

**FINANCE COMMITTEE
MINUTES OF MEETING
May 6th, 2025
4:00 P.M.**

Present: Russell Wade, Ben Bridges, Curtis Moses and Mike Holley. Absent: None. Also present: Nathan Pilgreen, Danielle Smith, James Fuller, Chris Strickland, Cindy McGibboney and Lisa Lambert.

Mr. Wade called the meeting to order. Mr. Holley led the group in prayer.

No Public Comments were made on agenda items.

Motion Mr. Bridges, seconded by Mr. Moses and declared adopted by unanimous vote to approve the agenda as written.

Motion Mr. Moses, seconded by Mr. Bridges to approve the minutes of the April 1st, 2025 meeting. Motion carried unanimously.

The Secretary/Treasurer presented a brief update on hot mix being distributed throughout the parish.

The Secretary/Treasurer presented quotes received for the Annex Retaining Wall Project.

- Service One Contractors \$80,295
- Lenard & Watley Concrete \$98,500
- Skylan Construction \$145,000

Motion Mr. Holley, seconded by Mr. Bridges to recommend to the full jury to accept the lowest bid from Service One Contractors in the amount of \$80,295 and authorize the Secretary/Treasurer to contact Service One Contractors. Motion carried unanimously.

A lengthy discussion was held regarding the owner repairs to the Union Parish Courthouse roof. The Secretary/Treasurer presented quotes received for the project.

- Harness Roofing, Inc. \$1,250
- Roofing Solutions \$11,560
- Industrial Roofing \$23,019

Due to the pricing variation, Troy Jackson with Johns Manville was consulted. Mr. Jackson reviewed all three proposals and stated the following: *“Roofing Solutions proposal is reasonable for the area laid out in the proposal. The listed area should cover what is needed. The proposal from Harness is great, but I think it is too good as it will barely cover their expenses.”* Mr. Jackson tried to contact Harness Roofing to inquire why their quote was so low, but he never received a return phone call.

Mr. Jackson was also called during the Finance Committee to go over the proposals once again. Mr. Jackson stated once again that he recommends Roofing Solutions.

Motion Mr. Moses, seconded by Mr. Holley to recommend to the full jury to accept the proposal from Roofing Solutions in the amount of \$11,560 and authorize the Secretary/Treasurer to contact Roofing Solutions. Motion carried unanimously.

The Secretary/Treasurer presented the bids/specs for the Courthouse HVAC project. The engineer supplied a base bid estimated cost as well as an Alternate 1 and Alternate 2. John Wilson with John J Guth Associates is recommending replacing the existing condensing units, double duct air handling unit, boiler and hot water pump and piping. Alternate # 1 includes the double duct air terminal units and controls on the first floor. Alternate # 2 includes the double duct air terminal units and controls on the second floor.

Motion Mr. Bridges, seconded by Mr. Moses to recommend to the full jury to authorize the Secretary/Treasurer to solicit bids for the Courthouse HVAC System. Motion carried unanimously.

A brief discussion was held regarding a lease agreement with Joey Orten. Mr. Wade has been searching for a location to put dumpsters for the Conway Community. He approached Mr. Orten about the possibility of leasing a small portion of land for the placement of dumpsters. The land is located in the Conway Community and will benefit the residents in that area. The lease agreement is \$3,000 a year and contains a Right of First Refusal Clause. **Motion Mr. Holley, seconded by Mr. Bridges to recommend to the full jury to enter into a lease agreement with Joey Orten in the amount of \$3,000. Motion carried unanimously.**

A brief discussion was held regarding the amount of rent Workforce Development pays. They were leasing the middle portion of the Annex, but have lost a large part of their funding. Their local office has been reduced to one employee and they no longer need the use of the entire building. They are using one office and wish to decrease the amount of rent they pay. **Motion Mr. Moses, seconded by Mr. Bridges to recommend to the full jury to reduce the monthly rental amount for Workforce Development from \$854 to \$200. Motion carried unanimously.**

A brief discussion was held regarding a Tandem Axle 24-yard end dump trailer with a single point suspension and air rear gate. The Secretary/Treasurer reported that a new trailer will exceed \$60,000 and will need to be bid out. **No action taken.**

A brief discussion was held regarding the request from the Tourist Commission. The Tourist Commission is asking for assistance with the following tournaments:

- 2025 Crappie National Qualifier - \$3,875
- SeaArk Invitational Tournament - \$2,000

Motion Mr. Holley, seconded by Mr. Moses to recommend to the full jury to contribute to the Crappie Masters Fishing Tournament and the SeaArk Fishing Tournament for a total of \$5,875. Motion carried unanimously.

The Secretary/Treasurer presented an update on the Oil Tanker Truck that was advertised on Gov Deals. The reserve was \$208,000. The highest bid received was \$150,000. The total cost of the truck was \$276,880. The truck is a year old and was used during the black topping season last year. The Committee discussed whether to re-advertise. **Motion Mr. Holley, seconded by Mr. Moses to recommend to the full jury to accept the highest bid in the amount of \$150,000. Motion carried unanimously.**

The Secretary/Treasurer presented a detailed financial report for the month of April. The expense reports, overtime reports, Origin Investment statements and LAMP statement were emailed to the jurors.

The Secretary/Treasurer presented updates on several upcoming projects.

- Generator Project has been approved through FEMA. Greg Gossler started this project in 2019. Homeland Security Director Ford will get quotes for a generator that will run the entire Annex.
- Solar Panel Project – Meridian Renewable Energy is interested in installing a Solar Panel Farm in Downsview.
- Fleet Safety Policy – Gallagher/Travelers has requested that all LRPIC Parishes adopt a Fleet Safety Policy. The policy has some great material for employees. This will be on the July agenda so everyone has a chance to review.
- 2026 Election Dates for the Road Renewal - April 18th, 2026 – Begin process in September of 2025; May 30, 2026 – Begin process in December 2025; November 3rd, 2026 - Begin process in April 2026; or December 12th, 2026 – Begin process in June 2026
- Courthouse HVAC – Relocation plan has been finalized for the Judges office and the DA's office.
- All Police Jury Offices will be closed on Monday, May 26th for Memorial Day.
- Personnel Financial Disclosure Statements are due on May 15th.
- All Parish vehicles are now equipped with GPS trackers.
- Brief discussion regarding researched material on tipping fees

Most of the Ad Valorem tax collections have been collected and distributed to the respective funds. The following amounts were collected for the month:

- General - \$3,123.70
- Council on Aging - \$1,824.90
- Road Maintenance - \$6,885.58
- Road Construction - \$5,743.61
- Library - \$3,805.54

The Road Department had 91.5 hours of overtime for the month of April.

Stephen Barmore	3.0
Willie Burden	6.0 – TWP Inmate
Larry Davis	4.5
Greg Edwards	13.0
Greg McDonald	10.0
Brian Nyegaard	13.0
Andy Raye	16.0
Andrew Simpson	2.0
Nicky Tettleton	4.0
Zachary Warner	8.0
Richard Wheelington	2.0
Scott Williams	10.0

The Landfill is showing 18.8 hours of overtime for the month of March.

Jonathan Ates	2.47
Sidney Caughman	3.27
Pervis Dixon	.23
Justin Echols	8.83
Harvey Ellis	2.24
Greg Hand	.67
Elvis Nyegaard	.27
Joshua Ratcliff	.20

General Fund

The General Fund received \$29,391.39 in interest from Origin.

There is approximately 2.393 million dollars invested with Origin. That amount was recently moved from LNB.

Road Maintenance

State Appropriation	\$25,778.29
Equipment Repair	\$15,534.78
Road Materials/Supplies	\$92,673.45

Sales Tax Fund 13

Sales Tax - .01	\$333,539.10
Tipping Fees	\$201,648.92
Financial Assurance Interest	\$40,509.02

Town of Farmerville Waste Water Removal
\$15,868 for the month of March
\$19,632 for the month of April

Collections

\$300,000 was transferred from Sales Tax to Collections for the operation of the Landfill.

Motion Mr. Bridges, seconded by Mr. Moses to recommend to the full jury to accept the Revenue and Expense report for the month of April, 2025. Motion carried unanimously.

There being no more business to come before the committee, Mr. Wade declared the meeting adjourned upon motion by Mr. Moses and duly seconded by Mr. Holley on this the 6th day of May, 2025.

Russell Wade, Chairman
Paula Strickland, Secretary/Treasurer