

REGULAR MEETING UNION PARISH POLICE JURY

**Farmerville, Louisiana
February 4th, 2025**

The Union Parish Police Jury met this date in regular session in the Police Jury meeting room, Courthouse Annex, Farmerville, Louisiana with the following present: Nathan Pilgreen, Michael Holley, Glenn Hutto, Ben Bridges, Russell Wade, Jeremy Hobbs, Brenda Abercrombie and Andrew Ford, Jr. Absent: Curtis Moses. Also present was James Buckley, Assistant District Attorney. The President called the session to order and welcomed all guests. Mr. Ford offered the invocation and Mr. Holley led the group in the Pledge of Allegiance to the Flag.

President Hutto welcomed everyone to the meeting. President Hutto asked if anyone in the audience would like to register for public comment. At this time the public was given the opportunity to comment on any item shown on the agenda.

Motion Mr. Pilgreen, seconded by Mr. Ford and declared adopted by unanimous vote of the Jury to approve the agenda as written.

Motion Mr. Pilgreen, seconded by Mr. Bridges to adopt the minutes of the January 7th, 2025 regular meeting. Motion carried unanimously.

The Secretary/Treasurer presented the Budget to Actual Revenue and Expense report for the month of January to the Finance Committee on Monday, February 3rd. **Motion Mr. Wade, seconded by Mr. Bridges to adopt the Revenue and Expenditures Report for the month of January. Motion carried unanimously.**

Motion Mr. Pilgreen, seconded by Mr. Ford to approve the request from the Union Black Heritage Committee to use the Courthouse Square on Saturday, February 15th, 2025. Motion carried unanimously.

Motion Mr. Pilgreen, seconded by Mr. Ford to approve the request from the Union Arts Council regarding the Courthouse on February 20th for an informational event. Motion carried unanimously.

Motion Mr. Wade, seconded by Mr. Ford to approve travel for the Registrar of Voter and Chief Deputy to attend training in Little Rock, Arkansas to attend a workshop February 26th – March 2nd, 2025. Motion carried unanimously.

The following ordinance was introduced by Mr. Wade and seconded by Mr. Holley:



**UNION PARISH POLICE JURY
ORDINANCE # 974**

**AN ORDINANCE PROVIDING FOR THE MERGER OF CERTAIN VOTING
PRECINCTS PURSUANT TO L.A.R.S. 18:532.1**

WHEREAS, the Union Parish Police Jury is required to maintain polling places in said Parish; and

WHEREAS, **precinct 11A** has less than 300 active registered voters; and

WHEREAS, **precinct 11A** creates additional expenses for the citizens of Union Parish;
and

WHEREAS, Louisiana State Law allows for the merging of certain precincts; and

WHEREAS, the following precincts merged to reduce the cost of elections in Union Parish:

**Precinct 13
(includes Precincts 11A & 13)**

The point of beginning being the intersection of North Washington Street and East Boundary Street; thence, northeasterly on East Boundary Street to Marion Highway; thence, northeasterly on Marion Highway to Rabun Road; thence, southerly and easterly on Rabun Road to Railroad Street; thence, southwesterly on Railroad Street to La. Highway 2; thence, westerly on La. Highway 2 to North East Street; thence, northerly on North East Street to East Green Street; thence, westerly on East Green Street to North Washington Street; thence, northerly on North Washington Street back to the point of beginning.

NOW THEREFORE BE IT ORDAINED by the Union Parish Police Jury in legal session convened this 4th day of February, 2025 that this ordinance be adopted on motion by **Mr. Wade** duly seconded by **Mr. Holley** with the following vote:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Curtis Moses			x	
Nathan Pilgreen	x			
Mike Holley	x			
Glenn Hutto	x			
Ben Bridges	x			
Russell Wade	x			
Jeremy Hobbs	x			
Brenda Abercrombie	x			
AJ Ford	x			

WHEREUPON, the ordinance was declared adopted on the 4th day of February, 2025.

s/ Paula H. Strickland
Paula H. Strickland
Secretary/Treasurer
Union Parish Police Jury

s/ Glenn Hutto
Glenn Hutto
President
Union Parish Police Jury

The Secretary/Treasurer reported that she had a request from Jason Spillers regarding a hangar at the Airport. The first step in the process to obtain a hangar is jury approval. After that the Airport Engineer will be contacted and he and Mr. Spillers can obtain FAA approval. **Motion Mr. Hobbs, seconded by Mr. Bridges to enter into a lease agreement with Jason Spillers for a hangar spot at the Union Parish Airport. Motion carried unanimously.**

Motion Mr. Wade, seconded by Mr. Ford to allow Kaylee McKenzie the use of a portion of the Courthouse parking lot on February 8th, 2025 for a bake sale. Motion carried unanimously.

There was a brief discussion regarding a Cooperative Endeavor Agreement with the Town of Farmerville. The agreement will allow for the exchange of equipment as well as manpower. **Motion Mr. Bridges, seconded by Mr. Wade to enter into a Cooperative Endeavor Agreement with the Town of Farmerville. Motion carried unanimously.**

Recommendations from the Finance Committee

Motion Mr. Wade, seconded by Mr. Holley to close all Union Parish Police Jury accounts (911, Detention Center, General Fund, Health Unit, Road Construction, Road Maintenance and Sales Tax) that are being held at LNB. All funds will be moved to Origin Bank for a higher fixed interest rate. Motion carried unanimously.

Motion Mr. Wade, seconded by Mr. Pilgreen to authorize the Secretary/Treasurer to move forward with an application to apply for an appropriation from Senator Cassidy for a Homeland Security Office/Warehouse. Motion carried unanimously.

Recommendations from the Road Committee

Motion Mr. Holley, seconded by Mr. Pilgreen to move forward with submitting an application for a DRA (Delta Regional Authority) project for CC Camp Road and Dozier Road; hire Riley & Company to assist with projects and authorize the President and/or Secretary/Treasurer to execute any necessary documents. Motion carried unanimously.

Motion Mr. Holley, seconded by Mr. Pilgreen to approve the three-year road program listed below for years 2025, 2026 and 2027.

**2025 Downsville Road (Begin at Pittman Road and end at La. Highway 15)
Sardis Church Road (Begin at La. Highway 33 to the end of maintenance)
Village Creek Road (Begin at Pisgah Church Circle to the end of pavement)
Dale Love Road (Begin at Love Road to the end of pavement)
Lolley Road (Begin at Emmett Road to the end of maintenance)
Holland Road (Begin at Newman Road to La. Highway 550)**

2026 To be decided by Future 3-year priority lists done for 2026, 2027 and 2028

**2027 To be decided by Future 3-year priority lists done for 2026, 2027 and 2028
Motion carried unanimously.**

Motion Mr. Holley, seconded by Mr. Pilgreen to hire Riley & Company to prepare a 3-year priority list as required by law. Motion carried unanimously

Motion Mr. Holley, seconded by Mr. Pilgreen to approve the Annual Road Capital Improvements Policy for years 2026, 2027, 2028. Motion carried unanimously

**UNION PARISH POLICE JURY
ANNUAL ROAD CAPITAL IMPROVEMENTS POLICY
ADOPTED
FEBRUARY 4, 2025
FOR YEARS 2026, 2027, 2028**

1. Every three years the Parish will, using the priority rating scheme approved by the Police Jury, assign a priority rating number to each parish road or section of road.
2. Two groups of priority rating lists will be compiled every third year. One group will apply to capital improvements for existing gravel roads (non-paved roads). The other group will apply to capital improvements for existing asphalt or concrete roads (hard surfaced roads). The existing gravel group has one list. Existing Hard Surfaced roads are split up into three categories: Primary Blacktop list, Secondary Blacktop list, and Overlay Blacktop list. The Overlay Blacktop list will consist of roads that need minor repairs and/or maintenance in the opinion of the Engineer. The engineer will review the roads and determine if they are on the Overlay list or will be placed on either the Primary or

Secondary list. All hard surfaced roads not on the Overlay list will be on either the Primary or Secondary list. Primary Blacktop Roads consist of roads with an ADT greater than or equal to 150 vehicles per day and/or is over one mile long. If the road is over one mile long, it is automatically on the Primary list. If the road has under 150 vehicles a day and is under one mile long, then it will be on the Secondary list.

3. The Police Jury will, each year, based upon available funding and need, designate the division and amount of funds to be used for existing gravel roads and for existing hard surfaced roads. The Police Jury will, each year, determine the amount of funds to be used for each of the three lists. The Jury will create a three-year plan but will re-evaluate the plan after each year and revise the three-year plan each year as needed.
4. In order to equally distribute capital improvements projects throughout the Parish due to limited funds, no more than two miles of new hard surface will be constructed in any one year on any existing gravel road, and no more than two miles will be constructed on any one road in any one year on any existing hard surface road. The mileage limitation can be increased by the Police Jury if required to reach a desired stopping point, upon Engineer's or Road Superintendent recommendation.
5. The Parish recognizes that there is also a priority list for bridges to be replaced with state funding under the Federal Off-System Bridge and Rehabilitation Program or under other state or federal funding. Furthermore, it is recognized that during construction of such bridges, parish roads are closed until completion of construction. Accordingly, existing gravel roads on which bridges are to be replaced can be skipped for hard surfacing in any year for which a bridge is scheduled for replacement.
6. Because of the number of parish roads, it is recognized that many roads will have the same engineering priority number. In such cases, all roads having the same priority rating number will be prioritized by the Police Jury based on the latest average daily traffic data.

**UNION PARISH POLICE JURY
EXPLANATION OF CRITERIA
EXISTING HARD SURFACED ROADS
PRIMARY AND SECONDARY LISTS
ADOPTED
FEBRUARY 4, 2025**

1. Existing Condition of Road – The existing condition of a road is considered the single most important criteria in the priority system. A road in good condition can be relied upon to provide a safe and adequate riding surface under all types of conditions, but a road in poor condition is a source of danger to the public and a continuous maintenance problem. The condition of the existing road surface is evaluated utilizing the following criteria with a maximum possible rating of 30:

<u>CONDITION</u>	<u>ROAD CONDITION RATING</u>	<u>POINTS</u>
Good	Surface in good, but not perfect condition, minor ripples or patching, does not significantly affect riding quality.	0-10
Fair	Surface conditions marred by ripples and/or patching, which mildly affects riding quality. Surface conditions provide poor riding quality and/or patching, potholing, or lack of adequate base exists to such an extent that reworking is needed	11-20
Poor	Surface conditions are extremely poor. Base is poor. Riding quality is poor to the extent that automobiles must travel slow speeds to avoid hazards.	21-30

2. Summary – The total maximum rating to be achieved by any road on the Existing Blacktop Roads lists is 30 points. If there is a tie in overall ranking, the tie breaker will be determined by the higher ADT

**UNION PARISH POLICE JURY
 PROPOSED ROAD PRIORITY RATING SYSTEM
 EXISTING HARD SURFACED ROADS
 PRIMARY AND SECONDARY LISTS
 ADOPTED
 FEBRUARY 4, 2025**

	CRITERIA	RATING VALUE		MAXIMUM RATING
1.	Existing Condition of Road			
	Good	0-10		
	Fair	11-20		
	Poor	21-30		30
	MAXIMUM POSSIBLE RATING*			30

*The highest number indicates the greater need, hence a higher priority.

**UNION PARISH POLICE JURY
 EXPLANATION OF CRITERIA
 EXISTING BLACKTOP ROADS - OVERLAY LIST
 ADOPTED
 FEBRUARY 4, 2025**

- 1. Estimated Traffic Volume – The estimated traffic volume (Average Daily

Traffic) of a road is a good indicator of its value to the public. The greater the traffic flow the greater the need for a good, all-weather roadbed and surface to sustain the increased loading requirements. Cut-off roads with a high traffic volume are good examples of roads that provide benefits to a large number of Parish residents. Estimates of the traffic volume on each road is obtained from persons familiar with the roads under consideration, Parish counting records, and/or from most recent available La DOTD records. The maximum rating for this item is 10. ADT of 0-49 will receive 0 points. ADT of 50-99 will receive 1 point. ADT of 100-149 will receive 2 points. ADT of 150-199 will receive 3 points. ADT of 200-249 will receive 4 points. ADT of 250-299 will receive 5 points. ADT of 300-349 will receive 6 points. ADT of 350-399 will receive 7 points. ADT of 400-449 will receive 8 points. ADT 450-499 will receive 9 points. ADT greater than 500 will receive 10 points.

2. Overlay list - Since all roads on the overlay list require minimal patches and leveling, it is assumed that all or the roads on this list are relatively in the same shape. Traffic Counts, number of dwellings, special considerations, and years since the road was last overlaid are the only items that contribute to the ratings of these roads. The points given number of years since the road has last been overlaid is as follows:

0-6 yrs	-10 points
7-10 yrs	0 points
11-15 yrs	8 points
16-20 yrs	15 points
21-25 yrs	25 points
Over 25 yrs	30 points

3. Summary – The total maximum rating to be achieved by any road is 40 points.

**UNION PARISH POLICE JURY
PROPOSED ROAD PRIORITY RATING SYSTEM
EXISTING BLACKTOP ROADS (OVERLAY LIST)
ADOPTED
FEBRUARY 4, 2025**

CRITERIA	RATING VALUE	MAXIMUM RATING
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1.	Estimated Traffic Volume (ADT)		
	0-49	0	
	50-99	1	
	100-149	2	
	150-199	3	
	200-249	4	
	250-299	5	

	300-349	6		
	350-399	7		
	400-449	8		
	450-499	9		
	500-more	10		10
2.	Years Since Last Overlay:			
	0-6 years	-10		
	7-10 years	0		
	11-15 years	8		
	16-20 years	15		
	21-25 years	25		
	Over 25 years	30		
				<u>30</u>
	MAXIMUM POSSIBLE RATING*			40

*The highest number indicates the greater need, hence a higher priority.

**UNION PARISH POLICE JURY
EXPLANATION OF CRITERIA
EXISTING GRAVEL ROADS
ADOPTED
FEBRUARY 4, 2025**

1. Estimated Traffic Volume – The estimated traffic volume (Average Daily Traffic) of a road is a good indicator of its value to the public. The greater the traffic flow the greater the need for a good, all-weather roadbed and surface to sustain the increased loading requirements. Cut-off roads with a high traffic volume are good examples of roads that provide benefits to a large number of Parish residents. Estimates of the traffic volume on each road is obtained from persons familiar with the roads under consideration, Parish counting records, and/or from most recent available La DOTD records. The maximum rating for this item is 10. ADT of 0-49 will receive 0 points. ADT of 50-99 will receive 1 point. ADT of 100-149 will receive 2 points. ADT of 150-199 will receive 3 points. ADT of 200-249 will receive 4 points. ADT of 250-299 will receive 5 points. ADT of 300-349 will receive 6 points. ADT of 350-399 will receive 7 points. ADT of 400-449 will receive 8 points. ADT 450-499 will receive 9 points. ADT greater than 500 will receive 10 points.

2. Summary – The total maximum rating to be achieved by any road on the Existing Gravel Road list is 10 points. If there is a tie in overall ranking, the tie breaker will be determined by the higher ADT.

**UNION PARISH POLICE JURY
 PROPOSED ROAD PRIORITY RATING SYSTEM
 EXISTING GRAVEL ROADS
 ADOPTED
 FEBRUARY 4, 2025**

CRITERIA	RATING VALUE	MAXIMUM RATING
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1.	Estimated Traffic Volume (ADT)			
	0-49	0		
	50-99	1		
	100-149	2		
	150-199	3		
	200-249	4		
	250-299	5		
	300-349	6		
	350-399	7		
	400-449	8		
	450-499	9		
	500-more	10		10
	MAXIMUM POSSIBLE RATING*			10

*The highest number indicates the greater need, hence a higher priority.

Motion Mr. Holley, seconded by Mr. Pilgreen to authorize the Secretary/Treasurer to submit an equipment list to Senator Stewart Cathey for the following items:

- **Front Load Garbage Truck**
- **Tractor/Trailer Rig**
- **Mini X**

Motion carried unanimously.

The following ordinance was introduced by Mr. Holley and seconded by Mr. Wade:



**Ordinance No. UPPJ975
As Amended February 4, 2025**

**AN ORDINANCE REGULATING THE DEVELOPMENT OF
SUBDIVISIONS AND MOBILE HOME PARKS WITHIN UNION PARISH
AND PROVIDING FOR MATTERS RELATED THERETO.**

BE IT ORDAINED by the Police Jury of Union Parish, in regular session, duly convened at which a quorum was present and voting, that the following ordinance be adopted, to-wit:

ARTICLE I. IN GENERAL

Section 1. Jurisdiction, compliance and approval required.

- (a) This ordinance shall govern all subdivision of land within the jurisdiction of the Union Parish Police Jury (the "Parish").
- (b) Any owner of land within the limits of Union Parish ("the Parish") wishing to subdivide land shall submit to the Parish, hereinafter sometimes referred to as the police jury, or its authorized representative, a preliminary plat of the subdivision in duplicate which shall conform to the minimum requirements set forth in Article II of this ordinance.
- (c) Before land and/or site improvements shall be started, complete construction plans and specifications prepared by a civil engineer currently licensed in the state of Louisiana shall be approved by the Parish through its Parish Administrator or their designee.
- (d) After the fulfillment of either section (b) or section (c) of Article I, Section 1 of this ordinance the owner may submit a final plat (see Article III, Division 3) to the Parish for approval. The final plat must be approved before the sale or exchange of any lots.
- (e) No plat of a subdivision lying within the territory, or part thereof, covered by this ordinance shall be filed or recorded in the office of the clerk and recorder of the parish, and no developer or subdivider may proceed with improvement or sale of lots in a subdivision until the final subdivision plat shall have been approved by the Parish and such approval entered in writing on the plat by the authorized representative of the Parish.

Section 2. Definition.

- (a) The term "subdivision," as used in this article, shall mean the division of any parcel of land shown as a unit or as contiguous units on the last preceding tax roll into five (5) or more parcels, sites, or lots, any one of which is less than three (3) acres, for the purpose, whether immediate or future, of transfer of ownership. Such term also includes the re-subdivision or rearrangement of one or more lots, plots, parcels, or building sites.
- (b) The term "subdivision" shall not include:
 - (1) The division or partition of land into parcels of more than three (3) acres, not involving any new public or private streets or easements of access.
 - (2) The sale or exchange of parcels between adjoining lot owners, where such sale or exchange of parcels does not create additional building sites.
 - (3) The sale or transfer of parcels of land to immediate family members, not involving any new public or private streets or easements of access. Immediate family members include: spouse, parents, spouse's parents, brothers and sisters, and direct descendants such as children, grandchildren, great grandchildren.
- (c) All tracts, parcels, sites, or lots that front on a publicly maintained road or easement dedicated to the public shall have a minimum right of way of sixty (60) feet for the full distance of the tract, parcel, site, or lot adjoining said right of way line, or otherwise as recommended by the Parish Administrator or their designee. Where parcels, sites, tracts, or lots are created such that they front on only one side of a publicly maintained road, the property being developed shall provide for the creation of a minimum of one-half (1/2) of the right-of-way recommended by the Parish Administrator or their designee, as measured from the centerline of the existing road right-of-way.

Section 3. Compliance required.

No subdivision road nor street will be accepted into the Union Parish Road system nor plat approved until and unless this ordinance is complied with.

Section 4. Effective date.

This ordinance shall take effect and be in force thirty (30) days after its adoption.

Section 5. Act of dedication.

- (a) The owner and developer or subdivider shall prepare an act of dedication to the effect that the streets and rights-of-way are dedicated solely for the construction and maintenance of a public road, street, and/or easement; is a conveyance of servitude across lands described and not a conveyance of the fee title thereto; the grantors do not transfer any right to oil, gas and other minerals lying beneath the area subjected to said servitude for the right-of-way

purposes and for use of the public; and that all areas shown as servitudes are granted to the public for use of utilities, drainage or other proper purposes for the general interest of the public.

- (b) Where roads are to remain private the owner and developer or subdivider shall prepare an act of dedication to the effect that the rights-of-way are dedicated solely for the construction and maintenance of a private road, street, and/or easement; is a conveyance of servitude across lands described and not a conveyance of the fee title thereto; the grantors do not transfer any right to oil, gas and other minerals lying beneath the area subjected to said servitude for the right-of-way purposes and for use of the public; and that all areas shown as servitudes are granted to the public for use of utilities, drainage or other proper purposes for the general interest of the public.

Section 6. Development or construction of mobile home parks and multi-family dwellings.

- (a) No mobile home park, trailer park, or multi-family dwelling may be developed or constructed in Union Parish, Louisiana until the mobile home park, trailer park, or multi-family dwelling owner or developer secures approval from the local health authority of the method of sewage treatment and disposal and the public water supply servicing said mobile home park or multi-family dwelling.
- (b) Mobile home parks and trailer parks shall be constructed in accordance with the following minimum standards:
 - (1) Individual mobile home or trailer sites may be leased or rented but not subdivided for sale. Any mobile home park or trailer park in which lots or parcels are to be sold are considered to be subdivisions and must comply with those provisions of this ordinance relating to subdivisions.
 - (2) Minimum lot size shall be fifty (50') feet in width by one hundred (100') feet in depth, with a total area of not less than five thousand (5,000) square feet. The maximum density shall be eight (8) mobile home sites per acre.
 - (3) Each mobile home or trailer park site shall be provided with a sanitary sewer connection, and each mobile home park shall be provided with a collection and treatment system and public water supply in compliance with the standards, rules and regulations of the state health department.
 - (4) Each mobile home park or trailer park developer or owner shall provide a refuse container site all in accordance with the refuse container agreement as provided by the Parish. The Parish shall determine the size and number of rural refuse containers to be placed at each mobile home park or trailer park.
- (c) Multi-family dwellings, including, but not limited to apartments, duplexes and group homes shall be provided with a collection and treatment system and public water supply in compliance with the standards, rules and regulations of the State Health Department.

- (d) In the event the Parish deems it necessary and appropriate, a multi-family dwelling developer or owner shall also provide a refuse container site in accordance with the refuse container agreement as provided by the Parish. The size and number of such rural refuse containers shall be determined by the Parish.

ARTICLE II. GENERAL REQUIREMENTS AND MINIMUM DESIGN STANDARDS

Section 7. Erosion control.

The developer will be required by the Parish to provide an SWPPP (storm water pollution prevention plan) for all developments over one (1) acre in size and deliver monthly inspection/corrective action reports to the Parish each month until the project is accepted as final by the Parish. All developments five (5) acres and larger will be required by the parish to send a N.O.I. to LaDEQ. Confirmations shall be delivered to the Parish. All erosion control features shall be installed and approved by the Parish prior to initiation of construction. All silt fences used for erosion control shall be wire-backed and shall be secured with metal posts and anchors. If at any time during construction or prior to final acceptance the Parish determines that erosion control features require repairing or otherwise require mitigation all construction activity, including new home construction shall cease until corrective measures are installed by the developer and approved by the Parish.

Section 8. Inspection during construction.

Qualified inspection as approved by the Parish shall be provided by the developer for all infrastructure installed or constructed within the Parish right-of-way. The minimum requirements for inspection are as follows:

- a) The Parish shall be given advance notice of construction activities such as placing base material or placing asphalt or surface treatment, installing pipes, constructing catch basins or other appurtenances such that the Parish has an opportunity to have its own representative on-site during those operations.
- b) Inspection and testing shall be provided on all soil cement and base course processes. Cement tickets and/or stone tickets are to be provided to the Parish.
- c) Inspection and testing shall be provided on all surface course processes. Asphalt tickets shall be provided for asphalt street surfaces. Cylinder breaks per La DOTD standards shall be provided to the Parish for concrete surface streets.
- d) Testing shall be provided for all trenches within the street right-of-way. For trenching crossing streets provide a minimum of one (1) compaction test per lift.
- e) If at any time during the development or construction of any proposed subdivision or development the Parish determines it to be necessary to provide follow-up inspection on any

portion of the work due to faulty or incorrect construction of required element(s) of the subdivision or development, the Parish reserves the right to employ the services of third-party (3rd party) inspection services to insure the completion of said proposed subdivision or development in accordance with the provisions of this chapter. The developer shall pay all costs associated with said 3rd party inspection, which services and the associated costs shall be in addition to any required inspection and reporting detailed in this or other sections of this chapter.

f) The developer agrees to post a cash bond or letter of credit surety bond (the “Bond”) in the amount of five-thousand dollars (\$5,000.00) to the Parish, which amount represents the estimated cost for anticipated follow-up 3rd party inspection as determined by the Parish. It is expressly understood and agreed that such Bond is not a tax or penalty, but an estimate of the cost of any required third-party inspection. The Bond shall remain in effect for a minimum period of twenty-four (24) months, which period shall begin on or prior to developer first moving in to build required infrastructure. If the developer’s operation terminates prior to the end of the twenty-four month Bond Period, as evidenced by the acceptance of the development by the Parish, then such Bond per that operation may be terminated. However, in the event Applicants operations under this Agreement and the Bond should extend beyond the twenty-four month Bond period, or if work is required that extends beyond the twenty-four month Bond period, the Bond shall be renewed or extended such that a Bond will remain in effect until the developers operations are complete and approved by the Parish. Applicant shall renew the Bond six (6) months in advance of the expiration date of the initial Bond period or any subsequent Bond period. All Bonds shall be submitted to the Parish for approval. The Parish may draw upon the Bond for payment of any required follow-up 3rd party inspection. Any funds remaining following acceptance of the development by the Parish shall be released back to the developer.

Section 9. Warranty.

- (a) The developer of the subdivision shall provide maintenance of the street and right-of-way for a one (1) year warranty period from the date the parish fully approves and accepts the final plat of subdivision, or until the development is built out to fifty (50%) percent, whichever is longer. Within the last month of the warranty period the developer is responsible for planning a site visit with the Parish to develop a punch list of deficiencies to the street and/or right-of-way. The developer is solely responsible for organizing the meeting. After the punch list is completed and approved by the Parish the Parish will take over operation and maintenance of the street and right-of-way. During the warranty period the streets and rights-of-way are public but maintained by the developer. If the punch list items/deficiencies are not corrected within ninety (90) days, the Parish reserves the right to correct any remaining items and invoice the developer.
- (b) Any repairs discovered during the warranty period and determined to be necessary by the Parish Administrator or their designee shall be submitted to the Parish for approval of the means and method of repair. Any areas or items repaired shall be subject to an additional one-year warranty period.

Section 10. Roads.

- (a) The objective of this section is to establish the criteria whereby the builder or owner of a new road may have the new road accepted into the Parish road system. All public roads must meet the minimum design standards required in this ordinance.
- (b) For the purpose of this ordinance, from henceforth a new public road shall mean any road dedicated to the public, for usage by the general public, which has been accepted for maintenance by the Parish and made a part of the Parish road system. The Parish shall not have authority to perform public maintenance on any road, outside of municipal corporate boundaries, without acceptance of the road into the Parish road system.
- (c) No public road will be accepted until and unless all provisions of this ordinance are complied with.
- (d) Right-of-Way Widths: The minimum right-of-way for proposed roads shall not be less than sixty (60) feet, measured from lot line to lot line or from right-of-way line to right-of-way line. The Parish may require additional right-of-way if, in the opinion of the Parish Administrator or their designee, said additional right-of-way is necessary to comply with other sections of this ordinance.
- (e) Relationship to Road Existing System: Proposed new roads shall extend existing roads or their projections at the same or greater width, but in no case less than the minimum required width, unless variations are deemed necessary by the Parish for reasons of topography, design and/or where, in the opinion of the Parish Administrator or their designee, it is necessary to provide road access to adjoining property.
- (f) Road Names: Names of proposed roads shall comply with the provisions of paragraph k) (2) of this section.
- (g) Dead-End Roads: Roads designed to have one end permanently closed (cul-de-sac road) shall have at the closed end a turn around with a minimum right-of-way radius of fifty (50') feet and a minimum driving surface radius of thirty-five (35') feet.
- (h) Road Intersections: Road intersections shall be constructed to intersect as nearly as possible at right angles (90 degrees). No road shall intersect another road at an acute angle of less than seventy-five (75°) degrees unless prior approval is granted by the Parish. The conditions for such prior approval may involve a requirement that property lines be rounded or set back to permit the construction of desirable radii. Submissions of a grading plan showing existing and proposed contours at one-foot intervals and a detailed design for the intersection may be required by the Parish. Intersections of more than two (2) roads shall not be allowed (four-way intersections). Roads shall remain in the angle of intersection for at least fifty (50') feet beyond the point of intersection.

(i) Street Improvements: All roads shall conform to the following:

- (1) Subgrade: The subgrade shall be free of sod, vegetation, other organic matter or objectionable materials. The subgrade shall be properly shaped and compacted to 95% minimum density in accordance with AASHO Test Designation T-99.
- (2) Base Course: The base course shall be a minimum of ten (10") inches and shall be Class II base course which can be cement stabilized or stone based per LADOTD "Standard Specifications for Roads and Bridges", latest edition. All base courses shall be a minimum of six (6") inches wider, each side, than the surface course.
- (3) Surface Course: Acceptable surface courses, which include asphaltic concrete mixtures, and portland cement concrete pavement, shall conform with specifications as given in the LADOTD "Louisiana Standard Specifications for Roads and Bridges", latest edition. Roads with surfaces other than the acceptable surface courses given above will not be accepted.

Bituminous plant mix surfaces shall have a minimum thickness of two (2") inches. Portland cement concrete shall have a minimum thickness of seven (7") inches.

For open ditch construction, the surface course shall be a minimum of twenty (20') feet wide. For curb and gutter roads, the width shall be not less than twenty-four (24') feet measured from back-of-curb to back-of-curb. Both barrier and mountable curbs shall be allowed with their dimensions and specifications requiring prior approval of the Parish Administrator or their designee.

All surface courses shall be crowned in a "roof-top" fashion except in any horizontal curve that requires super elevation. Surface course cross-slopes shall be 0.025 feet per foot of width. Shoulders shall be at least two (2') feet wide and shall continue the cross-slope at 0.05 feet per foot of width.

- (4) Vertical Alignment: Vertical grades shall in general conform to the terrain. For open ditch construction, the minimum grade shall be 0.00% and the maximum grade shall be ten (10%) percent. For curb and gutter construction, the minimum grade shall be 0.40% and the maximum grade shall be ten (10%) percent.

Vertical alignment shall be no more than four (4%) percent within fifty (50') feet of a road intersection.

- (5) Horizontal Alignment: The minimum radius of centerline curvature shall be one hundred (100') feet. The minimum radius of intersection road surface returns shall be thirty (30') feet.

- (6) Clearing and Grubbing: The entire public use and service areas shall be cleared and grubbed as specified in Part 2, Section 201 of the LADOTD “Standard Specifications for Roads and Bridges”, latest edition, or as may be amended.
- (j) Drainage: The design and construction of all drainage facilities shall be under the supervision of a licensed civil engineer and shall be based upon local rainfall records with a minimum rainfall return of ten (10) years.
- (1) Open ditch Construction: Roadside ditches shall have at least 4:1 fore slopes (side slopes on road side having at least four (4’) feet of horizontal distance for not more than one (1’) foot vertical drop). Roadside ditches shall have at least 3:1 back slopes (property side). Distance between ditch lines on all roads shall be not less than thirty-two (32’) feet. A minimum grade along the bottom of the roadside ditch shall be 0.125 percent.
 - (2) Cross pipes under roads and driveways shall be reinforced concrete, asphalt-coated corrugated metal, or corrugated polyethylene culvert pipe (double wall) (CPECP) conforming to AASHTO M294 type S. Pipes shall meet the specifications as found in the latest edition of LADOTD “Louisiana Standard Specifications for Roads and Bridges”. No pipe diameter of less than fifteen (15”) inches may be installed within any right-of-way without prior approval of the Parish Administrator or their designee.
 - (3) All bridges shall be a minimum of twenty-eight (28) feet wide, measured guard rail to guard rail, and shall meet the specifications of LADOTD “Louisiana Standard Specifications for Roads and Bridges”, latest edition, for concrete decking with pre-cast concrete piling.
- (k) Road or Street Names: The following conditions and guidelines shall be adhered to in naming roads or streets in the Parish:
- (1) All Parish street or road names are the responsibility of the Parish.
 - (2) Names of proposed roads shall not duplicate existing road names irrespective of the suffix used. Road names shall be assigned by the Union Parish E-911 Office prior to final acceptance. It is the responsibility of the builder of the new road to obtain E-911 approval of the road name.
 - (3) After adoption of a street/road name it may not be changed.
 - (4) Complete street/road names shall be no greater than fifteen (15) spaces to accommodate placement on street/road signs.
 - (5) Private drives that are at least one-quarter mile long or longer or have more than one residence facing the street/road shall be named.

- (6) State and federal highways shall, in all areas outside of municipalities, use their numbers in lieu of names.
 - (7) Private street/roads that are named shall have a street/road sign conforming to the specifications of the Parish.
 - (8) The naming of private streets/roads shall in no way be construed to be an acceptance of private streets/roads into the Parish road system. The maintenance and general upkeep of private streets/roads is the responsibility of the owners of such roads. The naming of a private street/road does not guarantee nor suggest that emergency vehicles will be able to negotiate these streets/roads. The Parish assumes no liability for these private streets/roads.
- (1) Posting Designated Street or Road Addresses: The owner or occupant or person in charge of any house or building to which a number has been assigned will be notified in writing by the parish communications district as to their assigned property number. Property numbers shall be displayed within sixty (60) days of written notification of passage of this section. It shall be the duty of such owner or occupant or person in charge thereof upon affixing a new number to remove any different number which might be mistaken for or confused with, the number assigned to such street/road. Each resident of the Parish shall, upon notification, display structure numbers in the following manner:
- (1) House numbers shall be at least four (4") inches in height.
 - (2) House numbers shall be set on a background of contrasting color.
 - (3) When a house is such a distance from the road that house numbers cannot be seen or read, or when view of the house is blocked by trees or shrubs, the house numbers shall be on a sign attached to a post, tree, fence or gate beside the driveway readable from both directions.
 - (4) On a corner lot, the house number shall be on the mailbox as well as on the house.
 - (5) In rural areas the house number shall be on the mailbox as well as on the house.
 - (6) House numbers shall be illuminated or made of a reflective material that is easily visible at night.
 - (7) House numbers shall be in plain block number rather than script.
 - (8) Apartment owners/managers and mobile home park owners/managers of single or complex units shall display lot or apartment numbers in the same manner as listed above. It shall be the responsibility of these owners/managers to notify their tenants of their correct addresses.
 - (9) Commercial store fronts having glass walls shall adhere to the size and reflective

characteristics set out in this section but may have numbers painted on them.

- (m) Official Addresses: It shall be unlawful for any public utility providing electric, gas, water or telephone service to any property or structure located in Union Parish, Louisiana, to introduce or provide such utility service to any such location or structure unless the owner, builder, developer, or occupant thereof provides said public utility with satisfactory proof that he or she has obtained an official address from the director of the Union Parish E-911 office. Before the director of the Union Parish E-911 office can provide an owner, builder, developer or occupant of property or structure located in Union Parish, Louisiana with an official address, said owner, builder, developer, or occupant of said property must demonstrate to the satisfaction of the director of the Union Parish E-911 office that he or she has complied with the rules and regulations of the Federal Emergency Management Agency National Flood Insurance Program.

Section 11. Public use and service areas.

- a) Easements For Utilities: Except where utility service alleys are provided with a minimum width of fifteen (15') feet for this purpose, the Parish will require street rights-of-way widths sufficient to include installation, operation and maintenance of poles, wires, conduits, storm and sanitary sewers, gas, water, or other utility lines on each side of any existing or proposed public street or road right-of-way.
- b) Dedication to Public Use: There shall be no reserve strips except those which are conveyed to the government having jurisdiction.
- c) Easements For Locating And Servicing Of Rural Refuse Containers: In all subdivisions accepted by the Parish subsequent to the effective date of this ordinance and in the event of any additional development in existing subdivisions, if determined necessary by the Parish Administrator or their designee, the developer shall provide an easement to the Parish, its successors or assigns, for the locating and servicing of rural refuse containers, which easement shall be convenient, accessible and available to the public and shall contain sufficient area as determined by the Parish Administrator or their designee so as to serve the needs of the subdivision and the servicing of said containers by the Parish, its agents and/or employees.

Section 12. Mailboxes.

- (a) No mailbox or newspaper delivery box will be allowed to exist on Parish right-of-way if it interferes with the safety of the traveling public or the function, maintenance, or operation of the highway system.
- (b) Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route except on one way streets where they may be placed on the left-hand side.
- (c) The bottom of the box shall be set at an elevation established by the U.S. Postal Service, usually between three (3') feet six (6") inches and four (4') feet above the roadway surface.

- (d) On rural roads, the roadside face of the mailbox shall be offset from the edge of the traveled way a minimum distance of four (4') feet. On curb and gutter streets, the roadside face of the mailbox shall be set back from the face of the curb a distance between six (6") inches and twelve (12") inches.
- (e) Any mailbox that is found to violate the intent of this regulation shall be removed by the postal patron upon notification by the Parish. At the discretion of the Parish, based on an assessment of hazard to the public, the patron will be granted thirty (30) days to remove an unacceptable mailbox. After the specified removal period has expired, the unacceptable mailbox will be removed by the Parish at the postal patron's expense and replaced by the postal patron to the acceptable standards set forth by the American Association of State Highway and Transportation Officials as may be amended from time to time.
- (f) Any newly constructed mailboxes shall comply with the standards for erection of mailboxes set by the American Association of State Highway and Transportation officials as may be amended from time to time.
- (g) This section strictly forbids the construction of any obstruction (brick mailboxes, brick columns, concrete abutments, etc.) on parish road rights of way.

ARTICLE III. PROCEDURE AND STANDARDS FOR PLAT APPROVAL

DIVISION 1. GENERALLY

Section 13. Preliminary plat approval.

- (a) To prevent undue hardship on the subdivider through possible required plat revisions, a preliminary plat shall first be submitted to the police jury through its Parish Administrator or their designee in duplicate and shall give the following information, where applicable:
 - (1) The plat shall show the proposed subdivision and any other adjacent land owned by the subdivider that may affect the design of the subdivision.
 - (2) The subdivision name, the names and addresses of the owners and of the designers of the plat, who shall be a registered land surveyor in the State of Louisiana.
 - (3) Date, declination of north point, and scale, not less than one (1") inch equals (200') feet.
 - (4) The location of existing and platted property lines, streets, buildings, watercourses, railroads, sewers, bridges, culverts, drainpipes, water mains, and any public utility or other easements, both on the land subdivided and on the adjoining land; the names of adjacent subdivisions and the names and addresses of record owners of adjoining parcels of unsubdivided land as they appear on the current tax records.

- (5) The street layout for the entire area shown on the preliminary plat. The names, location, widths, and other dimensions of proposed streets, alleys, easements, rural refuse container easements, parks, and other open spaces, reservations, lot lines and building lines for the proposed subdivision.
 - (6) Statement of proposed street improvements, including contour map where terrain might affect the location of streets; and profiles of all streets showing natural and finished grades drawn to a scale of not less than one (1") inch equals one hundred (100') feet horizontal and one (1") inch equals twenty (20') feet vertical when required by the Parish.
 - (7) Preliminary sketch plans or proposed utility layouts (sewer, water, gas and electricity), showing feasible connections where possible, to existing and proposed utility systems.
 - (8) All drainage structures in the subdivision. They shall be designed considering all the area shown on the preliminary plat and any other areas that have natural drainage into the subdivision and shall be approved by the Parish Administrator or their designee.
 - (9) All lots shall be numbered consecutively in a new subdivision. On re-subdivision of an existing subdivision, all lots shall be lettered. All lot lines shall show accurate dimensions in feet and hundredths, and with angles related to street and cross walkway lines. All corner lots at street intersections shall have a twenty-five (25') foot sight line distance extending in each direction from the P.I. of the projected lot lines of the subdivision.
 - (10) The developer must comply with the local flood plan ordinance.
- (b) Upon receipt of this preliminary plat, the Parish Administrator or their designee shall, if deemed necessary, transmit said plat to any interested parish or state department or agency for review and recommendations in relation to specific service problems. The approval of the preliminary plat shall not be deemed final acceptance but rather an expression of approval of the layout as submitted on the preliminary plat; such approval shall not be noted on the preliminary plat. One (1) copy of the preliminary plat shall be retained in the files of the Parish.

DIVISION 2. IMPROVEMENTS

Section 14. Required.

The improvements listed hereinafter in this division shall be designed and constructed under the supervision of a competent, licensed civil engineer, currently registered in the State of Louisiana, and shall be installed prior to approval of the final plans which shall be submitted on eleven inch by seventeen inch (11"x17") sheets and marked clearly as

"FINAL, 'AS BUILT' PLANS", and the same shall bear a certification signed by the design/construction engineer stating that the said improvements have been designed and constructed in accordance with this ordinance and other referenced requirements and standards. Two (2) full sets of said plans shall be furnished to the Clerk of Court of the Parish of Union, Louisiana and two (2) full sets shall be furnished for the files of the Parish. It is further provided that, in lieu of the completed installation of these improvements a bond may be accepted as provided in section 22(b)(2) of this ordinance.

Section 15. Street improvements.

Street improvements shall comply with the requirements set forth in Article II, Section 10 of this ordinance.

Section 16. Sewers.

- (a) If the subdivision is located where a public sanitary sewer is accessible, the subdivider shall connect with such sanitary sewer and provide adequate sewer lines accessible to each lot. Sewer connections and subdivision sewer systems shall comply with the regulations of the state board of health and shall be constructed under the supervision of and approved by the parish health officer and the authorized representative of the parish. No sewer or effluent from any treatment facility will be discharged onto road right-of-way.
- (b) If no sanitary sewer is accessible, sewage disposal facilities shall be approved by and constructed under the supervision of the parish health unit. The plat shall carry the notation that such means of sewage disposal shall be constructed according to the specifications of, and under the supervision of the parish health unit.
- (c) If mechanical sewer plants are used, the discharge from such plants will not be allowed on road right-of-way.
- (d) Under no circumstances should sewer discharge lines of any type or field lines be allowed on road right-of-way or be allowed to discharge onto road right-of-way or any ditch located on any such road right-of-way.
- (e) The Plat of Subdivision shall carry the notation that the subdivision is in compliance with all provisions of this section.

Section 17. Water Supply.

If the subdivision is located where a public water supply is accessible, the subdivider shall connect with said water supply approved by the parish health unit and the authorized representative of the parish and make it available for each lot within the subdivided area.

Section 18. Drainage.

Drainage improvements shall comply with the requirements set forth in Article II, Section 10 of this ordinance.

Section 19. Traffic signs.

Traffic signs are to be furnished and installed by the developer before the subdivision is approved by the Parish or opened to the public. All acceptable and required devices shall conform to the LADOTD "Standard Specifications for Roads and Bridges", latest edition, and in accordance with the Louisiana Manual on Uniform Traffic Control Devices, or as may be amended and in accordance with latest AASHTO Standards.

Section 20. Infrastructure.

All utility improvements such as poles, wires, conduits, storm and sanitary sewers, gas, water or other utility lines must be placed in the space allocated within street rights-of-way or utility easements.

DIVISION 3. FINAL PLAT

Section 21. Generally.

The final plat shall be submitted to the Parish on twenty-four inch by thirty-six inch (24"x36") paper, and two (2) eleven inch by seventeen inch (11"x17") copies to be submitted to the clerk of court for filing, and unless this is done within one year of the Parish approval of the preliminary plat, such approval shall lapse. The Parish Administrator or their designee shall check the plat for compliance with the approved preliminary plat and requirements of this ordinance and shall report their findings and recommendations to the police jury.

Section 22. Prerequisites for approval.

- (a) It is the intent of this ordinance that the sale of building lots should be contingent upon at least a minimum of public improvements being made with the dedicated streets of the plat, as follows:
 - (1) Where new roads are to be accepted into the Parish road system as public roads, improvements shall be installed in compliance with all applicable provisions of this ordinance;
 - (2) Where new roads are to remain private and therefore not eligible for acceptance into the Parish road system, installation of an all-weather driving surface capable of conveying traffic during all weather conditions is required (minimum 6" gravel). Private roads must be a minimum of sixteen (16') feet in width, and lie within a sixty (60') foot dedicated right-of-way. Where access to more than two lots is

created by the private road the full width of all rights-of-way and servitudes must be cleared, and utilities must be installed. For subdivisions where roads are to remain private and therefore not accepted for maintenance by the Parish a statement to that effect shall be listed on the final plat.

- (3) Sufficient storm drains and storm drainage features to adequately drain the roads; and
 - (4) Water and sanitary sewer mains when these facilities are required or practicable. Where no water, sewer or other public utilities are planned or required a statement to that effect shall be listed on the final plat.
- (b) The above should be installed to the size and quality acceptable to the police jury. With the foregoing in mind, the Parish will consider approval of the final plat only after receipt of:
- (1) Certification by the Parish Administrator or their designee that all improvements have been installed in accordance with these regulations, or
 - (2) Certification by the Parish Administrator or their designee that a bond has been posted available to the parish in sufficient amount to assure the completion of the required improvements.

Section 23. Contents.

The final plat shall show the following:

- (1) Township, range and section in which the subdivision is located. If section corner, township, line or range line falls within the subdivision, it shall be shown;
- (2) Primary control points, or descriptions and "ties" to such control points to which all dimensions, angles, bearings and similar data on the plat shall be referred;
- (3) Tract boundary lines, right-of-way lines of streets, easements and other right-of-way and property lines, dimensions, bearings or deflection angles, and radii, arcs, and central angles of all curves;
- (4) Names and right-of-way width of each street or other right-of-way;
- (5) Location, dimension, and purpose of any easement;
- (6) Number to identify each lot or site;
- (7) Addresses assigned by E-911 Office or Union Parish Communications District;
- (8) Purpose for which sites, other than residential lots are dedicated or reserved;

- (9) Minimum building setback line on all lots and other sites;
- (10) Any areas which have been subject to flood within a period of ten (10) years prior to date of final plat or any areas shown to be in a flood plain according to the latest Union Parish flood hazard boundary maps.
- (11) Location and description of monuments;
- (12) Names of record owners of adjoining unplatted land;
- (13) Reference to recorded subdivision plats of adjoining platted land by record name, date and number;
- (14) Certification by Louisiana registered land surveyor certifying to the accuracy of survey and plat;
- (15) Certification of compliance by local health authority;
- (16) Statement by owner dedicating streets, right-of-way, utility easements and any sites for public uses;
- (17) Statement by owner listing all restrictions and other limiting statements required in this ordinance;
- (18) Statement by owner if new roads are to remain private and therefore not eligible for acceptance into the Parish road system.
- (19) Title, scale, declination of north and date; and
- (20) Certificate of approval by the Parish.

Section 24. Distribution of copies after approval.

Upon approval of the plat the original drawings shall be returned to the subdivider; and one copy retained in the files of the clerk of court and two (2) copies retained in the files of the Parish.

ARTICLE IV. MOBILE HOME PARKS AND MULTI-FAMILY DWELLINGS

Section 25.

No mobile home park, trailer park, or multi-family dwelling may be developed or constructed in Union Parish, Louisiana until the mobile home park, trailer park, or multi-family dwelling owner or developer secures approval from the local health authority of the method of sewage treatment and disposal and the public water supply servicing said mobile

home park or multi-family dwelling.

Mobile home parks and trailer parks shall be constructed in accordance with the following minimum standards:

- (1) Individual mobile home or trailer sites may be leased or rented but not subdivided for sale. Any mobile home park or trailer park in which lots or parcels are to be sold are considered to be subdivisions and must comply with those provisions of this ordinance relating to subdivisions.
- (2) Maximum density shall be eight (8) mobile home sites per acre.
- (3) Minimum lot size shall be fifty (50') foot front by one hundred (100') foot depth.
- (4) Each mobile home or trailer park site shall be provided with a sanitary sewer connection and each mobile home park shall be provided with a collection and treatment system and public water supply in compliance with the standards, rules, and regulations of the State Health Department.
- (5) Each mobile home park or trailer park developer or owner shall provide a refuse container site all in accordance with the Refuse Container Agreement as provided by the Parish. The Parish shall determine the size and number of rural refuse containers to be placed at each mobile home park or trailer park.

Multi-family dwellings, including, but not limited to apartments, duplexes and group homes shall be provided with a collection and treatment system and public water supply in compliance with the standards, rules and regulations of the State Health Department.

In the event the Parish deems it necessary and appropriate, a multi-family dwelling developer or owner shall also provide a refuse container site in accordance with the Refuse Container Agreement as provided by the Parish. The size and number of such rural refuse containers shall be determined by the Parish.

ARTICLE V. ENFORCEMENT

Section 26. Penalties and remedies for violation of this ordinance.

- (a) Penalty: Any individual, partnership, firm or corporation that violates the terms and conditions of this ordinance, other than Sections 6, 16 and 17 shall, upon conviction by a court of competent jurisdiction, be fined not more than five hundred dollars (\$500.00) or imprisoned for not more than thirty (30) days, or both, at the discretion of the court, and each violation shall be considered a separate offense. The violation of any provisions of Section 6, Section 16 or Section 17 of this ordinance relating to sewage collection, treatment and disposal and/or public water supplies shall be punishable by a fine of one hundred dollars (\$100.00), provided that each day a violation exists shall constitute a

separate offense.

- (b) Penalties For Transferring Lots In Unapproved Subdivisions: Whosoever, being the owner or agent of the owner of any land located within the subdivision, transfers or sells or agrees to sell any land by reference to or exhibition of or by other use of plat of a subdivision before such plat has been approved by the Parish and filed in the office of the clerk of court shall pay a penalty of five hundred dollars (\$500.00) for each lot or parcel so transferred or sold or agreed or negotiated to be sold, and the description of such lot or parcel by metes and bounds in the instrument of transfer or other document used in the process of selling or transferring shall not exempt the transaction from such penalties or from the remedies herein provided. The Parish may enjoin such transferal or sale or agreement by suit or injunction brought in any court of competent jurisdiction or may recover the penalty by civil action in any court of competent jurisdiction.

ARTICLE VI: SEVERANCE CLAUSE

Should any portion, items, applications or sections of this ordinance be held invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions, items, applications or sections of this ordinance which can be given effect without the invalid provisions, items, applications or sections and to this end the provisions of this ordinance are hereby declared severable.

The above ordinance was read and as read, considered section by section and finally adopted as a whole by the following vote:

YEAS: Pilgreen, Holley, Hutto, Bridges, Wade, Hobbs, Ford

NAYS: Abercrombie

ABSENT: Moses

WHEREUPON said ordinance was declared adopted on this 4th day of February, 2025 at Farmerville, Union Parish, Louisiana.

s/ Paula H. Strickland
Paula H. Strickland
Secretary/Treasurer
Union Parish Police Jury

s/ Glenn Hutto
Glenn Hutto
President
Union Parish Police Jury

CERTIFICATE

I, ***Paula H. Strickland***, the undersigned Secretary of the Union Parish Police Jury declare that the above and foregoing is a true and correct copy of an ordinance adopted by the Jury at a regular meeting held on the 4th day of February, 2025 at which a quorum was present and voting. Farmerville, Union Parish, Louisiana, on this 4th day of February, 2025.

Paula H. Strickland, Secretary/Treasurer

Motion Mr. Holley, seconded by Mr. Pilgreen to approve the calculation of miles in each district provided by Riley & Company and approve the funds for this project. Funds will be distributed to the Road Department Fund once the balance in the Landfill Fund reaches 4 million or more. Motion carried unanimously.

Motion Mr. Holley, seconded by Mr. Wade to assist the Town of Farmerville with repairing road failures on Dawkins Drive and Bee Street. Motion carried unanimously.

The following ordinance was introduced by Mr. Holley and seconded by Mr. Pilgreen:



ORDINANCE # 976

AN ORDINANCE SETTING THE SPEED LIMIT OF 30 MILES PER HOUR ON CRIP MASON ROAD IN ITS ENTIRETY AND SETTING PENALTIES FOR VIOLATIONS.

SECTION I: BE IT ORDAINED by the Police Jury of Union Parish that a maximum speed limit for any truck, car, motorcycle or any other equipment traveling on Crip Mason Road in its entirety, shall not exceed 30 miles per hour.

SECTION II: BE IT FURTHER ORDAINED by the Police Jury of Union Parish, State of Louisiana, that any person, firm or corporation violating any provisions of this ordinance, upon conviction, shall not exceed the maximum fine for speeding upon a state highway plus court cost.

SECTION III: BE IT FURTHER ORDAINED that if any section, sentence, clause or words of this ordinance shall be held invalid by any court of final jurisdiction, the same shall not affect the validity of any other section.

SECTION IV: BE IT FURTHER ORDAINED that ordinance or parts of ordinance in conflict herewith be and the same are hereby repealed.

The foregoing ordinance was introduced by **Mr. Holley**, who moved its adoption and duly seconded by **Mr. Pilgreen** and was then adopted by the following YEA and NAY vote:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Curtis Moses			x	
Nathan Pilgreen	x			
Michael Holley	x			
Glenn Hutto	x			
Ben Bridges	x			
Russell Wade	x			
Jeremy Hobbs	x			
Brenda Abercrombie	x			
Andrew Ford, Jr.	x			

WHEREUPON, the Ordinance was declared duly adopted this 4th day of February, 2025.

s/ Paula H. Strickland

PAULA STRICKLAND
SECRETARY-TREASURER
UNION PARISH POLICE JURY

s/ Glenn W. Hutto

GLENN W. HUTTO
PRESIDENT
UNION PARISH POLICE JURY

Recommendations from the Landfill Committee

Mr. Bridges reported that the Landfill Committee met today at 4:00 PM. The Committee has two recommendations.

Mr. Bridges stated that the purchase of new dumpsters was approved in the 2025 Union Parish Police Jury Operating Budget. The Secretary/Treasurer obtained the necessary quotes and those quotes were presented to the Landfill Committee today. Mr. Bridges further stated that after this purchase, most of the dumpsters in the parish will be front load. **Motion Mr. Bridges, seconded by Mr. Wade to authorize the Secretary/Treasurer to purchase fifty (50) front load dumpsters from Wastequip in the amount of \$53,690. Motion carried unanimously.**

Motion Mr. Bridges, seconded by Mr. Wade to authorize Fourrier & de Abreu Engineers to proceed with the Geotechnical Investigation and Preliminary Landfill Design for the new cell. The costs for this project will include testing, field work/surveying, laboratory testing, landfill design and engineer reporting (\$241,600). Motion carried unanimously.

Recommendations from the Equipment Committee

Mr. Ford stated that the Equipment Committee met at 5:00 PM. The Equipment Committee has six (6) recommendations.

Motion Mr. Ford, seconded by Mr. Holley to authorize the Secretary/Treasurer to solicit bids for the purchase of a Pintle Hitch trailer to be used at the Road Department. Motion carried unanimously.

Motion Mr. Ford, seconded by Mr. Bridges to authorize the Secretary/Treasurer to solicit bids for the purchase of a LeeBoy Maximizer 4B to be used at the Road Department. Motion carried unanimously.

Motion Mr. Ford, seconded by Mr. Holley to authorize the Secretary/Treasurer to solicit bids for the purchase of a split drum vibratory roller to be used at the Road Department. Motion carried unanimously.

Motion Mr. Ford, seconded by Mr. Bridges to authorize the Secretary/Treasurer to purchase a 20 x 83 heavy duty trailer from Cowboy Trailers in the amount of \$6,511.25. Trailer to be used at the Landfill. Motion carried unanimously.

Motion Mr. Ford, seconded by Mr. Wade to surplus the LeeBoy Maximizer 3B1500M 2023 Mack Model MD7; Vin #1M2MDBAB4RS073807 and authorize the Secretary/Treasurer to sell the equipment on Gov Deals. Motion carried unanimously.

Motion Mr. Ford, seconded by Mr. Wade to consult/hire legal regarding a truck being repaired at Consolidated Truck Parts. Motion carried unanimously.

In accordance with Ordinance 549, time for public comment was given. There were no public comments.

There being no further business to come before the Jury, the President declared the meeting adjourned upon motion by Mr. Pilgreen, seconded by Mr. Bridges on this the 4th day of February, 2025.

s/ Paula Strickland

Paula Strickland, Secretary/Treasurer
Union Parish Police Jury

s/ Glenn Hutto

Glenn Hutto, President
Union Parish Police Jury