

## REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana  
August 2<sup>nd</sup>, 2022

**The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Curtis Moses, Nathan Pilgreen, Johnny Buckley, Ben Bridges, Ceis Nyegaard, L.W. Nolan, Brenda Abercrombie and Andrew Ford, Jr. Absent: DeWayne Ramsey. Also present was James Buckley, Assistant District Attorney. The President called the session to order and welcomed all guests. Mr. Bridges offered the invocation and Mrs. Abercrombie led the group in the Pledge of Allegiance to the Flag.**

President Abercrombie welcomed everyone to the meeting and asked if anyone in the audience would like to register for public comment. At this time the public was given the opportunity to comment on any item shown on the agenda.

The Secretary/Treasurer made the following announcements:

During the July meeting, it was announced that the Police Jury would be considering adopting a resolution ordering and calling for an election to be held within the Parish to authorize the levy of an ad valorem tax for the operation of the Union Parish Animal Shelter. An email was received on Friday from Mrs. Lynn Fontana asking that the proposal be removed from the August agenda. Mrs. Fontana stated that there needs to be more private discussions prior to placing a millage proposition on the ballot. The matter has been removed from the August agenda.

There will be a Special meeting on Tuesday, September 13<sup>th</sup> @ 8:30 AM for the Tax Assessor's Board of Review.

**Motion Mr. Bridges, seconded by Mr. Moses and declared adopted by unanimous vote of the Jury to approve the agenda as written.**

**Motion Mr. Buckley, seconded by Mr. Nolan to adopt the minutes of the July 5<sup>th</sup> regular meeting. Motion carried unanimously.**

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report for the month of July and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent. The Secretary/Treasurer presented a brief update on the elevator project, 2022 Union Parish Police Jury Road Program and the Server upgrade at the Annex. The Secretary/Treasurer highlighted the General Fund, Sales Tax Collection, Detention Center Fund and Litter Court Fund.

**Motion Mr. Nolan, seconded by Mr. Bridges to adopt the Revenue and Expenditures Report for the month of July. Motion carried unanimously.**

**Motion Mr. Buckley, seconded by Mr. Ford to open a public hearing regarding the proposed abandonment of Antioch Church Road in its entirety from the Union Parish Road System. Motion carried unanimously. President Abercrombie declared the public**

hearing open and asked the public if they had any comments relating to the road closure. No comments were made with regard to the road closure. Motion Mr. Nolan, seconded by Mr. Bridges to close the public hearing. Motion carried unanimously. President Abercrombie declared the public hearing closed.

The following ordinance was offered by Mr. Buckley and seconded by Mr. Ford:

**ORDINANCE # 934**

**AN ORDINANCE RELATIVE TO THE UNION PARISH ROAD SYSTEM PROVIDING FOR THE DELETION OF ANTIOCH CHURCH ROAD IN ITS ENTIRETY**

Pursuant to Public Notice published in *The Banner*, a weekly newspaper published in Farmerville, Union Parish, Louisiana and the Official Journal of the Union Parish Police Jury on July 7<sup>th</sup>, July 14<sup>th</sup>, July 21<sup>st</sup> and July 28<sup>th</sup>, 2022, Public Hearing was being held by the Union Parish Police Jury at the Police Jury Meeting Room, Courthouse Annex, 303 East Water Street, Farmerville, Louisiana for the purpose of considering whether or not certain road listed in said Public Notice should be deleted from the Union Parish Road System.

**NOW, THEREFORE, BE IT ORDAINED**, by the Police Jury of Union Parish, Louisiana, convened in Regular Session this 2<sup>nd</sup> day of August, 2022 that the following Ordinance be and the same is hereby adopted:

**SECTION 1**

Antioch Church Road is found to be no longer needed for public purposes and is hereby deleted and removed from the Union Parish Road System.

**SECTION 2**

This Ordinance shall take effect immediately upon its passage by the Union Parish Police Jury.

**SECTION 3**

If any section, paragraph, sentence, clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the valid judgment of any court of competent jurisdiction such unconstitutionality, unenforceability or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Union Parish Police Jury without the incorporation in this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To this end, the provisions of this Ordinance are hereby declared severable.

**SECTION 4**

All other ordinances, or any parts thereof, which are in conflict with the provisions of this Ordinance are hereby repealed.

This above and foregoing Ordinance was introduced by **Mr. Buckley** who moved its adoption. The motion was seconded by **Mr. Ford** and after having been considered by sections was adopted by sections and as a whole by the following YEA and NAY vote:

**YEAS:**                   **Eight (Moses, Pilgreen, Buckley, Bridges, Nyegaard, Nolan, Abercrombie and Ford)**  
**NAYS:**                   **None**  
**ABSTAINED:**       **None**  
**ABSENT:**               **Ramsey**

WHEREUPON, the Ordinance was declared duly adopted this 2<sup>nd</sup> day of August, 2022.

s/ Paula Strickland  
**PAULA STRICKLAND**  
**SECRETARY/TREASURER**  
**UNION PARISH POLICE JURY**

s/ Brenda Abercrombie  
**BRENDA ABERCROMBIE**  
**PRESIDENT**  
**UNION PARISH POLICE JURY**

**President Brenda Abercrombie authorized the payment and distribution of the 2021-2022 Two Percent (2%) Fire Protection Rebate checks based on the parish’s population as compiled by the Louisiana State University and Agriculture and Mechanical College Agriculture Center, Department of Agricultural Economics and Agribusiness. For the districts that had a representative attending this meeting, the representative was given the district's check by the juror representing the fire district. The amounts of the checks are shown below:**

Fire Protection District	LA 2% Rebate
Junction City Volunteer Fire Department	\$6,668.66
Lillie Volunteer Fire Department	\$2,021.27
Spearsville Volunteer Fire Department	\$10,949.13
Ward 5 Volunteer Fire Department	\$21,282.03
Farmerville Volunteer Fire Department	\$37,023.85
Marion Volunteer Fire Department	\$5,479.08
Bernice Volunteer Fire Department	\$19,189.90
Rocky Branch/Crossroads	\$11,886.23
Spencer-West Sterlington Volunteer Fire Department	\$5,951.27
Northeast Union Fire District	\$19,160.84
North Union Fire District	\$5,769.66
Sadie-Tiger Bend Fire District	\$16,128.60
<b>TOTAL</b>	<b>\$161,510.52</b>

**Motion Mr. Nolan, seconded by Mr. Buckley to grant a Quietus on the 2021 Tax Roll.  
Motion carried unanimously.**

The Secretary/Treasurer addressed the jury regarding the proposed Health Unit Proposition. The Police Jury is mandated to provide a Health Unit for the Parish residents. The Health Unit provides many services to the parish such as sanitation workers to ensure that the food prepared in our restaurants and schools are safe; provides immunizations; administers the Supplemental Nutritional Program for Women, Infants and Children (WIC); breastfeeding support; STD prevention; birth control and many other services for young mothers. The state provides most of the employees and the parish supplies two to three employees. This tax will generate approximately \$151,000 yearly.

The following resolution was offered by **Mr. Buckley** and seconded by **Mr. Ford**:

#### **RESOLUTION 2022-06**

A resolution ordering and calling a special election to be held in the Parish of Union, State of Louisiana, to authorize the levy of a special tax therein; making application to the State Bond Commission and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Union, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Union, State of Louisiana (the "Parish"), that:

**SECTION 1. Election Call.** Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 26 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, DECEMBER 10, 2022**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

#### **MILLAGE PROPOSITION (PARISH HEALTH FACILITIES)**

Shall the Parish of Union, State of Louisiana (the "Parish"), levy a special tax of one (1) mill on all property subject to taxation in the Parish (an estimated \$151,000 expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of paying for the operation, maintenance and support of public health facilities in the Parish?

**SECTION 2. Publication of Notice of Election.** A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior

to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Police Jury Meeting Room of the Courthouse Annex, 303 E. Water Street, Farmerville, Louisiana, on **TUESDAY, JANUARY 3, 2023**, at **SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary-Treasurer of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary-Treasurer of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Union Parish and the Registrar of Voters of Union Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote; the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Curtis Moses	x			
Nathan Pilgreen	x			
DeWayne Ramsey			x	
Johnny Buckley	x			
Ben Bridges	x			
Ceis Nyegaard	x			
L.W. Nolan	x			
Brenda Abercrombie	x			
Andrew Ford, Jr.	x			

And the resolution was declared adopted on this, the 2<sup>nd</sup> day of August, 2022.

s/ Paula Strickland  
**PAULA STRICKLAND**  
**SECRETARY/TREASURER**  
**UNION PARISH POLICE JURY**

s/ Brenda Abercrombie  
**BRENDA ABERCROMBIE**  
**PRESIDENT**  
**UNION PARISH POLICE JURY**

## **EXHIBIT "A"**

### **NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Union, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Union, State of Louisiana (the "Parish"), on August 2, 2022, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, DECEMBER 10, 2022**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

#### **MILLAGE PROPOSITION (PARISH HEALTH FACILITIES)**

Shall the Parish of Union, State of Louisiana (the "Parish"), levy a special tax of one (1) mill on all property subject to taxation in the Parish (an estimated \$151,000 expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of paying for the operation, maintenance and support of public health facilities in the Parish?

Said special election will be held at each and every polling place in the Parish of Union, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$19,000.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Police Jury Meeting Room of the Courthouse Annex, 303 E. Water Street, Farmerville, Louisiana, on **TUESDAY, JANUARY 3, 2023, at SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Farmerville, Louisiana, on this, the 2<sup>nd</sup> day of August, 2022.

ATTEST:

s/ Paula Strickland  
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**PAULA STRICKLAND**  
**SECRETARY/TREASURER**  
**UNION PARISH POLICE JURY**

s/ Brenda Abercrombie  
\_\_\_\_\_  
**BRENDA ABERCROMBIE**  
**PRESIDENT**  
**UNION PARISH POLICE JURY**

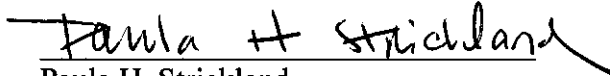
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STATE OF LOUISIANA  
PARISH OF UNION

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Union, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of Union, State of Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the Governing Authority on August 2, 2022, ordering and calling a special election to be held in the Parish of Union, State of Louisiana, to authorize the levy of a

special tax therein; making application to the State Bond Commission and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Farmerville, Louisiana, on this, the 2<sup>nd</sup> day of August, 2022.



Paula H. Strickland  
Secretary/Treasurer  
Police Jury of Union Parish, Louisiana

**Motion Mr. Pilgreen, seconded by Mr. Nyegaard to recommend a slate of three (3) for the Governor's appointment to the Sparta Ground Water Conservation District Board. The slate of three shall include Ben Bridges, Johnny Buckley and L.W. Nolan. Motion carried unanimously.**

**Motion Mr. Moses, seconded by Mr. Ford to allow Zion Hill Church the use of the Courthouse parking lot on Saturday, August 13<sup>th</sup> from 9 AM to 12 PM. Motion carried unanimously.**

**Motion Mr. Moses, seconded by Mr. Ford to approve travel for the Registrar of Voters and the Deputy Registrar of Voters to attend the summer meetings at the Paragon Casino in Marksville on August 30<sup>th</sup> and August 31<sup>st</sup>, 2022. Motion carried unanimously.**

**Motion Mr. Buckley, seconded by Mr. Ford to approve travel for the Secretary/Treasurer and/or office staff to attend the annual Parochial Administrative workshop on September 27<sup>th</sup>, 2022 in Baton Rouge. Motion carried unanimously.**

**Motion Mr. Pilgreen, seconded by Mr. Buckley to hire Timothy Saterfield for full-time employment at the Road Department with his time being counted back to his original hire date of April 4<sup>th</sup>, 2022. His full-time status is effective August 8<sup>th</sup>, 2022 and at that time he is eligible for all police jury benefits including retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.**

**Motion Mr. Nyegaard, seconded by Mr. Bridges to hire Tommy Ates for full-time employment at the Landfill with his time being counted back to his original hire date of March 24, 2022. His full-time status is effective August 8<sup>th</sup>, 2022 and at that time he is eligible for all police jury benefits including retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.**



The following resolution was offered by Mr. Moses and seconded by Mr. Bridges:

**RESOLUTION 2022-06**

**ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF  
LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM**

**WHEREAS**, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state; and

**WHEREAS**, the responsibility to inspect, rate and load post these bridges under the authority of Union Parish in accordance with those Standards is delegated by Louisiana Department of Transportation and Development to Union Parish,

**THEREFORE, BE IT RESOLVED** by the governing authority of Union Parish that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for a period **October 1, 2021 through September 30, 2022**: The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

All bridges owned and maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish. Load Posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.

All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standard Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA DOTD are noted.

Roll Call Vote:

MEMBERS:	YEAS	NAYS	ABSENT	ABSTAINING
Curtis Moses	x			
Nathan Pilgreen	x			
DeWayne Ramsey			x	
Johnny Buckley	x			
Ben Bridges	x			
Ceis Nyegaard	x			
L. W. Nolan	x			
Brenda Abercrombie	x			
A.J. Ford, JR.	x			

**WHEREUPON**, the motion was declared duly adopted by unanimous vote of the Jury this the 2<sup>nd</sup> day of August, 2022.

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**PAULA STRICKLAND**  
**SECRETARY-TREASURER**  
**UNION PARISH POLICE JURY**

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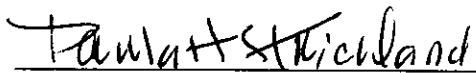
**BRENDA ABERCROMBIE**  
**PRESIDENT**  
**UNION PARISH POLICE JURY**

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**STATE OF LOUISIANA**

**PARISH OF UNION**

I, **Paula H. Strickland**, Secretary/Treasurer of the Police Jury of Union Parish, Louisiana, do hereby certify that the foregoing is a true and correct copy of one (1) motion adopted by the Union Parish Police Jury in regular session on August 2, 2022 at which meeting a quorum was present. Given under my official Signature and Seal of Office on this the \_\_\_\_\_ day of August, 2022.

  
 \_\_\_\_\_  
 Paula H. Strickland  
 Secretary/Treasurer  
 Police Jury of Union Parish, Louisiana

Recommendations from the Road Committee:

Mr. Pilgreen stated that the Road Committee met earlier and have four recommendations.

**Motion Mr. Pilgreen, seconded by Mr. Nolan to hire the firms of Riley Company Engineers and David M. Hartt, CPA for Engineering and Project Management for the FY 2023**

**LCDBG application and authorize the President to execute any necessary documents. Motion carried unanimously.**

**Motion Mr. Pilgreen, seconded by Mr. Buckley to purchase a 2022 Volvo Front End Loader from Scott Equipment in the amount of \$210,750.00 from state contract. Motion carried unanimously.**

**Motion Mr. Pilgreen, seconded by Mr. Nyegaard to assist the Town of Bernice with street repairs with the jury providing labor and the Town of Bernice providing the materials. The work will be performed as time permits. Motion carried unanimously.**

**Motion Mr. Pilgreen, seconded by Mr. Bridges to repair Mattie Roan Road and Tony Sawyer Road in an amount up to \$17,000. This amount will be taken out of the Road Maintenance fund. Motion carried unanimously.**

Recommendations from the Finance Committee:

Mr. Nolan stated that the Finance Committee met earlier and has one recommendation.

**Motion Mr. Nolan, seconded by Mr. Bridges to authorize the Secretary/Treasurer to transfer \$100,000 from the Louisiana Asset Management Pool, Inc. (LAMP) to the Health Unit Fund for operating expenses. Motion carried unanimously.**


Recommendations from the Landfill Committee:

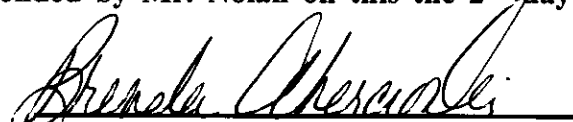
Mr. Bridges stated that the Landfill Committee met earlier and have no recommendations.

In accordance with Ordinance 549, time for public comment was given. Ronnie Cole, 397 Benedict Road, Farmerville, addressed the jury regarding dumpsters and roads.

Lynn Ramsey addressed the jury regarding the Veterans Cake Sale.

**There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Pilgreen, seconded by Mr. Nolan on this the 2<sup>nd</sup> day of August, 2022.**

  
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Paula Strickland, Secretary/Treasurer  
Union Parish Police Jury

  
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Brenda Abercrombie, President  
Union Parish Police Jury