

REGULAR MEETING UNION PARISH POLICE JURY

Farmerville, Louisiana

May 2nd, 2023

The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Curtis Moses, Nathan Pilgreen, DeWayne Ramsey, Johnny Buckley, Ben Bridges, Ceis Nyegaard, L.W. Nolan and Brenda Abercrombie. Absent: A.J. Ford, Jr. Also present was James Buckley, Assistant District Attorney. The President called the session to order and welcomed all guests. Mr. Nolan offered the invocation and Mr. Buckley led the group in the Pledge of Allegiance to the Flag.

President Abercrombie welcomed everyone to the meeting. President Abercrombie asked if anyone in the audience would like to register for public comment. At this time the public was given the opportunity to comment on any item shown on the agenda.

Motion Mr. Nolan, seconded by Mr. Nyegaard and declared adopted by unanimous vote of the Jury to approve the agenda as written.

Motion Mr. Ramsey, seconded by Mr. Buckley to adopt the minutes of the April 4, 2023 regular and April 24, 2023 special meeting. Motion carried unanimously.

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report for the month of April and explained to the jurors that the report reflects what has been budgeted for the year compared to what has been spent.

The Secretary/Treasurer highlighted the General Fund, Road Fund, Sales Tax Collection, and Detention Center Fund. The Secretary/Treasurer also reported that there were no interfund transfers, but a transfer will be made to Road Maintenance soon.

Motion Mr. Bridges, seconded by Mr. Moses to adopt the Revenue and Expenditures Report for the month of April. Motion carried unanimously.

Motion Mr. Nolan, seconded by Mr. Buckley to open a public hearing regarding the proposed creation of a sewer district in District 8. Motion carried unanimously. President Abercrombie declared the public hearing open and asked the public if they had any comments relating to the sewer creation. Mr. Bridges expressed concerns with the boundary descriptions and jury liability. Mr. Bridges inquired as to why the Town of Sterlington could not create their own district and give to a board of their choosing. Mike Jones, former police juror in District 8, expressed concerns regarding the parish taking the sewer system back from Sterlington. Mrs. Abercrombie stated that the sewer system is in a low-income area and the Town of Sterlington has drastically increased the rates.

Motion Mr. Nolan, seconded by Mr. Bridges to close the public hearing. Motion carried unanimously. President Abercrombie declared the public hearing closed.

Motion Mr. Nolan, seconded by Mr. Ramsey to table the discussion of the Sewer District creation. Motion carried unanimously.

Motion Mr. Nolan, seconded by Mr. Bridges to authorize the Secretary/Treasurer to solicit bids for the construction of the Hangar Access Taxilane, Airport Improvement Program No. 3-22-0017-023-2023. Motion carried unanimously.

The following ordinance was introduced by Mr. Bridges and seconded by Mr. Pilgreen:

ORDINANCE NO. 950

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF UNION TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 3022033900 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE UNION PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Union on May 14, 2010 for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed and established by Parish Ordinance No: 908 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Union has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Union has set a minimum purchase price in the amount of \$1,166.66 and

WHEREAS, the Parish of Union has received a written offer to purchase said property from Christopher Modica and Kathy Modica for the consideration of \$1,166.66, at the time of sale and has been accepted by the Union Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Union Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

This property is described as Parcel# 3022033900, having municipal address of 3554 Martin Luther King Jr. Drive, Marion, LA: Located in Union Parish, LA, being more fully described as follows:

3022033900 / Municipal Address: 3554 Martin Luther King Jr. Dr. Marion, LA 71260

Brief Legal: BEGIN IN CENTER OF MARION & OAKLAND HWY 805 FT S OF ORA LEE WAYNE LOT, RUN W'LY 150 FT., S'LY 70 FT., E'LY 150 FT., N'LY 70 FT., TO P.O.B. IN SEC. 10 T22N R2E, CONTAINING .24 OF AN ACRE.

- 1) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 2) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 3) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 4) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Union and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Union Parish immediately after the Act of Sale.
 - c. At the time of closing, E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Union Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Moses, Pilgreen, Ramsey, Buckley, Bridges, Nyegaard, Nolan, Abercrombie

NAYS: None

ABSTAINED: None

ABSENT: Ford

WHEREUPON, the Ordinance was declared duly adopted this 2nd day of May, 2023.

s/ Paula H. Strickland
PAULA H. STRICKLAND
SECRETARY-TREASURER
UNION PARISH POLICE JURY

s/ Brenda Abercrombie
BRENDA ABERCROMBIE
PRESIDENT
UNION PARISH POLICE JURY

Motion Mr. Bridges, seconded by Mr. Buckley to enter into an agreement for the GASB 87 reporting requirements with the firm of Postlethwaite & Netterville and authorize the President to execute any necessary documents. Motion carried unanimously.

Motion Mr. Bridges, seconded by Mr. Buckley to approve the request from the Jackson Parish Police Jury to piggyback off the Union Parish Police Jury’s bid for a front load garbage truck. Motion carried unanimously.

Recommendations from the Road Committee

Mr. Nyegaard reported that the Road Committee met earlier and have several recommendations.

Motion Mr. Nyegaard, seconded by Mr. Moses to assist the Town of Farmerville with repairs to the dirt part of West Green Street. The TOF will pay for any materials used in conjunction with this project. Work will be performed as time permits. Motion carried unanimously.

Motion Mr. Nyegaard, seconded by Mr. Nolan to hire Wade Sparks for full-time employment at the Road Department with his time being counted back to his original hire date of February 7th, 2023. His full-time status is effective May 8th, and at that time he is eligible for all police jury benefits including retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

Motion Mr. Nyegaard, seconded by Mr. Nolan to hire Wayne Oser for full-time employment at the Road Department with his time being counted back to his original hire date of February 20th, 2023. His full-time status is effective May 22nd, and at that time he is eligible for all police jury benefits including retirement, insurance, vacation, sick leave and holiday pay. Motion carried unanimously.

Motion Mr. Nyegaard, seconded by Mr. Nolan to approve the Three-Year Road Program for years 2023, 2024 and 2025 and adopt the following Annual Road Capital Improvement Policy for years 2023, 2024 and 2025.

| | |
|----------------------------|-------------------------|
| Year 1 – 2023 | |
| Patrick Church Road | 2.9 miles |
| Chapman Road | 4.1 miles |
| Garland Gin Road | <u>0.4 miles</u> |
| Total | 7.4 miles |

| | |
|------------------------|-------------------------|
| Year 2 – 2024 | |
| Concord Road | 3.2 miles |
| Hamilton Road | 1.9 miles |
| Downsville Road | <u>2.7 miles</u> |
| Total | 7.80 miles |

| | |
|------------------------------------|-------------------------|
| Year 3 – 2025 | |
| Downsville Road (remainder) | 2.2 miles |
| Sardis Church Road | 3.1 miles |
| Village Creek Road | 0.6 miles |
| Dale Love Road | 0.9 miles |
| Lolley Road | 0.5 miles |
| Holland Road | <u>0.9 miles</u> |
| Total | 8.20 miles |

**UNION PARISH POLICE JURY
ANNUAL ROAD CAPITAL IMPROVEMENTS POLICY
ADOPTED
May 2nd, 2023
FOR YEARS 2023, 2024, 2025**

- 1. Every three years the Parish will, using the priority rating scheme approved by the Police Jury, assign a priority rating number to each parish road or section of road.**
- 2. Two groups of priority rating lists will be compiled every third year. One group will apply to capital improvements for existing gravel roads (non-paved roads). The other group will apply to capital improvements for existing asphalt or concrete roads (hard surfaced roads). The existing gravel group has one list. Existing Hard Surfaced roads are split up into two categories: Primary Blacktop list and Secondary Blacktop list. Primary Blacktop Roads consist of roads with an ADT greater than or equal to 150 vehicles per day and/or is over one mile long. If the road is over one mile long, it is automatically on the Primary list. If the road has under 150 vehicles a day and is under one mile long, then it will be on the Secondary list.**
- 3. The Police Jury will, each year, based upon available funding and need, designate the division and amount of funds to be used for existing gravel roads and for existing hard surfaced roads. The Police Jury will, each year, determine the amount of funds to be used for each of the three lists. The Jury will create a three-year plan but will re-evaluate the plan after each year and revise the three-year plan each year as needed.**
- 4. In order to equally distribute capital improvements projects throughout the Parish due to limited funds, no more than four miles of new hard surface will be constructed in any one year on any existing gravel road, and no more than four**

miles will be constructed on any one road in any one year on any existing hard surface road. The mileage limitation can be increased by the Police Jury if required to reach a desired stopping point, upon Engineer's or Road Superintendent recommendation.

5. This policy applies only to self-generated parish funds and to the State Road Fund funds. Any special project for which State, Federal, or outside funding is earmarked will not be a part of this procedure, and any such road can be skipped on the priority list pending construction by such designated funding. Such road with out of parish funds can skip roads above it in the priority list.

Year 1 – 2023

| | |
|---------------------|------------------|
| Patrick Church Road | 2.9 miles |
| Chapman Road | 4.1 miles |
| Garland Gin Road | <u>0.4 miles</u> |
| Total | 7.4 miles |

Year 2 – 2024

| | |
|-----------------|------------------|
| Concord Road | 3.2 miles |
| Hamilton Road | 1.9 miles |
| Downsville Road | <u>2.7 miles</u> |
| Total | 7.80 miles |

Year 3 – 2025

| | |
|-----------------------------|------------------|
| Downsville Road (remainder) | 2.2 miles |
| Sardis Church Road | 3.1 miles |
| Village Creek Road | 0.6 miles |
| Dale Love Road | 0.9 miles |
| Lolley Road | 0.5 miles |
| Holland Road | <u>0.9 miles</u> |
| Total | 8.20 miles |

WHEREUPON, the motion was declared duly adopted by the following vote of the Jury this 2nd day of May, 2023.

YEAS: Moses, Ramsey, Buckley, Bridges, Nyegaard, Nolan, Abercrombie

NAYS: Pilgreen

ABSTAINED: None

ABSENT: Ford

Motion carried with a vote of 7 Yeas, 1 Nay and 1 Absent.

ATTEST:

s/ Paula Strickland
Paula Strickland, Secretary-Treasurer
Union Parish Police Jury

s/ Brenda Abercrombie
Brenda Abercrombie, President
Union Parish Police Jury

Motion Mr. Nyegaard, seconded by Mr. Moses to authorize Riley & Company to bid out the 2023 Union Parish Police Jury Road Program. Motion carried unanimously.

Motion Mr. Nyegaard, seconded by Mr. Moses to enter into an agreement with Weed Pro in an amount up to \$45,000 for weed and limb control. Motion carried with the following vote:

YEAS: Moses, Ramsey, Buckley, Bridges, Nyegaard, Nolan, Abercrombie

NAYS: Pilgreen

ABSTAINED: None

ABSENT: Ford

Motion carried with a vote of 7 Yeas, 1 Nay and 1 Absent.

Recommendations from the ARPA Committee

Mr. Bridges reported that the ARPA Committee met earlier and have three recommendations.

Motion Mr. Bridges, seconded by Mr. Nolan to approve the purchase of audio/visual equipment for the jury room from MoeBiz in the amount of \$19,965.96 and use ARPA funds to pay for the equipment. Motion carried unanimously.

Motion Mr. Bridges, seconded by Mr. Buckley to approve the purchase of an oil storage tank from Total Patcher in the amount of \$55,650.00 and use ARPA funds to pay for the oil storage tank. Motion carried unanimously.

Motion Mr. Bridges, seconded by Mr. Nolan to accept the only bid from Covington Sales & Service in the amount of \$276,880.00 and use ARPA funds to pay for the truck. Motion carried unanimously.

In accordance with Ordinance 549, time for public comment was given. No comments were made during this period.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Ramsey, seconded by Mr. Bridges on this the 2nd day of May, 2023.

s/ Paula H. Strickland
PAULA H. STRICKLAND
SECRETARY-TREASURER

s/ Brenda Abercrombie
BRENDA ABERCROMBIE
PRESIDENT

UNION PARISH POLICE JURY

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