

**ROAD COMMITTEE
MINUTES OF MEETING
November 5th, 2019
5:00 P.M.**

Present: Mike Jones, Nathan Futch and Lanny Parker. Absent: Glenn Hutto. Also present were Ben Bridges, Lane Rugg, Jerry W. Taylor, Paul Riley and Tracy Houck.

Mr. Jones called the meeting to order. Mr. Parker led the group in prayer.

Motion Mr. Parker, seconded by Mr. Futch and declared adopted by unanimous roll call vote of the Committee to approve the agenda with the following addition:

6 Discuss and make recommendations regarding the Cypress Creek Bridge

Motion Mr. Parker, seconded by Mr. Futch and declared adopted by unanimous vote to approve the minutes of the October 1st, 2019 meeting (October 15th, 2019 meeting cancelled due to lack of quorum). Motion carried unanimously.

A brief discussion was held on policies and procedures for the Road Department. The Secretary/Treasurer reported that the auditors had placed a Management Letter in the 2018 audit suggesting a need for Comprehensive Road Department Policies and Procedures. The Secretary/Treasurer reported that the policies and procedures for the police jury have already been completed. The policies would cover any type of situation that might occur such as how is a road deleted from the road system or how would the road department dispose of a dead cow in the middle of a road. The Secretary/Treasurer recommended the Road Superintendent and Engineer work on these policies. **Motion Mr. Futch, seconded by Mr. Parker to recommend to the full jury to have Lane Rugg begin working on a set of road policies and procedures as requested by the Auditors. Motion carried unanimously.**

Paul Riley presented a draft priority list that covered existing hard surface roads and existing gravel roads. Mr. Riley asked that the committee members review the list and if anyone has any questions to please contact him. **No action taken.**

Motion Mr. Futch, seconded by Mr. Parker to recommend to the full jury to authorize Paul Riley to contact the state regarding the Cypress Creek Off System Bridge and request that the state consider making the bridge a five (5) span instead of a three (3) span. Motion carried unanimously.

There being no further business to come before the committee, Mr. Jones declared the meeting adjourned upon motion by Mr. Parker and duly seconded by Mr. Futch on this the 5th day of November, 2019.

**Mike Jones, Co-Chairman
Paula Strickland, Secretary-Treasurer**