

**FINANCE COMMITTEE  
MINUTES OF MEETING  
February 10<sup>th</sup>, 2026  
4:00 P.M.**

Present: Russell Wade, Ben Bridges, Curtis Moses, and Mike Holley. Absent: None. Also present: Glenn Hutto, Nathan Pilgreen, A.J. Ford, Jr., Brenda Abercrombie and Danielle Harkins.

Mr. Wade called the meeting to order. Mr. Bridges led the group in prayer.

No Public Comments were made on agenda items.

**Motion Mr. Bridges, seconded by Mr. Holley to approve the agenda as written. Motion carried unanimously.**

**Motion Mr. Moses, seconded by Mr. Bridges to approve the minutes of the January 6<sup>th</sup>, 2026 meeting. Motion carried unanimously.**

**Secretary/Treasurer Report**

The Secretary/Treasurer presented the Revenue and Expense report for the month of January to the Finance Committee.

The Secretary/Treasurer reported on the following:

- HVAC status
- Field work for audit will begin February 23<sup>rd</sup>
- Homeland Security meeting on Thursday 2/12 to go over the five (5) year plan
- Police Jury Conference – March 3<sup>rd</sup> – March 6<sup>th</sup>
- Solid Waste Convention – March 25<sup>th</sup> – March 27<sup>th</sup>
- Black Heritage Banquet
- Landfill Scale House Operator position
- Road Department Overtime – 8 hours
- Landfill Department Overtime – 73.16 hours
- Ad Valorem tax for funds
- Interest payments
- Coroners fee
- JP/Constable insurance
- Expenditures for various funds
- Juveniles
- Detention Center

Mrs. Strickland highlighted equipment repairs for the Road and Landfill departments in detail. Mrs. Strickland also detailed what has been spent out of Road Materials and Supplies. Mrs.

Strickland reported that the expenses for January are down, but that is due to no checks being processed the last week in January. This was due to the ice storm.

Mrs. Strickland discussed the purchasing policy with the committee. The Landfill Superintendent obtained a purchase order over \$2,500 and did not get approval from the Secretary/Treasurer as the policy states. Mrs. Strickland also discussed the policy with regards to equipment purchases, specs and who is supposed to obtain quotes.

Mr. Bridges discussed the process for equipment purchases. Mr. Bridges stated the following steps should be followed when purchasing equipment:

- Either the Road or the Landfill Superintendent should contact their respective committee chairman
- The Committee Chairman and Superintendent will discuss the specs and what is needed
- The Committee Chairman will present to his/her committee for discussion
- After the Committee approves the equipment purchase then the request will go to the equipment committee
- The last step would be that the approved purchase would go to the Secretary/Treasurer for bidding

Mr. Bridges stated that multiple options should be presented and the committee should vote on the equipment that is needed.

**Motion Mr. Moses, seconded by Mr. Holley to adopt the January Financial Report as presented. Motion carried unanimously.**

**Motion Mr. Holley, seconded by Mr. Bridges to recommend to the full jury to approve the request from the Tourist Commission to participate in the 2026 Crappie National Qualifier in the amount of \$4,375 and SeArk Crappie Tournament in the amount of \$1,000. Motion carried unanimously.**

A brief discussion was held regarding a maintenance agreement quote for the new HVAC system at the Union Parish Courthouse. **Motion Mr. Bridges, seconded by Mr. Moses to table the maintenance agreement discussion. Motion carried unanimously.**

A discussion was held regarding surplus equipment. The Road Department submitted a list of equipment that is either not working or no longer needed.

**Motion Mr. Holley, seconded by Mr. Bridges to recommend to the full jury to declare the following equipment as surplus and authorize the Secretary/Treasurer to advertise the property on GovDeals.**

- **Truck #516 – Mack Dump Truck – 1M2P267C7XM044636**
- **Kubota Tractor – M960D585480**
- **Kubota Tractor – M9960D59600**
- **John Deere Motor Grader – 670C – DW670CX572210**

- **John Deere Motor Grader – DW670BX532332**
- **Truck #538 Red Volvo – 4V4JBAPF1TN839634**
- **Trailer #505 – 1GCL78V22PBO31097**
- **Truck #519 – Special Fuel Truck – 1M2AA13YOYW125545**
- **Truck #520 – Mack Truck – 1M2AA13Y2YW125546 – Model # CH613**
- **Grader #91 – 670B – John Deere – DW670BX547289**

**Motion carried unanimously.**

A brief discussion was held regarding the purchase of a 2026 Kubota Compact Track Loader (Skid Steer) from Bayou Kubota. The Road Superintendent had an urgent need for a skid steer. The skid steer will help with drainage issues, shaving shoulders, removal of trees, etc. The motor graders were previously used for this. Two of the three motor graders were sent back to Caterpillar and the replacements have not come in. Mr. Williams priced machines and found one machine at Bayou Kubota that is on state contract. The machine has already been delivered to the Road Department while jury approval is pending. Most of the expenditure will be paid for using proceeds from the surplus equipment. **Motion Mr. Holley, seconded by Mr. Bridges to recommend to the full jury to purchase a 2026 Kubota Compact Track Loader (Skid Steer) from Bayou Kubota in the amount of \$81,518.66; implements in the amount of \$14,036. Motion carried unanimously.**

No action taken on the bucket truck and tractor for the Landfill.

**Motion Mr. Bridges, seconded by Mr. Holley to recommend to the full jury to authorize the Secretary/Treasurer to apply for the Local Government Assistance Program (LGAP) grant through the State of Louisiana and authorize the Secretary/Treasurer and/or President to execute all necessary documents. Any monies received will be used to purchase an excavator. Motion carried unanimously.**

**There being no more business to come before the committee, Mr. Wade declared the meeting adjourned upon motion by Mr. Holley and duly seconded by Mr. Moses on this the 10<sup>th</sup> day of February, 2026.**

Russell Wade, Chairman  
Paula Strickland, Secretary/Treasurer