gravel roads or oil roads and for existing hard surface roads. The Police Jury will also, each year, determine the amount of funds to be used.
4. In order to more equally distribute capital improvement projects throughout the parish because of limited funds, no more than one mile of new hard surface or oil road will be constructed on any one road in any one year on any existing gravel road or oil road and no more than two miles will be constructed on any one road in any one year on any existing hard surface road. The mileage limitation can be increased by the Police Jury if required to reach a desired stopping point, upon Engineer's recommendation. This increase can include portions of the road which are on different lists.
5. Except on roads constructed by Parish personnel using the cracked fuel oil process or by placing rock, whenever possible, no new hard surface road will be constructed unless there is right-of-way available for a two-lane road (60' minimum). For purposes of this determination, the driving surface of any new hard surface road shall be a minimum of eighteen feet wide. Engineers recommendation can reduce that width. In the event a road (Gravel Major or Gravel Minor) has a high enough priority for funding and does not have sufficient width for hard surfacing, then such road will be skipped on the priority list to the next road of sufficient width for two-laning unless the road is to be done by Parish personnel using the cracked fuel oil process or by placing rock. A road on the existing oil road list can be treated like an existing hard surfaced road or a gravel road. If Right of Way is required in order to construct the road with a 60' wide Right of Way, the Parish can spend the first year acquiring Right of Ways, clearing and grubbing, and having utilities moved and then perform the actual construction of the road the following year.
6. The Parish recognizes that there is also a priority list for bridges to be replaced with state funding under the Federal Off-System Bridge and Rehabilitation Program or under other state or federal funding. Furthermore, it is recognized that during construction of such bridges, parish roads are closed until completion of construction. Accordingly, existing gravel roads on which bridges are to be replaced can be skipped for hard surfacing in any year for which a bridge is scheduled for replacement.
7. Because of the number of parish roads, it is recognized that many roads will have the same engineering priority number. In such case, all roads having the same priority rating number will be prioritized by the Police Jury on the basis of geographical fairness, funding availability and benefit to the public.
8. For any existing gravel road which connects to an existing asphalt or concrete road, new asphalt surfacing will begin at the existing asphalt connection. In the event other requirements of this policy prohibit this procedure, such as insufficient right-of-way for a two lane road, then the road will be skipped on the priority list until all requirements of

this policy allow the new asphalt surfacing or unless the road is scheduled to be constructed by Parish personnel using the cracked fuel oil process.

9. This policy applies only to self-generated parish funds and to the State Road Fund funds. Any special project for which State, Federal or outside funding is earmarked will not be a part of this procedure, and any such road can be skipped on the priority list pending construction by such designated funding.

**Year 1 – 2020**

Dean Road  
Mosleys Bluff Road  
Mill Road  
Aubrey Road  
Brenda Road  
Ouchley Road  
Union Cemetery Road (portion)

**Year 2 – 2021**

N. Spillway Road – Part 1  
N. Spillway Road – Part 2  
Love Road  
Union Cemetery Road (portion)  
Burford Road  
Jesse Guinn Road

**Year 3 – 2022**

Littleton Loop Road  
Wes Wilhite Road  
Bobby Smith Road  
McGee Road  
Mike Taylor Road  
Bird Road

**WHEREUPON**, the motion was declared duly adopted by unanimous vote of the Jury this the 5<sup>th</sup> day of May, 2020.

ATTEST:

s/ Paula Strickland  
Paula Strickland, Secretary-Treasurer  
Union Parish Police Jury

s/ Johnny Buckley  
Johnny Buckley, President  
Union Parish Police Jury

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**STATE OF LOUISIANA  
PARISH OF UNION**

I, **Paula Strickland**, Secretary/Treasurer of the Police Jury of Union Parish, Louisiana, do hereby certify that the foregoing is a true and correct copy of one (1) motion adopted by the Union Parish Police Jury in regular session on May 5<sup>th</sup>, 2020 at which meeting a quorum was present. Given under my Official Signature and Seal of Office on this the \_\_\_\_ day of May, 2020.


s/ Paula Strickland  
Paula Strickland  
Secretary/Treasurer  
Police Jury of Union Parish, Louisiana

**Motion Mr. Bridges, seconded by Mr. Ramsey to hire Riley Company for the 2020 Union Parish Road Program. Motion carried unanimously.**

In accordance with Ordinance 549, time for public comment was given. The Secretary/Treasurer read a public comment from Seywaerd Osbon regarding the dumpsters on Chapman Road.

**There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Ramsey, seconded by Mr. Nolan on this the 5<sup>th</sup> day of May, 2020.**

  
Paula Strickland  
Paula Strickland  
Secretary/Treasurer

  
Johnny Buckley  
Johnny Buckley  
President