

**AIRPORT COMMITTEE
MINUTES OF MEETING
May 7, 2019
5:00 P.M.**

Present: Stan Smith, Lanny Parker, Nathan Futch and Charles Sawyer. Also present: Derek Kennedy, John Watley, Glenn Hutto, Jerry W. Taylor, Paul Riley and Jackie Gilbert.

Mr. Smith called the meeting to order. Mr. Parker led the group in prayer.

Motion Mr. Sawyer, seconded by Mr. Futch and declared adopted by unanimous roll call vote of the Committee to approve the agenda as written.

Motion Mr. Parker, seconded by Mr. Sawyer to approve the minutes of the December 4th, 2018 meeting. Motion carried unanimously.

Motion Mr. Futch, seconded by Mr. Parker to recommend to the full jury to authorize the secretary/treasurer to advertise for mowing/bush hogging at the Union Parish Airport. Motion carried unanimously.

A brief discussion was held on the card reader at the airport being used to purchase fuel. The secretary/treasurer reported that two companies and one individual were consulted regarding the card reader. Quotes were received from Philip Bryan Services, LLC in the amount of \$18,228.80 and Perry and Sons, LLC in the amount of \$22,926.09. Steve Cagle did not provide a quote. Jackie Gilbert, Union Parish Airport Manager, reviewed the proposals and requested that he be allowed to research the type of card reader that the two companies are proposing. **Motion Mr. Sawyer, seconded by Mr. Futch to table this matter until Mr. Gilbert reports back to the Airport committee. Motion carried unanimously.**

The secretary/treasurer gave a brief report on the airport grant fund and the routine operating account for the airport. The airport grant fund has a balance of \$36,056.17 which has been on the books since 2014. The secretary/treasurer has extensively researched the general ledger and what grant files she could find. The auditor was consulted and there are no audit issues with transferring the excess amount to the routine operating account. The airport engineer was also consulted and he said the 2014 grant was closed and reconciled and he knew of no issues with transferring the money from one fund to another. By transferring the money this will allow the card reader to be paid for and the money won't have to come out of the General Fund. **Motion Mr. Parker, seconded by Mr. Sawyer to recommend to the full jury to transfer the balance from the grant fund (\$36,056.17) to the routine airport operating account. Motion carried unanimously.**

There being no further business to come before the committee, Mr. Smith declared the meeting adjourned upon motion by Mr. Sawyer and duly seconded by Mr. Futch on this the 7th day of May, 2019.

**Stan Smith, Chairman
Paula Strickland, Secretary-Treasurer**