

**DETENTION CENTER COMMISSION  
MINUTES OF MEETING  
January 25<sup>th</sup>, 2024**

**The Detention Center Commission met this date at 4:00 P.M. in the Union Parish Police Jury meeting room, Union Parish Courthouse Annex, Farmerville, Louisiana. Present were: Glenn Hutto (Union Parish Police Jury), Nathan Pilgreen (Union Parish Police Jury), Dusty Gates (Union Parish Sheriff), and Chief Bim Coulbertson (Farmerville Chief of Police) and John Belton (Union Parish District Attorney). Absent: None. Also present: Warden Adams and Lisa Salley, Business Manager.**

**Election of Officers**

**Motion Chief Coulbertson, seconded by Mr. Pilgreen to re-appoint Sheriff Dusty Gates as the UPDC Commission Chairman. There were no other nominations and Sheriff Dusty Gates was declared the Chairman.**

Sheriff Gates called the meeting to order and welcomed everyone. Mr. Belton led the group in prayer. Roll call was taken. Sheriff Gates asked if anyone in the audience would like to register for public comment to speak.

**Motion made by Mr. Belton, seconded by Mr. Pilgreen and declared adopted by unanimous vote to approve the agenda as written.**

**Motion made by Chief Coulbertson, seconded by Mr. Belton to adopt the minutes of the Tuesday, November 7<sup>th</sup>, 2023 meeting. Motion carried unanimously.**

The Secretary/Treasurer presented the proposed 2024 Union Parish Detention Center budget and the proposed 2023 amended budget. The budget was presented to the Union Parish Police Jury Finance Committee on December 5<sup>th</sup>, 2023. The Union Parish Police Jury adopted the budgets as a whole on December 28<sup>th</sup>, 2023. The Secretary/Treasurer reported that the DOC/state income and TWP income are based on analyzing previous years and on what has been generated for the year 2023. **Motion Chief Coulbertson, seconded by Mr. Pilgreen to accept the 2024 proposed operating budget for the Detention Center and the 2023 proposed revised budget for the Detention Center. Motion carried unanimously.**

**Transitional Work Program Director's comments.**

Mrs. Salley gave a brief update regarding the Transitional Work Program.

TWP Account – Cash in Bank Balance - \$128,495.24

5 TWP Employers – Thomas Nursery, Fayette Sanitation, HOR, Packers Sanitation and The Trash Guys  
29 TWP Workers

**Correct Solutions – Phone Commission**

- October           \$2,471.09
- November       \$4,295.52
- December       \$5,689.88

## Home Wave – Video Visitation

- October - \$5,314.30
- November - \$4,932.66
- December - \$4,347.22

## Warden's Comments.

Warden Adams reported on the following:

- DOC inmates 264
- Pretrial inmates 88
- All shifts have at least 7 officers per shift
- Smokeless tobacco is selling good
- Church services are held on Tuesday and Thursday

## TWP Audit Update.

The Secretary/Treasurer reported that the TWP audit should be ready to discuss in February. An email was received from Mrs. Freeman who stated her goal was to have the audit ready to discuss by February 16<sup>th</sup>, 2024. Until the audit is completed, the facility can't receive any new TWP inmates.

## Tiger Food Services.

Bryan Hall with Tiger Food Services addressed the Commission regarding a brief update on food. Mr. Hall updated the Commission regarding the missing cases of water and trays being short. Mr. Hall stated that a fifth menu has been implemented due to the offenders complaining. James Ganis with Tiger Operation Food Service also addressed the Commission regarding billing.

**Motion made by Mr. Pilgreen and seconded by Mr. Hutto for the Commission to enter into executive session for the purpose of discussing personnel/security issues. Roll call vote: YEAS 5, NAYS 0, ABSENT 0.**

**Motion made by Chief Coulbertson and seconded by Mr. Hutto for the Commission to come out of executive session and to return to the meeting; no action taken in executive session. Roll call vote: YEAS 5, NAYS 0, ABSENT 0.**

In accordance with Union Parish Police Jury Ordinance 549, time for public comment was given. Johnny Creed addressed the Commission regarding food costs. A.J. Ford (Union Parish Police Jury District 9) addressed the Commission regarding the food contract with Tiger.

**There being no further business to come before the commission, Sheriff Gates declared the meeting adjourned upon motion by Chief Coulbertson, seconded by Mr. Pilgreen, on this 25<sup>th</sup> day of January, 2024.**

**Sheriff Dusty Gates, Chairman  
Paula Strickland, Secretary/Treasurer**